

No.Engineer-in-Chief/PWD/ 22-23/ 2383

Dated: 21 /06/2022

Order

In order to streamline the accounting system in PWD, GNCTD, It is hereby ordered that henceforth all Finance Officers of PWD, GNCTD have to provide monthly reports as under on or before 10th of every month starting from July 2022 onwards.

1. All Finance Officers to report to COA also and provide consolidated monthly report in respect of their zones of data of transactions that took place upto previous month/during the month / progressive total under all heads including Debt, Deposit, suspense and remittance Heads of every divisions/DDO on reconciliation with the PAO/bank under it and furnish it latest by 10th of every month.
2. Similar to above, a zone wise monthly abstract report of their divisions by showing para wise action taken / to be taken on all outstanding Audit reports in respect of AGCR and Internal Audit on separate basis to be submitted by the 10th of every month.

Sanjeev Mathur
Asstt. Administrative Officer

Copy to:

1. All CEs, PWD, GNCTD
2. All Finance Officer, PWD, GNCTD
3. COA, PWD, GNCTD

Sanjeev Mathur
Asstt. Administrative Officer