

Information Technology Department
Government of National Capital Territory of Delhi
9th Level, B-Wing, Delhi Secretariat.
<https://it.delhi.gov.in>

File No. E-17/1/2022-Dir (DEGS) 5944-6013

Dated:- 21/9/2022

CIRCULAR

Sub: Measures to enhance the Cyber Security within the Government – reg.

Please find enclosed herewith a copy of Ministry of Electronics and Information Technology's DO letter No. M-11/39/2022-NIC dated 31st August 2022 (copy enclosed).

Secretary, MietY, GOI through the letter has directed to take immediate measures to enhance the Cyber Security Measures within the Government. It is also suggested the following measures may be taken immediately to enhance the Cyber Security preparedness:

- (i) MAC binding of each and every PC/Node connected with Network should be done for accessing Government applications.
- (ii) The Operating System of all PCs/devices should be upgraded with the latest version/patches and the obsolete equipment should be withdrawn from the network.
- (iii) Admin rights from the Systems may be withdrawn from the Users and should be controlled by CISO/DCISO.
- (iv) All devices should be connected via single network gateway of NIC and any other connectivity i.e. broadband, 3G/4G may be phased out for increasing the security.
- (v) Use of all pirated OS and Applications must be immediately stopped.
- (vi) Need based internet Connectivity through NICNet may be provided to the selected users with the approval of CISO and all the other users should be given access to NICNET.
- (vii) Antivirus software must be deployed on each and every machine
- (viii) Unmanaged LAN network device should be taken out of the Network.

Contd....2/-

Pankaj
wishes

प्रमुख अभियंता

आवृत्ति सं. 7910

दिनांक 23/09/22

प्रमुख अभियंता

निदेशक (कार्मिक)

निदेशक (अनु.)

निदेशक (कार्य)

उप सतर्कता अधिकारी

सामान्य कार्य/कार्मिक/अनु./जन सू. सेवा

AD(M)

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E-1

Dir (Perst)

DD (est)

22/09/2022

संलग्न कार्यो

26/09/22

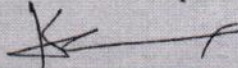
Departments are hereby directed to send the action taken report as per Annexure attached latest by 10.10.2022

In addition to above, kind attention is also invited to guidelines for "Key Roles and Responsibilities of Chief Information Security Officers (CISOs) in Ministry/Departments and Organization managing ICT Operations issued by India-Computer Emergency Response Team, Ministry of Electronics and IT, GOI (copy enclosed).

All HoDs/Administrative Secretaries are thus requested to appoint a senior officer as CISO (Chief Information Security Officer) of the concerned Department under intimation to IT Department.

This issues with the approval of Secretary (IT).

Encl.: As above.


(Krishan Kumar)
Jt. Director (IT)

To

**All ACS/Pr. Secretaries/Secretaries/HoDs
All Local Bodies/Boards/Commissions
Govt. of NCT of Delhi**

Copy for information to: -

1. Staff Officer to Chief Secretary, Delhi
2. PS to Secretary (IT), 9th Level, B-Wing, Delhi Secretariat, New Delhi

Action Taken Report

S.No	Suggestion	Action Taken Status in Yes/No
1	MAC binding of each and every PC/Node connected with Network should be done for accessing Government applications.	
2	The Operating System of all PCs/devices should be upgraded with the latest version/patches and the obsolete equipment should be withdrawn from the network.	
3	Admin rights from the Systems may be withdrawn from the Users and should be controlled by CISO/DCISO.	
4	All devices should be connected via single network gateway of NIC and any other connectivity i.e. broadband, 3G/4G may be phased out for increasing the security.	
5	Use of all pirated OS and Applications must be immediately stopped.	
6	Need based internet Connectivity through NICNet may be provided to the selected users with the approval of CISO and all the other users should be given access to NICNET.	
7	Antivirus software must be deployed on each and every machine	
8	Unmanaged LAN network device should be taken out of the Network.	

Detail of CISO of the Department: -

- (i) Name of the Officer :
(ii) Designation of the Officer :
(iii) Phone Number (Official) :
(iv) Phone Number (Mobile) :
(v) E-Mail ID :

31C

अलकेश कुमार शर्मा, आई.ए.एस.
सचिव
Alkesh Kumar Sharma, I.A.S.
Secretary



सत्यमेव जयते
आजादी का
अमृत महोत्सव

इलेक्ट्रॉनिकी और सूचना प्रौद्योगिकी विभाग
भारत सरकार
Ministry of Electronics &
Information Technology (MeitY)
Government of India

DO No. M-11/39/2022-NIC
Dated: 31st August, 2022

Dear Chief Secretary,

During a recent review of cyber security preparedness of ministries / departments and associated government organisations, the Minister of Electronics & Information Technology has directed to take immediate measures to enhance the cyber security measures within the government.

2. In this regard, it is requested that your ministry / department may take the following measures immediately to enhance the cyber security preparedness:

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- I. MAC binding of each and every PC / Node connected with Network should be done for accessing govt. applications.
- II. The operating system of all PCs / devices should be upgraded with the latest version / patches and the obsolete equipment should be withdrawn from the network.
- III. Admin rights from the systems may be withdrawn from the users and should be controlled by CISO / DCISO.
- IV. All devices should be connected via single network gateway of NIC and any other connectivity, i.e. broadband, 3G/4G may be phased-out for increasing the security.
- V. Use of all pirated OS & applications must be immediately stopped.
- VI. Need based internet connectivity through NICNET may be provided to the selected users with the approval of CISO and all the other users should be only given access to NICNET.
- VII. Antivirus software must be deployed on each and every machine.
- VIII. Unmanaged LAN network devices should be taken out of the network.

3. You may please advise the CISO to do rigorous checks on the above measures and kindly send the action taken report by 10th September, 2022. It is only with your continued support and cooperation that we can build a strong, safe, secure and resilient cyber security system for the government.

Best Regards,

Yours sincerely,

(Alkesh Kumar Sharma)

Chief Secretaries of all the States/ UTs