



Azadi Ka
Amrit Mahotsav



दिल्ली सरकार
प्रमुख अभियंता, लो०नि०वि०,
12वां तल, बहु-मंजिला भवन, इंद्रप्रस्थ संपदा, नई दिल्ली: 02
☎ 23490260, 23724560, फ़ैक्स 23319021
Toll Free Complaint No. 1800 11 0093
वेबसाइट: <http://pwddelhi.gov.in>
ई-मेल: einc-pwd@delhi.gov.in

सं०: प्रमुख अभि/निदेशक(अनु०)/Contractual Worker/2022/ 1041(H) दिनांक: 22.03.2022

कार्यालय ज्ञापन

विषय: **Regarding timely disbursement of wages in respect of contractual workers/ Employees.**

उपरोक्त विषय के संदर्भ में इस कार्यालय के कार्यालय ज्ञापन संख्या 716 दिनांक 03.03.2022 का अवलोकन करें जिसमें विभाग में अनुबंध आधार पर तैनात सभी कर्मचारियों को वेतन का भुगतान निर्धारित समय "माह की 7 तारीख तक" करने का निर्देश दिया गया था।

इस संबंध में मुख्य सचिव, दिल्ली सरकार के यु.ओ. नोट संख्या CS/2022/2917-2919 दिनांक 07.03.2022 एवं सचिव, लोनिवि पत्र संख्या: F.10(1)/PWD-I/Misc./Admn/2022/1840-1845 दिनांक 11.03.2022 प्राप्त हुआ है (संलग्न है) जिसमें निर्देश दिया गया है कि अनुबंध कर्मचारियों को वेतन का भुगतान प्रत्येक "माह की 7 तारीख तक" किया जाना सुनिश्चित करें एवं इसका अनुपालन न होने पर मुख्य अभियंता एवं संबंधित अधिकारी के खिलाफ अनुशासनात्मक कार्यवाही की जाएगी।

अतः आपको निर्देशित किया जाता है कि इस विषय को अति गम्भीरता से लेते हुए अनुबंध आधार पर तैनात सभी कर्मचारियों को वेतन का भुगतान प्रत्येक "माह की 7 तारीख तक" कराया जाना सुनिश्चित करें। इसका अनुपालन न होने पर इसकी जिम्मेदारी संबंधित मुख्य अभियंता की होगी।

यह पत्र प्रमुख अभियंता, लोक निर्माण विभाग की अनुमति से जारी किया जाता है।

निदेशक (अनुवीक्षण)

सेवा में,

1. प्रधान मुख्य अभियंता (परियोजनायें), लोनिवि, एम एस ओ भवन, नई दिल्ली ।
2. प्रधान मुख्य अभियंता (अनुरक्षण एवं सेतु), लोनिवि, एम एस ओ भवन, नई दिल्ली ।
3. मुख्य अभियंता (परियोजनायें), लोनिवि, एम एस ओ भवन, नई दिल्ली ।
4. मुख्य अभियंता (अन्य परियोजनायें), लोनिवि, एम एस ओ भवन, नई दिल्ली ।
5. मुख्य अभियंता (स्वास्थ्य), लोनिवि, एम एस ओ भवन, नई दिल्ली ।
6. मुख्य अभियंता (पूर्व) लोनिवि, एम एस ओ भवन, नई दिल्ली ।
7. मुख्य अभियंता (उत्तर) लोनिवि, एम एस ओ भवन, नई दिल्ली ।
8. मुख्य अभियंता (दक्षिण) लोनिवि, एम एस ओ भवन, नई दिल्ली ।
9. मुख्य अभियंता (सेतु) लोनिवि, एम एस ओ भवन, नई दिल्ली ।



PUBLIC WORKS DEPARTMENT SECRETARIAT,
Govt of NCT of Delhi,
(Allotment Branch)
3rd FLOOR, MSO BUILDING, I.P. ESTATE, ITO, NEW DELHI-110002



No. F.10 (1)/PWD-I/Misc/Admn/2022/ 1840-1845

Dated: 11/03/2022

MINUTES OF MEETING

A meeting was held on 09/03/2022 at 04.30 P.M. under the chairmanship of Secretary (PWD), Delhi to review the progress of timely disbursement of wages of Contractual Employees. A list of participants is enclosed as 'Annexure-A'.

2. Director (Monitoring), PWD gave a brief status in respect of disbursement of wages of Contractual Employees in the month of February and March, 2022 and apprised that the efforts were made to pay wages to Contractual Employees in time but, there are some PWD Divisions where there is a delay in the disbursement of payment. He assured that all the pending payments would be streamlined in this month and all payments would be given in time from next month.

3. Secretary, PWD showed displeasure on the delay of payment of wages to Contractual workers and non-compliance of directions of Labour Department and higher authorities issued from time to time. He warned that such type of callous/negligent attitude is not acceptable and if there is a delay in the disbursement of payment to contractual worker, concerned CE will be held responsible for such delay. He further added that strict action as deemed fit will be initiated, in case such negligence reported in future.

4. Secretary, PWD has also directed to make sincere efforts to make disbursement of wages to contractual/outsourced staffs by 07th of every month. The directions issued by higher authorities and by Labour Department is to be taken care of in true letter and spirit. Secretary, PWD has also stressed that being a labour centric work in PWD, E-in-C office should work out a concrete plan which shall ensure timely disbursement of wages to Contractual Employees failing which disciplinary action will be initiated against concerned Chief Engineers as well as other erring officers/officials.

Ashish
10/3/22

(Ashish Kumar)
Deputy Secretary (ADMN)

- To,
- (i) Engineer-in Chief, PWD
 - (ii) All Chief Engineers, PWD
 - (iii) Director (Monitoring), MSO Building

Copy for information to:

1. OSD to ACS to CM, Delhi
2. PS to Secretary, PWD
3. PA to Secretary, PWD

प्रमुख अभियन्ता

आवती सं 1543

दिनांक 11/3/22

प्रमुख अभियन्ता

निदेशक (अभियन्ता)

निदेशक (कार्य)

उप सतर्कता अधिकारी

उप निदेशक स्था/अनु/पर्य/सा/

जन सू अति

URGENT

A. P. Singh

ADM

11/3

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14/3/22

ADM
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GOVERNMENT OF NCT OF DELHI
PWD : MSO Building

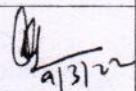
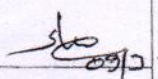
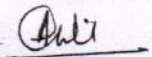
NEW DELHI

Attendance sheet

Subject : Timely disbursement of wages to Contractual Employees.

Date & Time : 09/03/2022 at 4.30 P.M.

Venue : Conference Room of Secretary (PWD).

Sl. No.	Name of the officer	Designation	Department	Telephone No./Mail ID	Sign.
1.	V.K.Khetan	Dir (M), PWD	PWD	897192275	
2.	Shivani Srivastava	Dy Dir (M)	PWD	9654114604	
3.	Ashish Kumar	Dy. Secy (Pdmn)	PWD	9717116655	
4.					
5.					
6.					
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11.					
12.					

OFFICE OF THE CHIEF SECRETARY, DELHI
GOVT OF NATIONAL CAPITAL TERRITORY OF DELHI
5TH LEVEL, A-WING DELHI SECRETARIAT, NEW DELHI-110002

प्रमुख अभियन्ता
आवती सं. 1401
दिनांक 8/3/22
प्रमुख अधिकारी

Sub:- Payment to contractual/outsourced staff.

Attention of all concerned is drawn to the Labour Department communication no. F.No.PA/JLC(HQ)/CLA/Lab/15/213 dated 02.05.2016 in pursuance of Cabinet Decision No. 2323 dated 22.03.2016 regarding payment of wages to contractual/outsourced workers (copy enclosed).

2. It has been observed that some Departments/Organizations under GNCTD are not ensuring timely renewal/award of contracts/Administrative lapse resulting in delayed payments to contractual/outsourced staff.

3. All concerned are hereby directed to ensure that wages to all contractual/outsourced workers are to be paid **by the 7th** of next month regularly without fail. A foolproof system should be devised by all the departments (specially by the defaulting Departments) for ensuring that wages to contractual/outsourced staff are to be paid by the 7th of next month and there should be no lapse in this regard.

Encl.: As above.

Vijay Kumar Dev
(Vijay Kumar Dev)
Chief Secretary

All Addl. Chief Secretaries/Principal Secretaries/Secretaries/HoDs of all the Departments, Public Sector Undertakings and Autonomous Bodies under GNCTD.

**अति तत्काल
MOST URGENT**

**Copy to: (i) ACS to Hon'ble CM for information.
(ii) Pr. Secretary (Labour) to ensure compliance.**

UO NO. CS/2022/2917-2919

Dated:- 07/03/2022

Circulate for compliance -



कार्यालय प्रमुख अभियन्ता

लॉ० नि० वि०, दि० सं० / नि० अनु० / M.S.E. /

प्रतिलिपि सूचना एवं आवश्यक कार्यवाही हेतु :-

मुख्य अभियन्ता : सहायक मुख्य अभियन्ता / सहायक अभियन्ता

उप निदेशक/सहायक निदेशक (अनु.)

Pkuma
7/3
OS(M)

*740(E)
8/3/22*
लोक निर्माण विभाग के सभी मुख्य अभियन्ता/कार्यालयों के तुरन्त आदेशक कार्यवाही हेतु प्रेषित।

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
LABOUR DEPARTMENT
5, SHAM NATH MARG, DELHI-110054

F.No.PA/JLC (HQ)/CLA/Lab/15/213

Dated: 02/05/2016

To

All Pr. Secretaries/ Secretaries/HoDs of all Departments, Public Sector
Undertakings and Autonomous Bodies.

Sub: Cabinet Decision No. 2323 dated 22.03.2016 on Payment to Contractual/Outsourced Workers in different Departments/Organizations under GNCTD.

Sir,

In compliance with Para 9 (a) of Cabinet Decision no. 2323 dated 22.03.2016 following directions are hereby communicated for strict compliance by all concerned:-

- 1) It shall be the personal responsibility of each HOD/Secretary to ensure that all contract employees, whether employed directly by GNCTD or working with a contractor whose services have been hired by GNCTD are paid their wages for previous month latest by seventh day of next month if the establishment has engaged less than 1000 persons/workers and by tenth day of next month if the establishment engaged more than 1000 workers. The HOD/Secretary shall thereafter obtain details of payments of wages from all the branches/divisions/subordinates offices under the concerned HOD and satisfy himself that due wages have been paid to each and every worker and this exercise shall be completed by the HOD/Secretary by 15th of every month.
- 2) Each HOD/Secretary shall certify that all employees have been paid wages. The certificate should reach Chief Secretary by 5.PM on 20th day of each month.
- 3) The Chief Secretary shall submit a report by 11 AM on 22nd day of each month to the Chief Minister.
- 4) Those HODs/Secretaries, who fail to ensure that payment has been made to all employees for the previous month, shall make themselves liable for imposition of penalty equal to deduction of pay up to 10% of their basic salary for that month. An officer shall be heard before such penalty is imposed.
- 5) In order to ensure that all employees get their salaries in time, HODs/Secretaries should use all powers at their disposal to ensure the same. If contractor fails to comply repeated attempts, HOD/Secretary shall be at liberty to cancel the contract.
- 6) (a) If the contract is cancelled, immediate steps as warranted should be taken in that case to invite fresh tenders/bids and a new contractor/ firm finalized.

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(b) For work already rendered by a worker(s), the Department may make payment of the due amount of wages to the worker(s) directly and adjust it against bills that would otherwise be due to the contractor.

(c) In the interim and till a new contractor is selected, the Department shall take all the concerned willing workers into its fold as daily wage workers. This be done for a maximum period of 89 days in one go and only by way of interim measure.

- 7) If the contract is cancelled, the said firm/company and all those firms/companies in which the partners/Directors of the said firm/company are partners/Directors, shall be blacklisted from getting any work in GNCTD for a period of 3 years. Any amount due to them including security shall be forfeited.
- 8) To ensure that there is no delay in processing bills the departments do not need to send the periodic bills to Finance Department for approval. The bills should be settled at their end only.

It is, therefore, requested to sensitize the concerned Officers to adhere to the timeline prescribed by the Cabinet and ensure timely payment of wages and other legal entitlements to the workers employed, on contractual basis/ through outsourced agencies.

Yours faithfully

K.R. Meena
(K.R. Meena)

Secretary-cum- Commissioner (Labour)

Copy along with enclosure forwarded for information to:-

1. Chief Secretary, Govt. of NCT of Delhi,
2. Secretary to Hon'ble Lt. Governor, Govt. of NCT of Delhi.
3. Pr. Secretary to Hon'ble Chief Minister, Govt. of NCT of Delhi.
4. Secretary to Hon'ble Dy. Chief Minister, Govt. of NCT of Delhi.
5. Secretary to Hon'ble Minister, Transport, Govt. of NCT of Delhi.
6. Secretary to Hon'ble Minister, Health, Govt. of NCT of Delhi.
7. Secretary to Hon'ble Minister, Women and Child, Govt. of NCT of Delhi.
8. Secretary to Hon'ble Minister, Tourism, Govt. of NCT of Delhi.
9. System Analyst, Labour Department, Govt. of NCT of Delhi to upload this circular on the website of the Labour Department.