

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI,
ADMINISTRATIVE REFORMS DEPARTMENT,
7TH LEVEL, C-WING, DELHI SECRETARIAT,
I.P. ESTATE, NEW DELHI-110002.
Email: arupdate@nic.in

No.F.3/1/AR/2021/ 4565-96

Dated: 28/07/2022

To

All Addl. Chief Secretaries/Pr. Secretaries/ Secretaries/
HODs/ All Heads of Local Bodies/Undertakings/
Autonomous Bodies /Boards/ Corporations, Govt. of NCT
of Delhi.

Subject: Official dealings between the Administration and Member of
Parliament and State Legislatures-Observance of proper procedure.

Sir,

I am directed to enclose herewith a copy of letter No. 15013/36/2022-
CSR.III dated 07.07.2022 of Ministry of Home Affairs (CS Division), Govt. of
India on above cited subject with its enclosures which are DoPTs OM No.
11013/4/2018-Estt.A-III dated 15.03.2021 containing OM No. 11013/4/2011-
Estt.(A) dated 01.12.2011 (guidelines) and D.O. letter dated 09.10.2012, OM
dated 19.11.2014, 07.02.2018, 11.10.2018 and 10.02.2020 reiterating the
instructions for official dealings between the Administration and Member of
Parliament and State Legislatures for ready reference.

2. I am further directed by CS, Delhi to bring these into notice of all
Departments/ Local Bodies/ Undertakings/ Autonomous Bodies/ Boards/
Corporations of GNCT of Delhi for compliance and to strictly adhere the said
guidelines and also to keep all such instructions in the Guard File which shall
be brought into the notice of all concerned on regular basis.

3. All the departments may take note of the above instructions for strict
compliance.

Encl: as above

Yours faithfully,

(Signature)
28/07/2022
(L. R. SINGH),

DY. DIRECTOR (AR)

Ph:011-23392483

Copy for information to:

1. SO to Chief Secretary, Delhi, 5th Level, Delhi Secretariat,
New Delhi-110002.
2. The Under Secretary to the Govt. of India, Ministry of Home Affairs (CS
Division), Govt. of India, Major Dhyan Chand National Stadium, 2nd
Floor, India Gate, New Delhi.

(Signature)
28/07/2022
(L. R. SINGH),
DY. DIRECTOR (AR)

DY. DIRECTOR (AR)

(Handwritten notes in Hindi)
क्यालय प्रमुख अभियंता को लिखित
पत्रिका-1/1/1/2021/3043 दि 3/8/22
पत्रिका-1/1/1/2021/3043 दि 3/8/22
को माध्यम से प्रेषित किया गया है।
(Through website)

सहायक प्रशासनिक अधिकारी
कार्यालय प्रमुख अभियंता

CS

Pl circulate
1/8/22

AAO