



दिल्ली सरकार  
कार्यालय प्रमुख अभियंता, लो0नि0वि0  
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No.E-in-C/Dir(M)/PWD/Pot holes/2025 /534

Dated: 17 03.2025

### OFFICE MEMORANDUM

**Sub:- Weekly Progress Report for planned and running works.**

Attention of all concerned is drawn towards time schedule decided for start of different activities viz Road Strengthening, Patch repair, Pothole repair etc. vide MOM issued no 679 dated 28.02.2025 (copy enclosed) in PWD. Additionally, similar type of works are also under running stage under present agreements. It has been desired to have a mechanism for review of weekly progress for such planned and running works.

In view of this, proforma as given below is circulated through Excel Sheet which needs to be updated on weekly basis with report to be furnished every Monday containing progress of preceding week alongwith cumulative progress by the concerned Chief Engineer.

Weekly Progress Report				
Zone:-				
Works at Tending Stage				
S.No	Activities	Time Lines	Weekly progress as on...	Cumulative progress as on....
1.				
Work in Progress				
S.No	Activities	Time Lines	Weekly progress as on...	Cumulative progress as on....
1.				

The Chief Engineer, Maintenance zone is directed to furnish such report through the Excel Sheet and share it promptly including over E-Monitoring App.

These issues with the approval of Engineer-in-Chief, PWD.

To:-

- 1- Pr. CE (M&F) PWD, 12th Floor, MSO Bldg., IP Estate, New Delhi.
- 2- Chief Engineers (East, North, South) PWD, for further dissemination to SEs and BEs.
- 3- PWD Website.

(Rajendra Kumar Ahirwar)  
Dy. Director (Monitoring)

Copy to :-

1. PS to Pr. Secretary, PWD, 3rd floor, MSO Building, IP Estate, New Delhi-110002.

(Rajendra Kumar Ahirwar)  
Dy. Director (Monitoring)

# राष्ट्रीय राजधानी क्षेत्र दिल्ली सरकार

GOVT. OF NATIONAL CAPITAL TERRITORY OF DELHI

लोक निर्माण विभाग

PUBLIC WORKS DEPARTMENT

कार्यालय प्रधान मुख्य अभियंता (अनु. एवं सेतु)

OFFICE OF Pr. CHIEF ENGINEER(M&F)

12वाँ तल, एम.एस.ओ. भवन

आई.पी. एस्टेट, नई दिल्ली-110002

दूरभाष/ Phone : 011-23317926/011-23317520

ईमेल/E-Mail : prcompwddelhi@gmail.com



No.23)35/(Pr. CE (M&F)/PWD/ 679

Dated: 28/02.2025

## Minutes of Meeting

Regarding improvement in working of Delhi PWD System, Pr. Secretary, PWD has desired in various meeting to work out for systematic change in the existing system of PWD. In this reference, committee of nodal officers was appointed by the Pr. CE (M&F) vide office order no. 23(35)/Pr.CE (M&F)/PWD/108 (E) dated 08.01.2025 to study the existing system of PWD and submit recommendations for the systematic improvement so that accordingly further works can be taken up. In this reference various meetings were held by the nodal officers on 16.01.2025 and 14.02.2025. The committee's recommendations are as under:

- 1) **Composite tender for civil electric and horticulture-** It was decided in the committee that the road strengthening works shall be called with 5 years DLP. Also, the horticulture work, Thermoplastic Paint work, Road signage works etc. shall be called in comprehensive format only. Only the item of repair of footpath is balance for which a model tender document is operating in Janakpuri Area. Total number of tenders for each activity per division shall be as per table below:

S.No	Name of Work	No. of Tenders	Timelines
1.	Road Strengthening	Sanction based	2 months after sanction
2.	Patch Repair works including emergency works	2 tenders per division	Tender call – 01.03.2025 Work start – 07.04.2025
3.	Pot Hole Repair, maintenance vans, thermoplastic road marking, repair of signages, kerb stone paintings.	2 tenders per division	Tender call – 15.03.2025 Work Start – 15.04.2025
4.	Desilting, pump houses	2 tenders per division	Tender call – 01.03.2025 Work start 07.04.2025
5.	Hiring of dewatering pumps	1 tender per division	Tender call – 15.04.2025

			Work start – 15.05.2025
6.	Construction of footpaths and drains	Sanction based	2 months after sanction
7.	Footpath repair and drain repair	1 tender per Sub-Division	Tender call – 31.03.2025 Work start – 15.05.2025
8.	Horticulture works	1 tender per Sub-Division	58 works in progress Balance 4 tenders – 31.03.2025
9.	FOB/Subway maintenance	1 tender per Circle	Tender call – 31.03.2025 Work start – 15.05.2025
10.	Road new signages	1 tender per division	Tender call – 31.03.2025 Work start – 15.05.2025

- 2) **Antismog guns:** - It was deliberated that since the activity is yearly activity based upon the funds received from Environment Dept, GNCTD, hence possibility of tenders at zonal level be explored. However, the action in this regard may be taken after tenders requiring immediate attention like de-silting etc. are floated.
- 3) **Maintenance Vans:** - It was discussed that total of 2 tenders for each division shall be called for a period of 2 years. A model NIT document has already been prepared in South Circle and the same has been reviewed by the committee members. The final NIT after incorporation of comments/modification suggested shall be finalised by 15.03.2025. It was also deliberated that possibility of combining this item with other items be explored as has been directed by Pr. Secretary during various meetings.
- 4) **Tenders for Thermoplastic paint:** - It was deliberated that the DSR item for the paint is ok and be adopted with minor modification wherein use off semi-automatic machine be generally not allowed. Also, as per PWD Maintenance manual, frequency of painting mentioned is 2 years for lane marking, edge line, bus lane marking etc. while 1 year for zebra crossings and rumbles etc. The same are to be followed for new tenders also and the duration of the new tender be kept 2 years. Release of part payments against application of paint in various stages during 2 years' time was generally agreed to. It was deliberated that ownership of fully automatic machine be kept in the list of Equipment's and the painting be allowed through authorised applicator of paint manufacturer only (an MOU in this may be incorporated in the tender document which the agency may submit along with the PG).
- Since testing of paint is a major pre-requisite for release of part payments, hence following labs were proposed and approved for thermoplastic paint work.
    1. CRRI
    2. National Test House, Delhi
    3. National Test House, Mumbai
    4. IITs as approved by NIT approving authority.

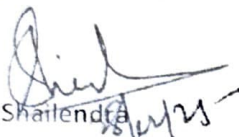
- 5) **Painting of Kerb stones:** - It was deliberated in the meeting that as per current practice, the DSR item being used for this work is not appropriate as it is normally used in grills/doors/windows in the building works. It was also deliberated that this work shall be executed in 3 cycles and total of 2 yearly tenders per division per year shall be called by respective EE's.
- 6) **Patch Repair** –In general patch repair work shall be done only after cold milling of the affected area so that the final road level after patch is not raised. Ownership document for Hot mix plant and paver shall be incorporated in the NIT as is done for road strengthening works. Additionally, for any negative deviation in milling, concurrence of Superintending Engineer in charge shall be taken by EE concerned. Some quantity of DBM may also be kept in NITs for deeper patches. After repair of patches, thermoplastic paint be applied under the same agreement.
- 7) **Tenders for Disposal of Malba and providing JCBs, Crane etc.** – Draft NIT is being prepared and shall be shared with all members by 15.03.2025. It was deliberated that focus should be on uniformity in rates for hiring of essential items like JCB, Dumpers etc.
- 8) **Tender for Tractor mounted pumps:** -One tender per division shall be floated for hiring of De-watering pumps. Rates for the same shall be standardised by SE (North) and be circulated for comments by 15.03.2025.
- 9) **Tender for de-silting:** -
- a) All Tender should be called in single bid with eligibility criteria for non-CPWD contractor.
  - b) The de-silting tender should incorporate the guideline issued by vigilance department for anti-smog gun.
  - c) The MOU/Ownership documents for super sucker should be taken at the time of deposition of PG.
  - d) Penalty for not providing super sucker should be double the rate of hiring charges.
  - e) The condition for compensation in case of accident in flooding/ waterlogging or due to fall in drain will be borne by agency.
  - f) Maintenance of all Manhole covers and bell mouths shall be in the scope of de-silting agency. Initially, all the manholes be repaired and levelled in one go as per requirement on site. Thereafter for next 2 years it shall be the obligation of the agency to keep them intact and handover the stretch back to department.
  - g) Provision has to be adopted in the agreement for regular cleaning of bell mouths. It was directed that all the bell mouths be numbered for record keeping and monitoring.
  - h) The processing fee of MCD dumping ground to be reimbursed as per actual submission of original receipt.
  - i) Permanent pump house operation and sump cleaning to be included in de-silting tender.
- 10) **Tender to attend emergency repair requirements**–This activity to be combined with Patch repair tenders and composite tenders be called.
- 11) **Flag maintenance**- Maintenance of National Flag being sensitive work, needs utmost care and uniformity throughout Delhi. Hence, it was finalised that the existing system of single NIT throughout PWD shall be continued further for 2 years.

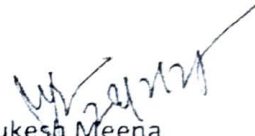
12) Horticulture Maintenance and plantation: Almost 60 tenders have been called for various sub-divisions throughout Delhi for 3 years comprehensive plantation and maintenance. It was deliberated that all AEs be sensitised to keep a before and after photos of all the horticulture stretches. It was suggested that agreements have specific provisions for inspection of nurseries and the same shall be followed by all EEs.

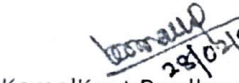
13) All Nodal Officers shall work on standardised rates for all non-schedule items and the same shall be circulated for execution of work.

14) Sample standard NITs for all the above stated works shall be prepared and shall be signed by all nodal SEs.

ADG (M&F) directed that all SEs to ensure compliance of above decisions and finalisation of routine maintenance tenders expeditiously. The meeting ended with Vote of Thanks to the Chair.


  
Sh. Shailendra  
The Chief Engineer  
**East Maintenance Zone**  
3rd Floor, MSO Building, I. P. Estate,  
Delhi - 110002

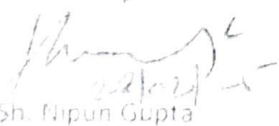
  
Sh. Mukesh Meena  
The Chief Engineer  
**North Maintenance Zone**  
5th Floor, MSO Building, I.P.Estate, New  
New Delhi-110002

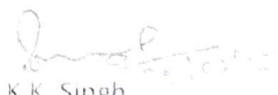
  
Sh. KomalKant Pradhan  
The Superintending Engineer  
**(NE, East, Shahdara) Maintenance Circle**  
Eastern Approach, 2nd Nizamuddin  
Bridge, NH-24 Bypass, Delhi-110091

  
Sh. Manish Kaushik  
The Superintending Engineer  
**(North,) (North West) Maintenance Circle**  
Below ISBT Flyover, Kashmere  
Gate, Delhi-110006

  
Sh. C.B. Singh  
The Superintending Engineer  
**South West Maintenance Circle**  
B-6, NCC Building, Safdarjung Marg,  
Enclave, New Delhi-29

  
Sh. Navin  
The Superintending Engineer  
**West Maintenance Circle**  
Hemawati Nandan Bahuguna  
Karam Pura, New Delhi-15

  
Sh. Nipun Gupta  
The Superintending Engineer  
**(South) (South East) Maintenance Circle**  
Sukhdev Vihar, Mathura Road,  
Okhla Flyover, New Delhi-110025

  
Sh. K.K. Singh  
The Superintending Engineer  
**(C& ND), (SRD)(M) Circle**  
Under Ring Road Bypass Flyover,  
Opposite IGI Stadium near Gate  
No. 9, New Delhi.

*Handwritten notes and signatures at the bottom left of the page.*

## Weekly Progress Report

Zone:-

### Work at Tendring State

S.No	Activities	Time Lines	Weekly progress as on...	Cumulative progress as on....
1	Road Strengthening	2 months after sanction		
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5	Hiring of Dewatering Pumps	Tender call-15.04.2025 Works start-15.05.2025		
6	Construction of footpaths and drains	2 months after sanction		
7	Foothpath repair and drain repair	Tender call-31.03.2025 Works start-15.05.2025		
8	Horticulture works	58 works in progress Balance 4 tenders -31.03.2025		
9	FOB/Subway maintenance	Tender call-31.03.2025 Works start-15.05.2025		
10	Road new Signages	Tender call-31.03.2025 Works start-15.05.2025		

### Works in Progress

1	Road Strengthening	As per running agreements		
2	Patch Repair works including emergency works	As per running agreements		
3	Pot Hole Repair, Maintenance vans, thermoplastic road marking, repair of signages, kerg stone paintings.	As per running agreements		
4	Deselting, Pump Houses	As per running agreements		
5	Hiring of Dewatering Pumps	As per running agreements		
6	Construction of footpaths and drains	As per running agreements		
7	Foothpath repair and drain repair	As per running agreements		
8	Horticulture works	As per 58 running agreements		
9	FOB/Subway maintenance	As per running agreements		
10	Road new Signages	As per running agreements		

*[Handwritten Signature]*  
DD(M)