

**GOVERNMENT OF NCT OF DELHI
PUBLIC WORKS DEPARTMENT & HOUSING
5TH LEVEL "B" WING DELHI SECRETARIAT: NEW DELHI**

OFFICE MEMORANDUM

File No. F4. (Allot)/offline bidding/PWD/2021/8871-79

Dated: 23/09/21

Sub: Inviting applications for Allotment of Type-IV Government Accommodation of General Pool in OFFLINE mode.

This is for information of all Govt. employee of eligible offices of Govt. of NCT of Delhi that due to Administrative/Technical exigencies, Public Works Department, GNCTD has decided to invite application from eligible officers/officials working in eligible offices of GNCTD and drawing salary in Pay Level 9 and above for **allotment of Type-IV** government accommodation from General Pool, situated at various locations in **OFFLINE** mode as one time measure for the convenience of government employees. The details of vacant houses are as under:

S.No.	Location	Total No. of available Flats	Flat No.
1.	Paschim Vihar	07	117-C, 126-C, 118-D, 123-D, 126-D, 127-D, 131-D
2.	Karkardooma	06	01, 03, 04, 05, 06, 26
3.	Upper Bela Road	02	05, 11
4.	Model Town	06	A-06, A-07, B-03, C-03, C-07, C-08
5.	Gulabi Bagh	33	1651, 1657, 1660, 1662, 1663, 1667, 1668, 1670, 1671, 1672, 1676, 1679, 1682, 1688, 1689, 1698, 1701, 1702, 1705, 1711, 1713, 2046, 2048, 2049, 2058, 2065, 2066, 2079, 2082, 2090, 2091, 2093, 2095
6.	Timarpur	05	D-4, D-15, D-20, D-31, D-32
7.	Shalimar Bagh	17	A-005, A-008, A-10, A-12, B1-001, B1-004, B1-007, B1-008, B1-107, B1-201, B1-211, B1-313, B2-003, B2-101, B2-111, B2-112, B2-201
8.	Mayur Vihar	16	A-30, A-35, A-39, A-45, B-30, B-41, C-32, C-34, C-36, C-41, C-43, C-44, C-47, C-48, C-49, C-50
9.	Vikas Puri	23	A-05, A-06, A-08, A-10, A-11, A-15, B-08, B-09, B-18, C-02, C-05, C-07, C-11, C-18, D-01, D-02, D-05, D-06, D-11, D-12, D13, D-14, D-15
Total		115	

Terms and Conditions:

1. All desirous officers/officials of Govt of NCTD of Delhi who are working in ELIGIBLE OFFICE can apply in prescribed Performa attached as Annexure-1 for allotment of the vacant staff accommodation.
Note:- Applicant can give preference only for 02 housing units at maximum.
2. Allotment will be made on the basis of allotment rules governed under Delhi Allotment of Govt Residence (General Pool) Rules, 1977.
3. All applications which are received through the concerned Heads of Office in prescribed Performa, will only be entertained.
4. All offline applications (if any) received prior to issuance of this OM shall stand cancelled hence, employee has to apply fresh.

5. Only those employees who are drawing salary in Pay Level 9 and above in pay matrix are eligible for allotment of Type-IV accommodation.
6. The application received from ineligible employees will be rejected summarily.
7. It is advised to visit and inspect the flats before applying for allotment of the aforesaid flat. The officers/officials who have got allotment and failed to furnish acceptance or take possession of residence, shall not be eligible for another allotment for accommodation for a period of **03 (Three) months** from the date of issue of allotment letter.
8. While utmost care has been observed in finalizing the vacancy list and other details, the department reserves the right to make any amendment or rectification in due course, if any.
9. It may kindly be noted that this is **only an INTERIM/One-time measure** adopted for allotment of government accommodation for convenience of government employees **through Offline mode** due to administrative and technical glitches in E-Awas/E-Sampada portal. All future allotment will be made through ONLINE module on E-Awas/E-Sampada platform. A separate communication will be issued in this regard in due course.
10. Reservation for certain category of officers shall be applicable as per Delhi Allotment of Govt Residence (General Pool) Rules, 1977.
11. Duly filled application in prescribed format in hard copy is to submitted at Help Desk, PWD, 5th Floor, B-Wing, Delhi Secretariat, Delhi.
12. For any doubt/query please contact HelpDesk of PWD on **011-23392294**.
13. All the addendums/corrigendum/orders in this regard will be published on the web portal of the department i.e. www.pwddelhi.gov.in. All the applicants are requested to visit the website regularly and limit the visit to PWD Sectt in wake of social distancing protocols of COVID-19 pandemic.

Last date of receiving application in this office is **18.10.2021**. Application received after due date will not be considered.


23/9/21

(HARLEEN KAUR), IAS
Chairman, Allotment Committee, PWD

To,

All ACS/Pr Secretary/Secretary/ HODs, Govt of NCT of Delhi
(with a request to kindly brought this OM to all eligible officers/officials working in your office/institution.)

Copy for information and necessary action:

1. OSD to Hon'ble Minister, PWD, 6th Floor, Delhi Secretariat, IP Estate, New Delhi-110002.
2. SO to Chief Secretary, Delhi, 5th Floor, Delhi Secretariat, IP Estate, New Delhi-110002.
3. PS to Secretary, PWD, 5th Floor, Delhi Secretariat, IP Estate, New Delhi-110002.
4. PS to Special Secretary, PWD, 5th Floor, Delhi Secretariat, IP Estate, New Delhi-110002.
5. All members of Allotment Committee, 5th Floor, B-Wing, Delhi Secretariat, Delhi.
6. All DS/AHC/AD/SO, PWD, 5th Floor, Delhi Secretariat, IP Estate, New Delhi-110002
7. Concerned AEs/JEs of DA Flats Complex for publishing on notice board.
8. Asstt Programmer, PWD with the direction to upload this OM on PWD website and arrange to circulate the OM in public domain in various platform through digital mode of communication.



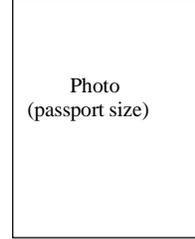
23/9/2021
(ASHISH KUMAR)

Deputy Secretary, PWD

FOR OFFLINE MODE

Only one application to be submitted for all eligible House Types

**GOVT OF NCT OF DELHI
PWD & HOUSING
DELHI SECRETARIAT: NEW DELHI
Application for Allotment of General Pool Residential Accommodation**



To be filled up by Allotment Branch.	Application Number	Date of Receipt

TO BE FILLED UP BY THE APPLICANT

Please follow the instructions given at the end of this Form before filling up this form.
Incomplete application will not be accepted /processed.

Applicable only for TYPE-IV

1. Full Name of Applicant (In Block Letters)		Shri / Smt. / Dr. / Er. / Km / Ms.													
2. Name of Father /Spouse															
3. Designation															
4. Department/ Organization															
5. Ministry /State Government															
6. Are you entitled for House Rent Allowance (HRA)						8. Service Status									
Yes			No			Temporary			Permanent						
7.	a) Present Grade Pay (Rs)														
	b) Present Pay Level														
	c) Present Grade Pay Continuously drawing from								-			-			
8.	a) Date of Birth						b) Date of retirement on Superannuation								
			-		-				-		-				
9.	a) Date from which continuously employed in Govt. Service						b) Date from which continuously posted in the present City								
			-		-				-		-				
10. Sex		13. Marital Status				11. Category									
Male	Female	Married		Widow	Widower	Divorcee	M.P	General	S.C	S.T					
12.	a) Are you on deputation to GNCTD		b) if yes since the date						13. Are you debarred form allotment of Govt. Residence?						
	Yes	No			-		-			Yes	No				

14. AREA OF PREFEREFERENCES OF ALLOTMENT. (Indicate a maximum of Two choices for House Type applied)			
		House No.	Locality
a) Preference Order I			
b) Preference Order II			
15. Address of Place of Duty of the Applicant		16. Permanent / Home Town address as per service record	
Phone No.		Phone No.	
Mobile No.		Mobile No.	
E-Mail		Fax No.	
17. Please tick () the documents enclosed			
(a) Initial Joining Order Copy	(b) Recent Salary Slip	(c) Promotion Order Copy	(d) Photo ID Card

Declaration by the Applicant

- A. I agree to abide by the Allotment of Government Residences (General Pool in Delhi) Rules, 1977 amended from time to time or relevant allotment rules as applicable.
- B. I am working in an eligible office located in GNCTD.
- C. I am aware of the penalties, which can be imposed in the event of refusal of acceptance of allotment of accommodation of the entitled type under SR-317-B-10 or furnishing of false information, subletting/misuse of the premises under SR-317-B-21.
- D. Non-Acceptance of Allotment will be debarred for 03 months from the Date of Allotment.
- E. Mobile No. and Email ID are mandatory.

Signature of applicant _____
 Name _____
 Designation _____

TO BE FILLED IN BY THE FORWARDING OFFICE

Office											
Name of Applicant											
Designation											
Date of continuous employment of the applicant under Govt. Service							Present Grade Pay			Present Pay Level	
		----			---						
Marital Status of the Applicant											
Unmarried			Married			Widow			Widower		Divorcee

- a) Certified that the applicant is employed in an eligible office and has not been debarred from allotment of General Pool accommodation.
- b) Certified that the applicant is entitled / not entitled to rent free accommodation.
- c) Certified that all the information mentioned by the applicant in his application and mentioned above by the undersigned are verified from the records and found to be correct.

Note: - Forwarding Officer should also sign at the bottom of each page of the Application filled up by the Applicant.

Office Seal

Signature with Date: _____
Name _____
Designation _____
Phone _____

INSTRUCTIONS

- 1. This form is for Initial ALLOTMENT only for change Allotment, Please fill up the change Allotment Form.
- 2. Please fill up the form in BLOCK LETTERS only.
- 3. Fill dates as day (01-31) month (01-12) & year (2009) in the format –DD-MM-YYYY.
- 4. Please tick () wherever required to do so.
- 5. Pools have been coded as follows:
G P: General Pool - **M P:** Medical Pool (including physically challenged) – **S C:** SC Pool – **ST:** ST Pool.
- 6. All SC/ST.
- 7. Please ensure that the application is complete in all respect, signed by the applicant, and forwarded and stamped by the forwarding Officer of your office
- 8. The completed application must be submitted by the applicant in person or through his/ her representative at the information Centre of the Allotment section of PWD & Housing at 5th floor B- Wing Delhi sect New Delhi.
- 9. Registration number and allottee Account Number (AAN) must be filled up if already allotted by this office.
- 10. If you wish to restrict your allotment in specific localities only, you must fill up the details at Para 20.
- 11. All India Service officers on Central Deputation must fill the details at Para 17.
- 12. The date of priority for drawing waiting List in respect of Type 1 to 4 accommodation shall be the Date of joining the Government service and for Type IV & above the date on which an officer starts drawing the relevant Grade Pay in the G N C T D.
- 13. Hostel is a transit accommodation and if you are applying for Hostel accommodation, as per your entitlement otherwise your application for hostel accommodation will not be considered. If you also specify locality Choices, a minimum of Three locality choices must be specified for each type at Para 20.
- 14. Incomplete application will not be accepted /processed.