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No. E-in-C/PWD/WORKS/DWAB/2019/ 5894

dated: 6.12.2019

## OFFICE MEMORANDUM

**Sub: Guidelines on Memo forwarding Arbitration awards for consideration of E-in-C/Ministry/Secretariat.**

It has been regularly observed, of late, that the memo forwarding arbitration awards for acceptance/challenge on part by E-in-C are being sent in a very casual manner. The case details are not furnished in a full fledged self explanatory, self content manner and submitted in incomplete shape.

Most of the time, the cases are submitted in nick of time, the subordinate offices take considerable time in submission/processing and this office is not left with enough time to process the awards.

The claim wise comments of Executive Engineers to Pr. Chief Engineers on the award, its admissibility/justification, are often missing/incomplete. Often FO to zonal Chief Engineers don't certify the amount to be accepted or challenged. These cause a lot of inconvenience in processing the Arbitration cases.

Therefore, all are hereby instructed to process the Arbitral awards thoroughly and submit the same within stipulated timelines in order to take considered and timely decision by the competent authority on the arbitral awards.

This issues with the approval of Engineer-in-Chief, PWD.

Encl: As above

Deputy Director (Works)

### **Copy for information to:-**

1. The Pr. Chief Engineer (M&F), PWD, GNCTD, 12<sup>th</sup> Floor, MSO Building, I.P. Estate, New Delhi.
2. The Pr. Chief Engineer (Projects), PWD, GNCTD, 9<sup>th</sup> Floor, MSO Building, I.P. Estate, New Delhi.
3. All Chief Engineers, PWD, GNCTD, New Delhi.
4. All Suprintending Engineers, Executive Engineers, PWD, GNCTD, New Delhi.
5. Website.

Deputy Director (Works)