



दिल्ली सरकार
कार्यालय प्रमुख अभियंता, लो०नि०वि०,
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सं०:लोनिवि/ प्रमुख अभियंता/कार्य/2019/2504

दिनांक:27.05.2019

OFFICE MEMORANDUM

Sub: Mode of Execution of Maintenance Works

The maintenance units are mainly carrying out maintenance work and original works up to 30 crores. It is decided that the maintenance works shall be carried out in the following manner.

- A. ARMO works in Government Buildings (offices and residential colonies):-
As per provisions contained in CPWD works Manual 2019 para 9.3 Maintenance works should usually be carried out in Comprehensive maintenance mode. In this mode, all the maintenance works pertaining to Civil, Electrical (excluding standalone operational works and specialized works) & horticulture works are carried out through a single agency by inviting composite tenders.

The normal works of up-gradation, special repairs, addition and alteration of Civil, E&M services and horticulture should also be clubbed in the composite tenders and executed under a single contract.

For the following cases, comprehensive maintenance may not be feasible hence other modes may be adopted:

- a) Works through Departmental Labour mode, day to day maintenance is carried out through departmental labour and the materials used for the work are used from the maintenance store.
- b) Works on Individual Contracts mode is used for execution of maintenance and repair works by call of tenders, where comprehensive maintenance is not possible.

B. For Road Works

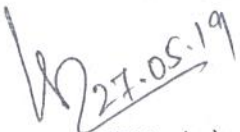
The maintenance of road works shall be carried out based on comprehensive tenders, **clubbed together subdivision wise based on yearly basis**, which shall include the Repair of Footpaths, laying of kerb stones, placing drain cover, repair of drains, placing of missing drain covers, correction and modification in drains, filling of pot holes, laying of patches, painting of kerb stone, railing, grills and road marking paints, deployment of maintenance vans etc.

The strengthening/ micro surfacing work of the due roads will be taken up division wise irrespective of the amount.

Similarly, the maintenance of electrical and horticulture works shall be taken up separately on comprehensive basis and subdivision-wise.

- C. Works for other Government Departments (Budgeted or D4eposit works)
The maintenance works for other departments shall be executed based on the requisition and sanction/ AA&ES accorded by the client department, However, composite tenders may be called for AR&MO works. In case Executive Engineer feels composite tenders is not possible prior approval of Superintending Engineer may be obtained.

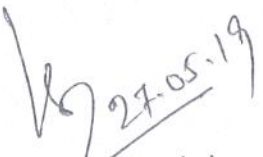
This issues with the approval of Engineer-in-Chief, PWD.


Director (Works)

Copy to:-

1. The Pr. Secretary, PWD, GNCTD, 5th Floor, B-wing, Delhi Secretary, New Delhi for information please.
2. CEs(Maintenance) Zone (East, North, South & Health),PWD
3. All Superintending Engineer (Maintenance),PWD.
4. All Executive Engineers (Maintenance), PWD

} For Compliance


Director (Works)