

GOVERNMENT OF NCT OF DLEHI
Public Works Department

PWD Secretariat
3rd Level, MSO Building, New Delhi
Dated 8th July, 2023

CIRCULAR

Sub: - Emergency Response Protocol.

To effectively deal with emergency situations and accidents, Emergency Response Teams (ERTs) shall be constituted immediately, in each of the Civil and Electrical Division, engaged in construction and maintenance of Buildings, Roads and Flyovers etc.

The constitution of the Emergency Response Team shall be as under: -


- I. Executive Engineer Concerned
- II. Asstt. Engineer concerned
- III. Junior Engineer concerned

The first priority of this Emergency Response Team would be to undertake restoration and rehabilitation, in coordination with other agencies /departments to avoid further damage.

1. In the first instance, the PWD Secretariat and SE (Works) shall be informed telephonically.
2. They shall immediately reach the spot of incident (within two hours of report of the incident) and coordinate with other agencies like Delhi Police, Disaster Management, Delhi Fire Service etc. for rehabilitation measures.
3. ERT shall submit a preliminary report alongwith geotagged photographs of the incident to the PWD Secretariat, within 4 hours of the incident.
4. A detailed inquiry is to be conducted by the team headed by Superintending Engineer concerned with other members i.e Executive Engineer and AEE, as deemed fit, within 24 hours of the incident and submit the same to the PWD Secretariat, through E in C, PWD.
5. Death on account of any such incident will invite blacklisting of the contractor.

Non compliance of the above directions will be viewed seriously.

This issues with the approval of the Competent Authority.


Shashanka Ala, IAS
Special Secretary, PWD

Ref No F. 4(39)/2022-23/PWD-II/Roads/dspwd2/1015-21 dated 6th July, 2023
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To

1. The Engineer in Chief PWD
2. All Chief Engineers of the PWD for further circulation to the concerned
3. AHC Vigilance with the request to call for the explanation of the Executive Engineer concerned, immediately upon receipt of information of any untoward incident
4. System Analyst, PWD with the request to upload the Circular on the website of PWD under relevant section.