

कार्यालय अधीक्षण अभियंता

गुणवत्ता आश्वासन इकाई, लो.नि.वि. रा.रा.क्षे.दिल्ली
11वां तल, लोक निर्माण विभाग मुख्यालय,
इंद्रप्रस्थ एस्टेट, नई दिल्ली-110002
दूरभाष: 23317790, 23318921

O/o THE SUPERINTENDING ENGINEER

QUALITY ASSURANCE UNIT, PWD NCT Delhi.

11th FLOOR, P.W.D. HEADQUARTERS, I.P. ESTATE, NEW
DELHI- 110002

PHONE : 23317790, 23318921

Email: sepwddelhiqau@gmail.com

सं० 23(1)/अधी०अभि०/गु.आ.ई./लो.नि.वि./ 215 (H)

दिनांक: 29/05/2025

Office Memorandum

Sub: Procurement of materials by Divisions of PWD regarding.

To control the working procedure of division for various works, some instructions were given through various OM's issued vide No. E-in-C/PWD/00/2025/292 dt. 13.02.2025, 388 dt. 27.02.2025 and 576 (E) dt. 19.03.2025. (Copy enclosed).

The compliance of these instructions will be checked by the Quality Assurance Unit of PWD during inspection of the works. Any shortcoming noticed in compliance of the same will be brought to the notice of concerned Superintending Engineer /Chief Engineer for taking further suitable action in the matter.

It is also noticed that materials for day to day maintenance of roads, building & flyovers are being procured by various civil and electrical division of PWD through various sources such as GEM, Supply orders, direct purchase through tenders etc.

To monitor and watch on actual requirement, EE's of all the division of PWD are directed that before approval of GEM orders/NIT's & NIQ's for supply of materials, a record of supply in last 2 years and location wise consumption of the same is required to be maintained in Division offices.

At the time of approval of GEM order / NIT or NIQ of Supply of materials, JE, AE and EE will certify that he has checked the record of Supply/consumption of the materials procured in last 2 years & current year and found in order therefore the quantity of materials taken in proposed GEM order/ NIT/NIQ is justified.

This issues with the approval of competent authority.

Superintending Engineer (QAU)
QAU, PWD Delhi

Copy to:

1. The Pr. Chief Engineer (Projects), PWD (GNCTD), 9th Floor, MSO Building, I.P Estate, New Delhi – 110002.
2. The Pr. Chief Engineer (Maintenance), PWD (GNCTD), 12th Floor, MSO Building, I. P. Estate, New Delhi, 110002.
3. The Chief Engineer (Project), PWD (GNCTD), 1st Floor, MSO Building I. P. Estate, New Delhi, 110002.
4. The Chief Engineer (Health), PWD (GNCTD), 2nd Floor, MSO Building I. P. Estate, New Delhi, 110002.
5. The Chief Engineer (East), PWD (GNCTD), 3rd Floor, MSO Building I. P. Estate, New Delhi, 110002.
6. The Chief Engineer (North), PWD (GNCTD), 5th Floor, MSO Building I. P. Estate, New Delhi, 110002.
7. The Chief Engineer (Flyover), PWD (GNCTD), 4th Floor, MSO Building I. P. Estate, New Delhi, 110002.
8. The Chief Engineer (South), PWD (GNCTD), 7th Floor, MSO Building I. P. Estate, New Delhi, 110002.
9. The Chief Engineer (Judiciary & Project Zone), PWD (GNCTD), 13th Floor, MSO Building I. P. Estate, New Delhi, 110002.
- 10/ ✓ All SE's & EE's through PWD website.

Superintending Engineer (QAU)



दिल्ली सरकार
प्रमुख अभियंता, लो0नि0वि0,
12वां तल, वा०-मंजिला भवन, इंदरप्रस्थ रोड, नई दिल्ली: 110002
☎ 23490093, फैक्स 23766924



Toll Free Complaint No. 1800 11 0093

वेबसाइट: <http://pwd.delhigovt.nic.in>

ई-मेल: dirw-pwd@delhi.gov.in

No.E-in-C/PWD/Works/00./2025/ 292(E)

Dated: 13.02.2025

OFFICE MEMORANDUM

Subject: Marking of Chainage and maintenance of Road History Register in road works.

- 1.0 In order to keep the proper record of expenditure on road works, it is hereby directed that chainage must be marked on each and every road under PWD GNCTD and its sanctity must be strictly maintained. (Refer SOP at Annexure-I)
- 2.0 All estimates should be prepared based on detailed measurements according to chainage and works will be executed and measurements will be taken in accordance with the chainage.
- 3.0 A *Road History Register* will be maintained for each road, in which all expenditures will be entered. The relevant details, including the *History Register number* and *Page number*, must be documented in the cash book before payment, for the works done and in MAS register from where supplies has been issued. The format for recording the History Register details is as follows:

S. No.	Road No.	Name of Work	Chainage (From)	Chainage (To)	Agreement No./ Supply Order/ Work Order No.	Date of Bill	Amount	Date of Execution

- 4.0 Any violation of these provisions will be treated as a serious lapse and may lead to further action by the competent authority. This system must be in place before 15.03.2025.

This issue with the approval of Engineer-in-Chief, PWD, GNCTD.

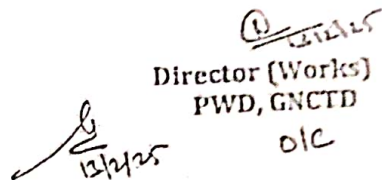
P
13/2/25

Director (Works)
PWD, GNCTD
o/c

To:


1. PS to Principal Secretary, PWD, 3rd Floor MSO Building, IP Estate, New Delhi-110002.
2. PS to Engineer-in-Chief, 12th Floor MSO Building, IP Estate, New Delhi-110002.
3. The Pr. Chief Engineer (M&F), 12th Floor MSO Building, IP Estate, New Delhi-110002.

4. The Pr. Chief Engineer (Projects), 9th Floor MSO Building, IP Estate, New Delhi-110002.
5. The Chief Engineer (Projects), 1st Floor MSO Building, IP Estate, New Delhi-110002.
6. The Chief Engineer (Health), 2nd Floor MSO Building, IP Estate, New Delhi-110002.
7. The Chief Engineer (East), 3rd Floor MSO Building, IP Estate, New Delhi-110002.
8. The Chief Engineer (Flyover), 4th Floor MSO Building, IP Estate, New Delhi-110002.
9. The Chief Engineer (North), 5th Floor MSO Building, IP Estate, New Delhi-110002.
10. The Chief Engineer (South), 7th Floor MSO Building, IP Estate, New Delhi-110002.
11. The Chief Engineer (J&P), 13th Floor MSO Building, IP Estate, New Delhi-110002.
12. PWD Website.


Director (Works)
PWD, GNCTD
o/c

SOP

All roads should be marked with chainages at 50m interval along with length of the road. The chainage shall be marked on kerb stones with paint (white kerb with black paint), sizes of fonts shall be 150mm. The chainage should be re-marked quarterly so that it will be visible at all times and throughout the year. If any road is shared with other divisions also, then along with chainage, Sub- Div. no. may also be marked. The GPS location with respect to chainage shall also be kept in Road History Register.


13/12/25
Director (Works)
PWD, GNCTD
OIC



दिल्ली सरकार
प्रमुख अभियंता, लो0नि0वि0,
12वां तल, बहु-मजिलामवन, इंदिराप्रस्थरांपदा, नईदिल्ली- 110002
☎ 23490093, फैक्स 23766924
Toll Free Complaint No. 1800 11 0093
वेबसाइट: <http://pwd.delhigovt.nic.in>
ई-मेल: dirw-pwd@delhi.gov.in



No.E-in-C/PWD/Works /OO/2025/ 388 (E)

Dated: 27.02.2025

OFFICE MEMORANDUM

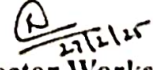
Subject: Implementation of Online measurement by using RFI application of CPWD ERP system in PWD, GNCTD-Regarding.

1. Concerning the above-mentioned subject, it is hereby directed that the RFI application for online measurement of works of PWD, GNCTD will be implemented from 01.03.2025, mandatorily. The chainage wise measurements shall be done by the contractor to comply PWD OM No. E-in-C/PWD/Works/OO/2025/292 (E) dt. 13.02.2025 and be submitted in RFI for inspection by JE/AE/EE etc. as applicable. All JEs/AEs/EEs to ensure the compliance.
2. However, due to any reason, if RFI application is non-functional the help should be sought from ERP team by submitting report and generating the ticket and measurement should be submitted through email to JE with copies to AE and EE with the record of date of measurement.
3. At the end of the month contractor will submit a certificate that all the measurement of work done during the month has been submitted and he will not claim any work done during the month other than the measurements submitted and JE/AE/EE will take that on record and certify it.

This issue with the approval of Engineer-in-Chief, PWD, GNCTD.

To,

1. Pr. Chief Engineer (Projects) 9th floor MSO Building, IP Estate, New Delhi-110002.
2. Pr. Chief Engineer (M&F) 12th floor MSO Building, IP Estate, New Delhi-110002.
3. Chief Engineer (East) 3th floor MSO Building, IP Estate, New Delhi-110002.
4. Chief Engineer (North) 5th floor MSO Building, IP Estate, New Delhi-110002.
5. Chief Engineer (South) 7th floor MSO Building, IP Estate, New Delhi-110002.
6. Chief Engineer (Flyover) 4th floor MSO Building, IP Estate, New Delhi-110002.
7. Chief Engineer (Health) 2th floor MSO Building, IP Estate, New Delhi-110002.
8. Chief Engineer (Projects) 1st floor MSO Building, IP Estate, New Delhi-110002.
9. Chief Engineer (J & P) 13th floor MSO Building, IP Estate, New Delhi-110002.
10. DDG, ERP, CPWD, Nirman Bhawan, New Delhi.
- ✓ 11. PWD Web site.


Director Works
o/o E-in-C, 12th Floor
PWD, GNCTD



दिल्ली सरकार
प्रमुख अभियंता, लीजिगेशन,
12वां तल, बटु-गजिस्तामन, हुदप्रणसंगम, नई दिल्ली 110002
☎ 23490093, फैक्स 23766924
Toll Free Complaint No. 1800 11 0093
वेबसाइट: <http://pwd.delhigovt.nic.in>
ई-मेल: dirw-pwd@delhi.gov.in



No.E-in-C/PWD/Works /OO/2025/ 576.E

Dated: 19.03.2025

OFFICE MEMORANDUM

Sub: Non-Compliance of OMs dated 13.02.2025 pertaining to marking of chainage and maintenance of road history register and OM dated 27.02.2025 pertaining to online measurements.

It has been noticed from verbal enquiries that both the above-mentioned OMs are not being complied by field formations. Therefore, all supervisory level officers i.e. Superintending Engineers and Chief Engineers are directed to find the reasons for non-compliance and issue suitable instructions to such officials. An Action Taken Report/ Compliance Report should be submitted latest by 25.03.2025.

This issue with the approval of Engineer-in-Chief, PWD, GNCTD.

To,

1. All Pr. Chief Engineers.
2. All Chief Engineers & Superintending Engineers.
- ✓ 3. PWD Web site.

(R)
18/3/25
Director (Works)
O/o E-in-C, 12th Floor
PWD, GNCTD