



दिल्ली सरकार  
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No.04/COA/PWD/2022-23/1761

Dated: /7/03/2023

### OFFICE ORDER

Attention of all authorities are drawn to the Minutes of Meeting issued by the PWD Secretariat vide letter No. 4(45)/2022-23/PWD-II/Roads/Misc. meetings/dspwd2/399-410 dated 13.03.2023 and it is hereby ordered that –


- i. All the DDO's to use this centralized PWD System (FMS) effectively on daily basis from 1<sup>st</sup> April 2023.
- ii. Cheque for ECS / individual cheque should be printed from this system only. No manual writing of cheque should be there from 1<sup>st</sup> April 2023.
- iii. Booking of all transaction of Receipts and Expenditure under different heads including Debt, Deposits, Remittances and Suspense (DDRS) should be done by each DDO's under PWD through this system on immediate basis.

  
(Pradeep Kumar NV)  
CoA/IFA, PWD

**Copy to:**

1. PS to Special Secretary, PWD, 3<sup>rd</sup> Floor, MSO Building.
2. The Pr. CE (M&F), PWD.
3. The Pr. CE (Project), PWD.
4. All Chief Engineers, PWD.
5. All FOs, PWD – are hereby directed to monitor the accounts of all Divisions under their Zones under and see that figures are reconciled timely in respect of all Heads including Debt, Deposits, Remittances and Suspense (DDRS). Follow up action must be taken to clear the amount lying under suspense heads as prescribed in the rules and make necessary credits in the Government Accounts as per Statutory Rules without any delay. If any discrepancy are noticed, the same may be brought to the notice of the higher authorities on prompt basis through detailed note.
6. The Director (Work), PWD.
7. IT analyst, PWD.



  
(Pradeep Kumar NV)  
CoA/IFA, PWD

13 March 2023

F.No.4 (45)/2022-23/PWD-II/Roads/ Misc meetings/dls/pwd/2/399-410  
CD No: 057722665

**MINUTES OF THE MEETING**

A meeting was held on 9<sup>th</sup> March 2023 at 12:30 PM under the chairmanship of Special Secretary, PWD regarding integration of current Financial Management System (FMS) module available under PWD Web Portal with PAOs. This web portal has inputs from different cheque drawing 66 DDOs and non-cheque drawing 21 DDOs.

The list of Participants is enclosed at Annexure -I. The Special Secretary PWD welcomed all the participants and thereafter the following points were discussed:-

- प्रमुख अभियन्ता  
आवृत्ति सं. 2613  
दिनांक 14.03.23  
प्रमुख अभियन्ता  
निदेशक (कार्मिक)  
निदेशक (अनु.)  
निदेशक (कार्मिक)  
उप सहायक अधिकारी  
निदेशक (कार्मिक/अनु./जनसंपर्क)
1. It was made known that FMS is centralised system and all the DDOs are making primary day to day inputs of accounts on the basis of registers and other records that are maintained in Divisional Offices/HOO as per statutory rules and regulations. In the case of budget control and allocations among Divisions the FO of Zonal Offices are discharging their duties. The Controller of Accounts doing Zonal wise budget control allocation among Zones on behalf of E-in-C. All are provided with specific Login Id and Passwords accordingly including Engineers at all levels for monitoring and evaluation. At present no back date entry and excess booking are allowed in the system.

2. On discussion of all points and considering the viewpoints of Principal Accounts Office and IT Department /Professionals, It was directed that:

- 14/3/23
- COA  
प्रमुख  
15/3
3. In order to transfer of data into compact system as proposed by Pr. Account's Office, Controller of Accounts, Pr. PAO, Delhi Government will share the text file having format of transactions by 13<sup>th</sup> March 2023, to update the compact system running in Pay and Account Office. Which in turn update the data in d-lekha automatically.
- (Action by E-in-C Office and DDOs)

4. Provision shall be made in the PWD Software System by 23<sup>rd</sup> March 2023:
- i. To generate the text file in the system  
ii. should be available to PAO on their login in this system  
iii. the same should be downloadable for any date or period or any office.  
iv. To print the cheque for ECS and Individual payment
- (Action by IT Team, PWD Delhi)

5. Pay and Account office has to reconcile periodically all figures in consultation with concerned DDO'S on the basis of FMS and rectify as required with intimation to Zonal FOs. Accordingly DDOs are directed to submit monthly account from the month of April, 2023 generated through FMS system only.

(Action by Pr. PAO/Fos/DDOs)

The above exercise should be completed in a time bound manner to make it fully functional w.e.f. 1<sup>st</sup> April 2023.

This issue with the approval of Special Secretary (PWD)



**(Anil Bhola)**  
Dy. Secretary (PWD)

To,

- i. ✓ Engineer-in-Chief, PWD, MSO Building, New Delhi
- ii. Shri L.D. Joshi, Jt. Secretary, Finance Department, 4<sup>th</sup> Level, Delhi Secretariat, New Delhi
- iii. Controller of Accounts, Delhi Government, Vikas Bhawan, I. P. Estate, New Delhi
- iv. Controller of Accounts, PWD Delhi, MSO Building, New Delhi
- v. PAO XXII, 10<sup>th</sup> Floor, MSO Building, New Delhi
- vi. FO, Health & Project Zone, PWD Delhi, MSO Building, New Delhi
- vii. FO, Flyover Zone, PWD Delhi, MSO Building, New Delhi
- viii. FO, South & East Zone, PWD Delhi, MSO Building, New Delhi
- ix. FO, North & Other Project Zone, PWD Delhi, MSO Building, New Delhi
- x. Shri Pankaj Sharma, Calibre Websol Private Limited, New Delhi

**Copy for information to:-**

1. PS to Secretary, PWD, 3<sup>rd</sup> Floor, MSO Building, New Delhi
2. PS to Special Secretary, PWD, 3<sup>rd</sup> Floor MSO Building , New Delhi



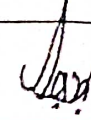
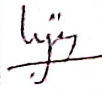





**(Anil Bhola)**  
Dy. Secretary (PWD)

**PWD SECRETARIAT: 3rd LEVEL: A-WING**  
**MSO BUILDING: I P ESTATE**  
**NEW DELHI: 110002**

CD NO: 057722665

**ATTENDANCE SHEET**

Sub: Regarding to review the progress made in Implementation of Online Financial Management System.  
 Date & Time: 09.03.2022 (Thursday) at 12.30 PM.

S. No.	Name of the Officer	Designation	Department	Official Telephone No. / Mobile No.	Official E-mail ID	Signature
1	Manjiv Sharma	DCA (Per)	P.A.O.	8743006647	dcoapenpao@nic.in	
2	Vijay Shendre	Sr. S.A.	P.A.O.	9811484396	Vijay.Shendre@nic.in	
3	M. SRIKANTH	system Analyst	PWD	9818020645	m.sreekant@nic.in	
4	PANICAJ SHARMA	IT CONSULTANT	PWD	9810466551	panicaj.Sharma@calibrewebsol.com	
5	PRADEEP KUMAR N.V.	C.O.A. (PWO)	PWD	9013383907	pdh.coapwo@gmail.com	
6	Ramesh Kumar Tomaz	Dir (Works)	PWD	9968213248		
7	ANIL SHOLA	Dy Secy	PWD	9910599905		
8						