



दिल्ली सरकार
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No. E-in-C/PWD/W/Misc./2020/ 4253

Dated: 11/12/20

To

All the Executive Engineers/DDOs
Public Works Department,
Govt of NCT of Delhi.

Sub: Advisory note – Management of expenditure under the revenue head 2059 80-053-00 00 27 Maintenance & repairs (Minor works). Working out of Expenditure plan within the original Budget 2020-21 approved by the Govt of NCT of Delhi.

Sir,

1. Reference to proposals received from the various Executive Engineers through Chief Engineers, for allocation of additional budget under the head 2059 80-053-00 00 27 Maintenance & repairs (Minor works). In this connection it is stated that while finalising the budget for the year 2020-21, Finance department (Budget), had transferred a sum of Rs.250 crores from the head 2059 80-053-00 00 27 Maintenance & repairs (Minor works) to the Capital head 4059-01-051 -78-00-53- Improvement of office Building. However percentage of expenditure under the head improvement of office building is only 2% upto the month of Nov 2020. With a view to manage the expenditure with the original budget under the head 2059 80-053-00 00 27 Maintenance & repairs (Minor works) following advisories are being issued

i) Executive Engineers may explore the possibility of booking the expenditure relating to major repair /addition alteration works under the capital head 4059-01-051 -78-00-53- Improvement of office Building, if such repair leads to improvement of office buildings.

ii) Executive Engineers are advised to work out proper expenditure plan within the original budget approved under the revenue head 2059- 80-053-00 00 27 Maintenance & repairs (Minor works) taking into account financial constraints faced by the Govt, to allocate additional budget under the above head in the Revised estimate 2020-21.

iii) Some of the divisions have demanded additional budget under the expenditure head 2059- 80-053-00 00 27 Maintenance & repairs (Minor works) for meeting expenditure, towards GPF final payment of retiring work charged staff. This is not permissible as opined by the Finance department during 1st round budget discussion. Proper procedure is to book the expenditure under the deposit head 8009, since regular work charged employees are governed under CCS GPF rules, as contained under Work charged establishment Manual 2013 issued by the CPWD. However if any specific instructions have been issued on the subject, then the same may be sent to the DCA-IFA, Office of the Engineer –in-Chief to deliberate the issue with Finance Department. Above procedure is also applicable to the other work charged staff drawing the salary from the maintenance Head -2216-01-106-99 00 27 Maintenance & repair (Minor works) Housing and 3054-04-800-94 97 01 WC Estt salaries –Roads & Bridges.

2. In connection with additional requirement of funds received from the Divisions under the administrative control of CE(Health), CE(East), CE(North) CE(OP) and CE(South), under the head, 2059 80-053-00 00 27 Maintenance & repairs (Minor works) efforts are being made to get additional funds in the RE 20-21. However following information is required to pursue the case with Finance department, to justify our demand. Divisions may kindly prepare the same immediately and submit the same immediately.

Banad
DEA

i) Number of work charged employees and estimated expenditure on salary and allowance upto 31-03-2020, which is booked under the head 2059- 80-053-00 00 27 Maintenance & repairs (Minor works). Salary of March 2021 not to be included in the estimates since the same is payable in the financial year 2021-22 as per accounting system.

ii) List of work charged staff posted in the divisions for pay purpose (Copy of inner sheet of pay bill may be enclosed)

iii) List of works relating to Comprehensive Maintenance & repairs/AMC and outsourcing of services etc in the proforma enclosed herewith .

3) In case of urgent requirement of funds in the expenditure head 2059- 80-053-00 00 27 Maintenance & repairs(Minor works) to meet the salary of work charged staff, outsourcing of maintenance staff etc. then a self contained note should be put up in a file through Superintendent Engineers and Chief Engineers, for onward transmission to Finance department, after locating matching savings in the other revenue heads other than salary head. For getting matching savings in the other expenditure heads, Zonal Finance Officers may be consulted since it may be possible that in other divisions there may less expenditure in certain expenditure heads. The details of expenditure as mentioned under para 2 of this letter should be placed in the file, relating to re appropriation of funds.

This issues with the prior approval of Competent Authority, in the budget file maintained in the Works Branch.

Yours faithfully


(P.U. BHAT)

DCA-IFA(PWD)

Mob 7065629531

No. E-in-C/PWD/W/Misc./2020/

Dated:

Copy to the following for kind information & necessary action please. It is requested that the letter may also be circulated to all the Executive Engineers/DDOs through dedicated mail ID of Chief Engineers Office.

1. प्रधान मुख्य अभियंता (अनुरक्षण), लो0नि0वि0 (दि0स0), 12वां तल, एम0एस0ओ0 भवन, नई दिल्ली-02
2. प्रधान मुख्य अभियंता (परियोजना), लो0नि0वि0 (दि0स0), 9वां तल, एम0एस0ओ0 भवन, नई दिल्ली-02
3. मुख्य अभियंता (दक्षिण) अनुरक्षण, लो0नि0वि0 (दि0स0), 7वां तल, एम0एस0ओ0 भवन, नई दिल्ली-02
4. मुख्य अभियंता (पूर्व) अनुरक्षण, लो0नि0वि0 (दि0स0), तीसरा तल, एम0एस0ओ0 भवन, नई दिल्ली-02
5. मुख्य अभियंता (उत्तर) अनुरक्षण, लो0नि0वि0 (दि0स0), 5वां तल, एम0एस0ओ0 भवन, नई दिल्ली-02
6. मुख्य अभियंता (स्वास्थ्य), लो0नि0वि0 (दि0स0), दूसरा तल, एम0एस0ओ0 भवन, नई दिल्ली-02
7. मुख्य अभियंता (परियोजना), लो0नि0वि0 (दि0स0), पहला तल, एम0एस0ओ0 भवन, नई दिल्ली-02
8. मुख्य अभियंता (फ्लाइओवर), लो0नि0वि0 (दि0स0), चौथा तल, एम0एस0ओ0 भवन, नई दिल्ली-02
9. मुख्य अभियंता (अन्य परियोजना), लो0नि0वि0 (दि0स0), 13वां तल, एम0एस0ओ0 भवन, नई दिल्ली-02
10. परियोजना प्रबंधक (सी0सी0टी0वी0, वाई-फाई एवं स्ट्रीट लाइट), लो0नि0वि0 (दि0स0), 11वां तल, एम0एस0ओ0 भवन, नई दिल्ली-110002
11. All the Superintendent Engineers, Public Works Department, Govt of NCT of Delhi
12. All the Finance Officer, Public works Department, Govt of NCT of Delhi
13. PWD website


DCA-IFA(PWD)

Work wise/project wise details Major Head wise for allotment of additional budget under maint. head 2059 or any other exp. head
Amt. in lakhs

Name of the Division : _____

Name of the Zone _____

Head of Account : _____

S.No.	Name of the work as per tender documents	Amount of AA & ES	Tendered cost	Expenditure incurred upto 31-3-2020	Budget allotted to the division	Expenditure incurred from 1-4-2020 to Nov. 20/Till date	Anticipated expenditure From Nov 2020 to 31-3-2021	Total projected expenditure During the year 20-21 on realistic basis Total of Col 6 & 7	Work wise additional demand of funds
1	2	3	4	5		6	7	7	8

Note:

- 1)The information in this proforma should be used expenditure head wise in which additional budget required, under RE
- 2)As a general rule information in this proforma should be prepared head wise while preparing RE & BE
- 3)In case of funds for meeting salary expenditure of work charged staff, in column 2, number of work charged staff be mentioned . NA may be mentioned in col. 3, 4 & 5 .