



दिल्ली सरकार
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दिनांक:- 24/02/2025

कार्यालय ज्ञापन

Sub: Engagement of Resource persons for Capacity Building Programmes by Bureau of Indian Standards-reg.

National Institute of Training for Standardization (NITS) is planning to conduct a Capacity Building Programmes for State Government Departments to enhance awareness and understanding of Indian Standards. Therefore, in this regard, they require the resource person (Faculty). This is only for the Retired Senior Officers. Those who are interested are requested to send their nomination directly to them in the Proforma attached herewith.

This issues with the approval of the competent authority.

सहायक प्रशासनिक अधिकारी-1

ANNEXURE 1

FORMAT FOR SHARING FACULTY PROFILE

Faculty Photograph (Please attach)	Sl No.	Faculty Details	
	1	Name	
	2	Organization	
	3	Designation	
	4	Contact Address	
	5	Mobile	
	6	Email	
	7	Experience	
	8	Expertise	

	9	Special Achievements	
	10	Course Conducted	
	11	Bank Details and PAN Card No.	Name of the Bank : Account No. : Account Type : IFSC Code : PAN No. :

11. I accept to act as Resource Person (Faculty) for the Capacity Building Programmes being conducted by BIS.

12. I will be interested to act as Resource Person for the sessions and programmes as given below:

SI No.	Capacity Building programme for the	Session on _____
	_____	Session on _____
		Session on _____
	Capacity Building programme for the	Session on _____

13. I will be interested to act as Resource Person for the Capacity Building Programmes conducted at any location in the following States and UTs:

State/UT 1	State/UT 2	State/UT 3
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Interested candidates may like to give more choice of locations. In case they are willing to travel anywhere in India for conducting the session, they may like to give the option 'Anywhere in India'.

14. I undertake that,

- a) I shall use the course material and PPTs provided by NITS for conducting the session(s) during the state government capacity building programmes.
- b) I shall not use the material provided by NITS for the programme for any other programme being organized by any organization other than BIS.
- c) I shall not use material of any other organization as training material for programmes of NITS, BIS.
- d) I shall provide BIS soft copies of any additional reference material being prepared and used/shared with the trainees of state government capacity building programmes to NITS and permit NITS the use of same for training programmes being conducted by BIS.
- e) I shall treat all documentation and information on participants of training programmes of NITS, BIS as confidential.

Signature:

Name:

Date: