

No.F.dspwd-2/ 80-26  
GOVERNMENT OF NCT OF DELHI  
Public Works Department

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(CD NO. 057742583)

PWD Secretariat  
3<sup>rd</sup> Level, MSO Building, New Delhi  
Dated 30 January, 2025

**OFFICE ORDER**

It has been reported by Chief Electoral Office that PWD representatives are not attending the meeting convened by the District Election Officers (DEOs) for setting up of polling stations, due to which the issues of infrastructure requirement are not being sorted out.

It has, therefore, directed that as far as possible, SEs should themselves attend the meeting called by the DEOs. In case of any exigency, if it is not feasible to attend the meeting, they can depute EEs after coordinating with the office of DMs. EEs should not depute the lower-level officials for the meetings till the completion of the election process. SEs concerned shall also daily review the status of ongoing works and new works to be undertaken

The above instruction should be followed scrupulously for timely and efficient completion of all election related works.


  
(Ruchika Katyal, IAS)  
Special Secretary, PWD

To

1. All SEs/EEs concerned through Chief Engineers
2. System Analyst, PWD with the request to upload the Circular on the website of PWD under relevant section.

**Copy for information to:**

1. PS to Pr Secretary, PWD, 3<sup>rd</sup> Floor MSO Building, New Delhi
2. PS to Chief Electoral Officer, Old St. Stephen's College Building, Kashmere Gate, Delhi-110006
3. All District Election Officers through the Office of the Chief Electoral Officer, Old St. Stephen's College Building, Kashmere Gate, Delhi.
4. Engineer in Chief PWD, 12<sup>th</sup> Floor, MSO Building, New Delhi
5. All Chief Engineers of the PWD, MSO Building, New Delhi

  
Deputy Secretary, PWD