



**GOVERNMENT OF NCT OF DELHI
PUBLIC WORKS DEPARTMENT
5TH LEVEL "B" WING
DELHI SECRETARIAT: NEW DELHI**

No.F.10(6)/PWD-I/Misc./2016/Vol.IV(a)/5039
(CD No. 057482636)

प्रमुख अभियंता

आवती सं 4881

Dated: 03/05/19

दिनांक 08/5/19

प्रमुख अभियंता

निदेशक (कार्मिक)

निदेशक (अनु.)

निदेशक (कर्म)

सहायक अभियंता

निदेशक (निर्माण/अनु/जन वृ. अधि.)

To,

The Engineer-in-Chief,
Public Works Department
Govt. of NCT of Delhi
MSO Building
IP Estate
New Delhi-110002

Sub: Forwarding of various PUCs received from different Depts. / Agencies.

Sir,

Please find enclosed herewith copy of the following PUCs received from different Depts./ Agencies with necessary action as mentioned against them.

S.N	PUC No. & Date	Subject	Remarks
1.	Standing Order No. Dy. CM/ 2019/741-756 dt. 23.04.2019 received from Deputy Chief Minister/ Minister(Finance)	Disposal of cases in the Finance Department.	For information and appropriate action.
2.	Letter No. IBC/ITBP/Arch/Hardware/2019/ 384 dt. 20.04.2019 received from Director, Executive Training & Fmr. DG, CPWD, Indian Buildings Congress	One day training program on Architectural Hardware in Buildings' on 11 th June, 2019 at IBC HQ, Sector VI, R.K. Puram, New Delhi - 110022.	For information and necessary action.
3.	U.O. No. CS/2019/9959-9962 dt. 25.04.2019 received from Staff Officer to Chief Secretary, O/o the Chief Secretary, GNCTD	Order dated 18.04.2019 from the Court of State Commissioner for persons with disabilities, NCT of Delhi in Case No. 275/1121/2018/05/ 1905.	For information and appropriate action.
4.	Letter No. GAD/PC-A/151/ 2019/202 dt. 12.04.2019 received from Secretary(I/C), Mormugao Port Trust, Sada Goa-403804	Filling up of the post of Chief Engineer(HOD) in the scale of pay of Rs. 43200-66000 on deputation basis in Mormugao Port Trust-reg.	For information and necessary action.

GA to circulate through PWD website

Encl: As above.

Yours Sincerely

(Signature)

(L.R.MEENA)

Deputy Secretary (PWD/Admn)

का.प्र.प्रमुख अभियंता को नि.नि.
ज. ई.क.सी.जी. मुकुल/2019/ 2331 के 16/5/19.
प्रतिलिपि- 2 प्रमाण पत्र मंगलद्वारा कार्यवाही हेतु प्रेषित-
① ला.नि.नि. की वेब-साइट

(Signature)
सहायक प्रशासनिक अधिकारी
कार्यालय प्रमुख अभियंता
ला.नि.नि., दिल्ली सरकार
नई दिल्ली-110002

OFFICE OF DEPUTY CHIEF MINISTER
GOVERNMENT OF NCT OF DELHI
DELHI SECTT., I.P. ESTATE
NEW DELHI-110002

No. Dy.CM/2019/ 741-756

Delhi, Dated: 23/04/2019

STANDING ORDER

Sub: Disposal of cases in the Finance Department

In pursuance of Rule 15 and Rule 16 of the Transaction of Business of the Government of NCT of Delhi Rules, 1993 and in supersession of all previous orders in this behalf, I hereby direct that cases and matters related to the Finance Department (Including Taxation and Excise) shall ordinarily be disposed of in the matter indicated in the schedule below:-

PWD SECRETARIAT
G.O. No. 13/2019
Sch. Pwd. 13/19
Dy. No. PWD/2019/ 9241
Date. 24/04/19

(MANISH SISODIA)
Deputy Chief Minister/ Minister (Finance)

SCHEDULE

1. General

S. No.	Item	To be examined by:	To be disposed of by:	Remarks
1	Proposals involving policy and enunciation of new principles	JS/SS, and SF/PSF	FM	
2	Major deviations from rules and precedents	JS/SS, and SF/PSF	FM	
3	Service & Other Related Matter			
3.1	Transfer/Promotions of Accounts Service	JS/SS	PSF	Files relating to A.O. and above to be shown to FM before issue of orders.
3.2	Appeals under CCA Rules	JS/SS	SF	
3.3	Appeals to Lt Governor under CCA Rules	JS/SS	PSF to submit to FM/LG	File to be routed to LG through FM.
3.4	Matters related to Foreign Trips/Visits/Training Etc. (i) Personal Visit of leave (ii) Official visit/training etc	JS/SF JS/SS & SF/PSF	SF/PSF FM	
3.5	Matters related to long duration training (more than 30 days) in India (out of state)	JS/SS, and SF/PSF	FM	

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concerned in the dept.
25.4.19

3.6	Matters relating to short duration training (Up to 30 days) in India (Out of State and within State)	JS/SS	SF/PSF	
3.7	Other service related Matters	JS/SS	SF/PSF	Important cases to be brought to the notice of FM.

II – Audit & Inspection

S. No.	Item	To be examined by:	To be disposed of by:	Remarks
4.1	P.A.C/Legislative Committees in audit matter (General) (of all Government Departments/ Undertakings)	JS/SS	SF/PSF	Important cases to be brought to the notice of FM.
4.2	CAG Report inspection Reports of AG and pursuance of draft paras	DS/JS	SS/SF	
4.3	Internal Audit, Special Audit and Physical Verification Reports of Director, Inspection	DS/JS	SS/SF	
4.4	Matters related to Reports of Director, Audit	DS/JS	SS/SF	
4.5	Pursuance of misappropriation/defalcation/embezzlement cases with the concerned departments	DS/JS	SS/SF	
4.6	Administration of Directorate of Inspection, and Local Fund Audit Department	JS/SS	SF/PSF	
4.7	Utilisation certificates and Recovery of Loans and Advances	DS/JS	SS/SF	
4.8	FD comments on Inspections Reports	DS/JS	SS/SF	Important matters to be brought to notice of PSF.

III – Budget and Ways & Means

S. No.	Item	To be examined by:	To be disposed of by:	Remarks
5.1	Budget Circular/Manual/Memorandum	JS (B) / SS (B), and SF/PSF	FM	
5.2	Appropriation Bill	JS (B) / SS (B), and SF/PSF	FM	
5.3	Re – appropriation	JS (B) / SS (B), and SF/PSF	FM	

5.4	Monitoring of implementation of Budget Announcement	JS (B)/ SS (B)	SF	Monthly report to be submitted by PSF to FM.
5.5	Advance from the Contingency Fund	JS (B) / SS(B), and SF/PSF	FM	
5.6	Supplementary/Excess Demands	JS (B) / SS(B), and SF/PSF	FM	
5.7	Printing of Budget	JS (B)	SS (B)	
5.8	Enabling Additional Authorisation in IFMS			
	(i) Decretal	JS (B) / SS (B)	SF/PSF	
	(ii) Other Cases			
	(a) Up to Rs. 50.00 lakhs	JS (B) / SS (B)	SF/PSF	
	(b) Cases exceeding Rs. 50.00 lakhs but up to Rs. 5.00 Cr	JS (B) / SS (B)	PSF	
	(c) Cases exceeding Rs. 5.00 Cr	JS (B) / SS (B) and SS/PSF	FM	
5.9	Government Guarantee or Extension thereof	JS (B)/ SS (B), and SF/PSF	FM	
5.10	Signing of Guarantee Deeds	JS (B)/ SS(B)	SF	
5.11	Opening of Public Deposit Account/Bank Account by a Department/Autonomous Body	DS/JS(B)	SS (B)/ SF	
5.12	Rate of Interest on Interest bearing Deposits	JS (B)/ SS (B), and SF/PSF	FM	
5.13	Declaration of holidays under Negotiable Instrument Act, 1881	JS (B)/ SS (B), and SF/PSF	FM	
5.14	Matters related to borrowings	JS (B)/ SS (B), and SF/PSF	FM	
5.15	Repayment of loans and payment of interest and Service Charge	DS/JS (B)	SS (B)/ PSF	
5.16	Management of ways & means position including Investment of case balances & funds in Public Accounts and monthly accounts	JS (B)/ SS (B)	SF/ PSF	Important matters to be brought to the notice of FM
5.17	Review and monitoring of receipts of EAP's, union grants etc.	JS (B)/ SS (B)	SF/ PSF	
5.18	Waiving of loan and advances:	JS(B)/ SS(B)	PSF	
	(i) Up to Rs. 25.00 lakhs			
	(ii) Above Rs. 25.00 lakhs	JS(B)/SS(B), and SF/PSF	FM	

IV – Expenditure

S. No.	Item	To be examined by:	To be disposed of by:	Remarks
6.1	Approval of new expenditure and break – up of lump – sum provision (Over and above budget provision) (i) Up to Rs. 25.00 lakhs (ii) Above Rs. 25.00 lakhs	JS/SS JS/SS, and SS/PSF	SF/PSF FM	
6.2	Loans, grant in aid, and transfers to PD Accounts (i) Up to budget provisions (ii) Above budget provisions (iii) Release of grants-in-aid above Rs. 1 crore per annum	DS/JS JS/SS, and SF/PSF JS/SS, and SF/PSF	SS/SF FM FM	
6.3	Proposals for making temporary posts permanent	JS/SS	SF/PSF	
6.4	Extension in the terms of temporary posts	DS	JS	
6.5	Sanction for decretal expenditure	DS/ JS	SF	Important cases to be brought to the notice of PSF and FM
6.6	Payment in compliance of court order			
	(a) Up to Rs. 5 lakhs	DS	JS	Important cases where payment has been ordered by courts beyond that permissible under rules/orders of Govt. to be brought to the notice of PSF and FM
	(b) Above Rs. 5 lakhs	JS	SF	
6.7	Creation/upgradation of posts in Government Departments, PSUs, Boards etc	JS/SS, and SF/PSF	FM	
6.8	Additional Authorisations over and above the budgeted provisions			
	(i) Decretal	JS	SF	
	(ii) Other cases			
	(a) Up to Rs. 50.00 lakh	JS	SF	

	(b) Cases exceeding Rs. 50.00 lakhs but up to Rs. 5.00 Cr	JS/SF	PSF	
	(c) Cases exceeding Rs. 5 Cr	JS/SS, and SF/PSF	FM	
6.9	Revision of cadre strength	JS/SS, and SF/PSF	FM	
6.10	Reallocation of budget within available budget provision	DS/JS	JS/ SF	
6.11	Reappropriation of budget	DS/JS	JS/SF	
6.12	Sanction of contractual services and extension of period of contractual services	JS/SS, and SF/PSF	FM	

V – Public Investment

S. No.	Item	To be examined by:	To be disposed of by:	Remarks
7.1	Investment in projects, schemes and in Corporations/Private/Public Sector Undertakings: -			
	(a) Up to Rs. 500 lakh	JS/SS	SF/PSF	New Investment to be brought to notice to FM
	(b) Above Rs. 500 lakh	JS/SS, and SF/PSF	FM	
7.2	To appoint Directors in Govt. Companies, Boards etc.	JS/SS, and SF/PSF	FM	
7.3	To appoint representative of the President/ Lt Governor to attend Annual General Meeting of Companies/Corporation/etc.	JS/ SS	SF/PSF	
7.4	Financial review of Corporations/Undertakings	JS/SS, and SF/PSF	FM	
7.5	Matters relating to Power Companies	JS/SS, and SF/PSF	FM	

VI – Finance Commission & Economics Affairs

S. No.	Item	To be examined by:	To be disposed of by:	Remarks
8.1	Matters related to State Finance Commission and monitoring of grants recommended by SFC.	JS/SS	SF/PSF	
8.2	Matters related to Inter State Council etc.	JS/SS	SF/PSF	Important matters to be brought to the notice of FM.

8.3.	Pending matters before GOI including submission of proposals to GOI for debt waiver etc.	JS/SS	SF/PSF	Important matters to be brought to the notice of FM.
8.4	Macro economic analysis of National and State's finances and economy	JS/SS	SF/PSF	Important matters to be brought to the notice of FM.
8.5	Examination of proposal for Innovate financing / Externally aided projects	JS/SS	SF/PSF	Important matters to be brought to the notice of FM.
8.6	Disinvestments / Privatization	JS/SS, and SF/PSF	FM	
8.7	All matters relating to PAO and Accounts and Administration of PAO System	JS/SS	SF/PSF	Important matters to be put up to FM.

VII – Procurement and GFR

S. No.	Item	To be examined by:	To be disposed of by:	Remarks
9.1	Procurement policy and administration	JS / SS, and SF/PSF	FM	
9.2	Public Private Partnership (PPP) policy, programme & structuring of PPP projects in GNCTD.	JS / SS, and SF/PSF	FM	
9.3	Matters related Treasury Rules	JS/SS	SF/PSF	Amendments only with the approval of FM.
9.4	Delegation of financial powers to AD and any relaxation in rules/orders.	JS / SS, and SF/PSF	FM	
9.5	Write – off of losses and Irrecoverable dues, loans and advances			
	(i) Upto 10 Cr.	JS / SS	SF/PSF	
	(ii) Above Rs. 10 Cr.	JS / SS, and SF/PSF	FM	
9.6	Matters relating PWF & AR/ CPWD Manual	JS/SS	SF/PSF	Important cases to be brought to the notice of FM. Amendmen

				ts only with the approval of FM.
9.7	Matters related to GFR and other Financial Rules.	JS/SS	SF/PSF	Important cases to be brought to the notice of FM.

VIII – Rules

S. No.	Item	To be examined by:	To be disposed of by:	Remarks
10.1	(a) Interpretation/ relaxation of Service Rules and other Rules.	JS/SS	SF/PSF	Important cases of interpretation and relaxation to be brought to the notice of FM.
	(B) Amendments of Service Rules and other Rules.	JS /SS	PSF	Important cases to be brought to the notice of FM.
10.2	State Govt. Employees' Demands	JS/SS	SF/PSF	Important matters to be approved by FM.
10.3	Concurrence of FD to amendments in All India Services Rules.	JS/SS, and SF/PSF	FM	
10.4	Litigation: (including cases relating to consequential benefits.)	JS/SS	SF/PSF	All cases involving deviation from rules / orders to be submitted to FM.
10.5	Waiving of recovery from Govt. employees.	JS/SS	SF/PSF	
10.6	Advances / Sanctions for medical treatment of Government employees, public representatives and other entitled persons.	JS/SS	SF/PSF	Cases of public representatives and Class I officers will be put up before FM.
10.7	Matters relating to work charge employees	JS/SS	SF/PSF	

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S. No.	Item	To be examined by:	To be disposed of by:	Remarks
11.1	All matters relating to Accounts Service & Subordinate Accounts Service			
	(a) Matters related to adverse entries in APARs of Accounts Service	JS/SS, and SF/PSF	FM	
	(b) Prescribing officers to write APARs of Accounts Officers.	SF/PSF	FM	
	(c) All other matters relating to Accounts Service & Subordinate Accounts Service	JS/SS	SF/PSF	Important matters to be brought to the notice of FM.
11.2	(a) Monitoring of recovery of revenue (including arrears) in major revenue earning departments and other departments. (b) Monitoring of recovery of non-tax revenue including arrears in major revenue earning Department / other Departments.	DS /JS	SF /PSF	Monthly reports to be submitted to FM.
11.3	Write-off of revenue	DS/SS	SF/PSF	Important cases to be brought to the notice of FM.
11.4	Allotment of land free of cost or at concessional rates	DS/SS, and SF/PSF	FM	
11.5	Confirmation of sales of Government property :-			
	(i) Upto Rs.20 lakhs.	DS/SS	SF/PSF	
	(ii) Above Rs. 20 lakhs.	DS/SS, and SF/PSF	FM	

X – Taxation
(Commercial Taxes and Registration & Stamps)

S. No.	Item	To be examined by:	To be disposed of by:	Remarks
12.1	Revision of rates of stamps duties and fees, including registration and court fees	DS/SS, and SF/PSF	FM	
12.2	Revision of rates of Commercial Taxes and other Taxes	DS/SS, and SF/PSF	FM	
12.3	Grant of exemption from Taxes :-			
	(a) When the case is covered by a precedent.	DS/SS, and SF/PSF	FM	
	(b) Other cases	DS/SS, and SF/PSF	FM	

12.4	Statutory Appeal and Revisions	JS/SS, and SF/PSF	FM	
12.5	Reduction in demand :-			
	(i) Up to Rs. 50 lakhs.	JS	SF	
	(ii) Up to Rs. 500 lakhs.	JS	PSF	
	(iii) Beyond Rs. 500 lakhs.	JS/SS, and SF/PSF	FM	
12.6	Review of recovery of Commercial Taxes and Registration & Stamps	SF	PSF	Monthly report to be submitted to FM.
12.7	Review of working and Administration of Commercial Taxes, and Registration and Stamps Departments.	DS/JS	SF/PSF	Important matters to be reported to FM.

XI – Excise

S. No.	Item	To be examined by:	To be disposed of by:	Remarks
13.1	Revision of Excise Duties and Taxes on excise commodities including remission / waiver	JS /SS, and SF/PSFM	FM	
13.2	Fixation of license fees and sale price of excise goods.	JS / SS, and SF/PSFM	FM	
13.3	Import / export of excise articles in the state	JS	SF/PSF	Important cases to be brought to the notice of FM.
13.4	Policy decisions relating to manufacture, storage, bottling, blending etc. of excise articles.	JS/SS, and SF/PSF	FM	
13.5	Matters regarding sales / disposal of excise goods.	JS	PSF	
	(i) Upto Rs. 100 lakhs.	JS	PSF	
	(ii) Above Rs. 100 lakhs.	JS /SS, and SF/PSF	FM	
13.7	Review and Administration of Excise Department	JS	SF/PSF	Monthly report to be submitted to FM.
13.8	Statutory Appeals and Revisions	JS	SF	

XII – Legal

S. No.	Item	To be examined by:	To be disposed of by:	Remarks
14.1	Vetting of Reply in Court of Civil Judge (Jr. Div /Sr. Div.) / District Judge M.A.C.T. / R.C.S.A.T. / Writ petitions	JLR	SF/PSF	Important cases to be brought to the notice of FM.

14.2	Appointment of			
	(i) Advocate on Record (A.O.R.), Senior Counsel (S.C.) contempt cases, National Consumer Forum.	JLR/SS and SF/PSF	FM	
	(ii) Panel Lawyers for High Court, Taxation Tribunal etc.	JLR/SS and SF/PSF	FM	
14.3	Sanction for:			
	SLP	JLR/SS	SF/PSF	Important cases to be brought to the notice of FM.
	No SLP	JLR/SS	SF/PSF	Important cases to be brought to the notice of FM.
	No appeal (in all matters up to High Court)	JLR/SS	SF/PSF	Important cases to be brought to the notice of FM.
14.4	Prosecution Sanction for challenging Excise cases after one year.	JLR/SS, and SF/PSF	FM	
14.5	Sanction of decretal amount	JLR/JS	SF	
14.6	Notice for Demand of Justice and U/s 80 CPC	JLR/SS	SF/PSF	Important Cases to be brought to the notice of FM.
14.7	Implementation of orders of Courts	JLR/SS	SF/PSF	Important Cases to be brought to the notice of FM.

General Instructions:

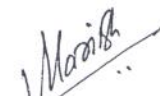
1. All important matters requiring policy decision may be brought to the notice of Dy. C.M./FM.
2. In case a matter involves an issue of policy or creates a precedent which may have repercussions in other services or department or it is of sufficient importance that it should be seen at higher levels, the case will be submitted to Principal Secretary, Finance even though according to standing orders it is to be disposed of at lower levels.
3. Where a proposal has the support of the Minister of an Administrative Department and it is not considered proper to accord concurrence to the proposal, the case should be submitted through Principal Secretary, Finance to the Finance Minister.
4. In order to improve efficiency and ensure greater accountability and due diligence, examination of proposals shall be undertaken at no more than two levels. In case of items where DS, Desk Officer/Section Officer or Accounts Officer are not mentioned,

their role will be confined to referencing of the papers and submission of files without suggesting any course of action or making any proposal at their level, as examination of proposals should normally be confined to two levels only. PSF will ensure that this arrangement is not violated except in special/exceptional cases, for reasons to be recorded in writing.

5. Whenever two officers are indicated such as JS/SS or SF/PSF, the case will ordinarily be seen only by one of them and should not be put up or examined/disposed of by both.
6. Transfers/Posting of Asstt. Commercial Taxes Officers and Asstt. Excise Officers will be finalized at the level of Commissioner, Commercial Taxes and Excise Commissioner respectively.
7. Licensing for manufacture, storage, bottling and blending etc. of Excise Articles will be done at the level of Excise Commissioner as per the provisions of the Act and the rules. Matters involving Policy Decisions or relaxation in rules shall be referred to the Govt. of NCT of Delhi.
8. When an officer is on leave or absent otherwise, the officer entrusted with his work shall exercise the powers delegated to him except in the case of purely Statutory Powers attached to a specified post.
9. During the absence of Principal Secretary, Finance when he is on tour or on leave, the concerned Finance Secretaries will, in addition to their own duties, attend to the duties of urgent nature of PSF.
10. Gazette Notification/Orders are to be signed ordinarily by Dy. Secretary/Jt. Secretary.
11. Pending decision of the Hon'ble Supreme Court in this regard, service matters in the domain of Service Department shall be disposed of as per interim orders of the Hon'ble Supreme Court but they shall be brought to the notice of FM as specified in the above Schedule.
12. Wherever ACS (F) heads the department, PSF means (ACS)F.

Note: -

ACS (F)	Addl. Chief Secretary, Finance Department
PSF	Principal Secretary, Finance Department
SF	Secretary, Finance Department
SSF	Spl. Secretary, Finance Department
JS	Jt. Secretary, Finance Department
DS	Dy. Secretary, Finance Department


(MANISH SISODIA)
Deputy Chief Minister/ Minister (Finance)
Dt. 23/04/19

No. Dy CM/2019/741-756

Copy to:-

1. Hon'ble Lt. Governor, Delhi
2. Hon'ble Chief Minister, Delhi
3. Hon'ble Speaker, Delhi Legislative Assembly
4. Hon'ble Deputy Speaker, Delhi Legislative Assembly
5. All Ministers, GNCTD
6. Chief Secretary, GNCTD
7. Addl. Chief Secretary (Finance/Home/Planning), GNCTD
8. All Pr. Secretaries/Separate Secretaries/HODs, GNCTD (PWB)



Legacy of Trust

Indian Buildings Congress

No. IBC/ITBP/Arch / Hardware/2019/384

Dated: 20th April, 2019

The Principal Secretary
to the Govt. of NCT of Delhi,
PWD, Delhi Sachivalaya
New Delhi-110002

PWD
C
No. PWD/2019/9263
Date: 25/04/2019

Sub: One Day Training Program on 'Architectural Hardware in Buildings' on 11th June, 2019 at IBC HQ, Sector VI, R.K. Puram, New Delhi -110 022.

Dear Sir,

Institute for Training of Building Professionals (ITBP) under the aegis of Indian Buildings Congress is organizing **One Day Training Program on 'Architectural Hardware in Buildings' on 11th June, 2019 at IBC HQ, Sector VI, R.K. Puram, New Delhi -110 022.**

This program is intended to expose the Building professionals mainly the Architects and Civil Engineers engaged in Planning and Construction of Buildings to the latest products and technologies for providing and installing fittings & fixtures in buildings and furniture.

The program will be conducted by a group of faculty drawn from the Building Industry involving the product manufacturers and the practising Engineers. The program will also include product presentations. We would, therefore, request you to kindly nominate Architects / Engineers at the level of SEs, / EEs & AEs from your organization. You may also like to suggest your Construction Agencies associated with your organization to nominate their site engineers as well for this program. Copy of Program Schedule is attached herewith.

The program fee is Rs.4500/- plus GST @ 18% per participant (Total Rs.5310/-) which may kindly be remitted through Cash / DD / Cheque drawn in favour of 'Indian Buildings Congress' payable at New Delhi.

The nominations may kindly be sent / confirmed latest by 30th May, 2019 to make necessary arrangements for the program.

We look forward to your active participation for the success of this Program.

Thanks & Regards,

Yours Sincerely,

(D.S. Sachdev)

Director, Executive Training &
Fmr. DG, CPWD

Encl: As above

Institute for Training of Building Professionals (ITBP)
 Under the aegis of **Indian Buildings Congress**
 One day Training Program on
"Architectural Hardware in Building Industry - Latest Trends"
IBC, HQ, R. K. Puram, New Delhi

11 June, 2019

PROGRAM

Session	Time	Topics
	0930 – 1000 hrs	Registration,
	1000 - 1030 hrs	Inauguration Introduction
	1030 - 1100 hrs	Hi - Tea
I	11.00 - 1130 hrs	Architectural Hardware: Classification & Standards.
II	1130 – 1230 hrs	Door Hardware for various applications
III	1230 – 1315 hrs	Furniture Hardware for Various Applications
	1315-1400 hrs	Lunch
IV	1400 - 1445 hrs	Glass facade Hardware
V	1445 - 1530 hrs	Selection of Anti Ligature Hardware for children/old homes/ hospitals/ asylums/Prisons and Signage
VI	1530 - 1630 hrs	Hardware for Aluminium & UPVC Doors & windows and Motorized Hardware Solutions for glass facade
	1630- 1700 hrs	Valedictory Session & Distribution of Certificates
	1700 hrs	Hi -Tea

25/04/19
29/4/19


OFFICE OF THE CHIEF SECRETARY
GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
5TH LEVEL, A-WING, DELHI SECRETARIAT, NEW DELHI - 110002

Sub : Order dated 18.04.2019 from the Court of State Commissioner for Persons with Disabilities, NCT of Delhi in Case No. 275/1121/2018/05/1905

Please refer to order dated 18.04.2019 from the Court of State Commissioner for Persons with Disabilities, NCT of Delhi in Case No. 275/1121/2018/05/1905 in the matter of 'Ms. Neelam Sharma Vs. The Secretary, Health & Family Welfare Department' (copy sent by email).

The Order has highlighted an urgent need for sensitizing the officers and other functionaries at all levels for giving due importance to the issues concerning persons with disabilities. Chief Secretary has directed that provisions of the Rights to Persons with Disabilities Act, 2016 & rules made thereunder should be implemented scrupulously.


This will be reviewed in the next meeting of senior officers.


(Ajay Chagti)
Staff Officer to Chief Secretary
25.04.2019

ACS (Home/Finance/Planning)/All Pr. Secretaries/Secretaries/
HODs/Heads of Corporations/PSUs and Autonomous Bodies

U.O. No. CS/2019/9959-9962

Dated: 25.04.2019

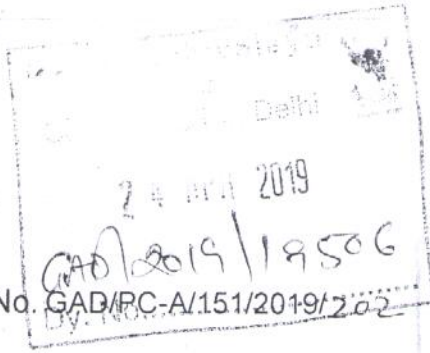

26/4/19
✓ E-inc
✓ DS(A)

29.04.19
SO (Adm)

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मुरगाव पोर्ट ट्रस्ट न्यास

प्रसासनिक कार्यालय, हेडलैण्ड, सडा, गोवा - ४०३ ८०४

MORMUGAO PORT TRUST

ADMINISTRATIVE OFFICE : HEADLAND, SADA GOA - 403 804

E-mail : E-mail : mptgoa@mptgoa.com, Website : www.mptgoa.com

Ref. No. GAD/PC-A/151/2019/202

Date : 12.04.2019

To,
The Chairmen,
(All Major Ports Trusts)

BY EMAIL
BY SPEED POST

Port Trust.

All Ministries of Govt. of India,
All PSU under Dept. of Public Sector Enterprises,
All PSU's & Autonomous Bodies under MOS,
✓ Chief Secretaries of all States/U T Govts.
Secretary, Department of Personnel and Training,
New Delhi -110 001.

GAD/2019/19506
25/04/2019

Sub. :- Filling up of the post of Chief Engineer (HOD) in the
scale of pay of Rs. 43200-66000 on deputation basis
in Mormugao Port Trust- Reg.

Sir,

The post of Chief Engineer in Mormugao Port Trust in the scale of pay of
Rs. 18500-23900 (Pre-revised) (Revised - Rs. 43200-66000) is required to be
filled on deputation basis from eligible and willing Officers from all Major Port
Trusts/Govt./Semi Govt./PSUs/Autonomous bodies possessing the prescribed
qualifications, experience and other conditions as per Recruitment Rules
enclosed at "Annexure - I".

For deputation: Officers holding analogous posts or Officer holding post of
Dy. Chief Engineer and equivalent posts in Civil Engg. Deptt. in the scale of
pay of Rs. 16000-20800 and above with 3 years regular service in the grade in
Govt./Semi Govt./PSUs/ Autonomous bodies will be eligible. The selection is by
merit for which the bench mark in overall grading in the ACRs will not be below
"Very Good". The Officer appointed on deputation basis will be governed by
the enclosed terms and conditions of deputation. The period of deputation shall
not ordinarily exceeds three years.

3. As per Ministry's letter No. 1-26/25/2013-PE-I dtd. 02nd January, 2019, it is
indicated that the Port Official, who withdraws his candidature for the post after
his selection by the Service Selection Committee, will be liable for debarment
from future selection to HOD level posts in all Major Port Trusts for a period of
three years.

.. 2/-

कृपया आपके सभी पत्राचार में हमारी फाइल संदर्भ लिखें । Please quote our file reference in all your correspondence

Code : 0832	Chairman	Dy. Chairman	CVO	Secretary	CME	CE	FA & CAO	TM	DC	CMO	CISF
BSNL	2521100	2521110	2521820	2521120	2521170	2521160	2521130	2521140	2521150	2521377	2521210
EPABX	2594000	2594003	2594161	2594101	2594201	2594601	2594401	2594701	2594801	2594901	2594471
FAX	2521105	2521115	2521127	2521125	2521175	2521165	2521135	2521145	2521155	2521777	2521210

4. The applications may be submitted through 'Online Application Portal' (OAP) of the Ministry of Shipping. A printout of the Online filled up application should be sent through proper channel alongwith the following documents in an envelope, superscribing "Application for the post of Chief Engineer in Mormugao Port Trust" to THE SECRETARY, MORMUGAO PORT TRUST, HEADLAND, SADA, GOA – 403804, on or before **31.05.2019, which shall be the crucial date for determining the qualification, experience and age.**

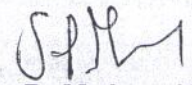
- (i) Attested copies of ACRs of the applicant for the last 5 years (2013-14 to 2017-18) (duly attested by an Officer not below the rank of Dy. HOD on each page).
- (ii) A statement showing year wise availability of ACRs and grading duly signed by the Dy. Chairman/ Chairman as per Ministry's letter no. A-12022/10/05-PE-I dtd. 1.2.2007. If the ACR of a particular year/period is not available, "No Report Certificate" may be furnished.
- (iii) Attested copies of Certificates of academic qualifications & experience to prove eligibility.
- (iv) NOC of respective Port / Organisation.
- (v) Certificate by the Head of the Office of the applicant. (**Annexure – II**)
- (vi) An undertaking of the applicant not to withdraw his candidature, if selected.
- (vii) **Vigilance / Administrative Clearance** of the concerned Port / Organization in the revised proforma prescribed by the Ministry vide letter nos. A-12022/10/2005-PE-I dtd. 27.8.2010 and I-26/25/2013-PE-I dtd. 04.12.2017 (copies enclosed).
- (viii) The veracity of the university certificates and caste certificate provided in terms of letter no. A-12022/10/2005-PE-I dtd. 27.8.2010 by the applicant may be ensured and certified (copy enclosed)
- (ix) Two recent passport size colour photographs in a sealed envelope.

How to apply

- a) Eligible and willing Officers are requested to apply in the "Online Application Portal" of the Ministry of Shipping (<http://onlinevacancy.shipping.nic.in>). The applicant has to register in the online Application Portal.

- b) A printout of the filled up application alongwith the requisite documents as mentioned above (sl. no. i to ix) may be sent to the Secretary, Mormugao Port Trust, 3rd Floor, Main Administrative Office Building, Headland, Sada, Goa – 403804 through proper channel before the due date of receipt of applications.
- c) The applications which are received after due date/not sent through proper channel will not be considered. The last date for receipt of applications is **31.05.2019**.

Yours faithfully,


(S. P. Mohan Kumar)
SECRETARY (I/C)

Encl. : 1) Annexure - I
2) Annexure - II
3) Revised Format for Vigilance Clearance.

c.c. to:

Shri Rajiv Kumar Nigam,
Under Secretary to Govt. of India, Ministry of Shipping for information with reference to Ministry's letter No. I-26/9/2013-PE.I dated 12th June, 2013 & 17th June, 2014. A soft copy of the vacancy circular is also sent to Ministry at the email address of sope1@nic.in, rajivk.nigam@nic.in for necessary posting on Ministry of Shipping's website.

c.c. to: The Managing Director,
Indian Ports Association,
New Delhi – 110 003

... for uploading vacancy circular on
IPA's website.

c.c. to: Asst. Director (EDP)/Finance Dept/MPT... with a request to upload the vacancy circular on the MPT's website and on Online Recruitment Portal launched by the Ministry of Shipping on 07.06.2017.

c.c. to : Chief Engineer/MPT .. for circulation among the Officers and to forward applications of willing and eligible Officers of Engg. Civil Department.

c.c. to : Notice Board.

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THE GAZETTE OF INDIA : EXTRAORDINARY

[Part II—Sec. 3(i)]

1	2	3	4	5	6	7	8	9	10	11	12	13
4	Dy. Chief Engineer (Civl)	1	Class-I 400-20800	16000-400-20800	Selection	42	(i) Degree or equivalent in Civil Engg. from a recognised University/ Institution (ii) Twelve years experience in executive cadre in Planning/ Construction/ Design Maintenance preferably of Port and Marine Structures in an Industrial/Commercial/ Govt. Undertaking	(a) No. (b) Yes (c) No.	N.A.	By absorption through composite method failing which by deputation from other Govt. organisation and failing both by direct recruitment	For absorption through composite method, Officers holding analogous posts or post of Superintending Engineer and equivalent posts in the respective discipline of Civil Engg. Deptt. in the scale of pay of Rs. 13000-18250 with 3 years regular service in the grade in a Major Port Trust or Superintending Engineer and equivalent post in the respective discipline of Civil Engg. Deptt. with 2 years regular service in the grade and a combined regular service of 7 years in the scales of pay of Rs. 10750-16750 and Rs. 13000-18250 in the respective discipline of Civil Engg. Deptt. in a Major Port Trust will be eligible. For deputation, Officers holding analogous posts or officer holding post of Superintending Engineer and equivalent posts in the respective discipline of Civil Engg. Deptt. in the scale of pay of Rs. 13000-18250 with 3 years regular service in the grade in Govt./PSU/Autonomous bodies will be eligible. The selection is by merit for which the bench mark in overall grading in the ACRs will not be below 'Very Good'.	
5	Chief Engineer (Category-II posts)	1	Class-I (HOD) 450-23900	18500-450-23900	Selection	45	(i) Degree or equivalent in Civil Engg. from a recognised University/Institution (ii) Fifteen years experience in executive cadre in Planning/ Construction/ Design/ Maintenance preferably of Port and Marine Structures in an Industrial/Commercial/ Govt. Undertaking	(a) No. (b) Yes (c) No.	N.A.	By absorption through composite method failing which by deputation from other Govt. organisation and failing both by direct recruitment	For absorption through composite method, Officers holding analogous posts or Officers holding posts in the scale of pay of Rs. 17500-22300 with 2 years regular service in the grade or Officers holding post in the scale of pay of Rs. 16000-20800 with 3 years regular service in the grade in the Civil Engineering Deptt. in a Major Port Trust will be eligible. For deputation, Officers holding 'analogous posts or officer holding post of Dy. Chief Engineer and equivalent posts in Civil Engg. Deptt. in the scale of pay of Rs. 16000-20800 and above with 3 years regular service in the grade in Govt./Semi Govt./PSU/ Autonomous bodies will be eligible. The selection is by merit for which the bench mark in overall grading in the ACRs will not be below 'Very Good'.	

RECRUITMENT RULES FOR CLASS-I POSTS OF ENGINEERING

Certificate to be given by Head of Office of Shri/Smt./ Kum.:

Designation: _____

1. It is certified that the particulars furnished by the Officer are correct.
2. It is certified that no Disciplinary/Vigilance case is pending or contemplated against the applicant and he/she is clear from the vigilance angle.
3. His / Her integrity is certified.
4. It is certified that no major/minor penalties have been imposed on the officer during the last 10 years.
5. Attested copies of the ACRs for the last five years (2013-14 to 2017-18) are enclosed.
6. The veracity of the University certificates relating to educational qualification may be ensured and certified.

Signature of the Dy. Chairman/

Chairman alongwith official seal

**Particulars of the officer for whom vigilance Comments/clearance
is being sought**

(To be furnished and signed by the CVO or HOD)

1. Name of Officer (in full) :
2. Father's Name :
3. Date of Birth :
4. Date of Retirement :
5. Date of entry into service :
6. Service to which the officer belongs
including batch/year cadre etc.
Wherever applicable :
7. Positions held (during the ten preceding years)

Sl. No.	Designation and place of posting	From	To
------------	-------------------------------------	------	----

8. Whether the officer has been placed
on the " Agreed List" or "List of officer of
Doubtful Integrity" (if yes details to be given) :
9. Whether any allegation of misconduct
involving Vigilance angle was examined
(against the officer during the last 10 years
and if so, with what result (*)) :
10. Whether any punishment was awarded to
the officer during the last 10 years and if so,
the date of imposition and details of penalty (*) :
11. Is any disciplinary /criminal proceedings or
chargesheet pending against the officer as
on date (if so, details to be furnished-including
reference no., if any, of the Commission) :
12. Is any action contemplated against the officer
as on date (if so, details to be furnished) (*) :

(Name & Signature)

Date:

(*) If vigilance clearance had been obtained from the Ministry/CVC in the past, the information may be provided for the period thereafter.



CONFIDENTIAL
Speed Post

No. A-12022/10/2005-PE.I
GOVERNMENT OF INDIA
MINISTRY OF SHIPPING
(PORTS WING)

Secretary

Transport Bhawan
1, Parliament Street,
New Delhi-110001
Dated the 27th August, 2010

To
The Chairman,
All Major Port Trusts

Subject: Appointment of HODs in Major Port Trust-issue of Instructions.

Sir,

I am directed to say that various complaints are being received regarding furnishing false material facts while obtaining Job/promotion, false caste certificate in r/o of port employees. It has, therefore been decided to take necessary steps to minimize such complaints.

2. All Major Port Trusts are requested to ensure about the veracity of the University certificates produced by the candidates and the recognition of the degree obtained by the candidates while forwarding any proposal/correspondence in future for avoiding such complaints. Genuineness of caste certificate may also be ensure in r/o of Port employees. Further, Vigilance status may be furnished in the prescribed proforma (enclosed) henceforth.

Yours faithfully,

P. Sasikumar
(P.SASIKUMAR)

UNDER SECRETARY TO THE GOVT. OF INDIA

Encl.: As above

PA 3/EF
8/9/10



IR-2214
5/12/17

M-881 08/12

No. I-26/25/2013-PE-I
Government of India
Ministry of Shipping
(PHRD Division)

Transport Bhawan,
1, Parliament Street,
New Delhi-110001,

Dated the 4th December, 2017

To

The Chairmen,
All Major Port Trusts,

Subject: Filling up the HOD level posts in Major Port Trusts-reg.

Sir,

I am directed to refer to the subject mentioned above and to state that this Ministry has issued advisory/ instructions from time to time regarding the proposals for appointment of HOD level posts in all Major Port Trusts. As per the extant practice, vigilance clearance is obtained from Vigilance Division of this Ministry in respect of eligible candidates. It has now been noted by the concerned Division that the Administrative Clearance of the respective candidates is required for issuance of Vigilance Clearance. Therefore, it is requested that Administrative Clearance of the candidates may also be attached with application while forwarding the proposal to this Ministry.

Yours faithfully,

(R. K. Nigam)

Under Secretary to the Govt. of India

Tel/ Fax: 011-23719492

Copy to:

Under Secretary (Vigilance), M/o Shipping

A. P. Singh

TERMS AND CONDITIONS OF DEPUTATION

1. PERIOD OF DEPUTATION:

The period of deputation will be initially for the period of three years from _____, subject to curtailment/extension.

2. PAY:

During the period of deputation, Shri/Smt. _____ will have the option either to get his/her pay fixed in the pay scale of the deputation post under the operation of the normal rules or to draw pay of the post held by him/her at his/her parent department plus Deputation (Duty) Allowance in accordance with and subject to the conditions, as modified from time to time and such other General or Special Order issued by the Competent Authority.

3. DEARNESS ALLOWANCE:

He/She will be entitled to dearness allowance under the rules of the Mormugao Port Trust or under the rules of his parent department according as he/she retains, his/her scale of pay under the parent department or he/she draws pay in the scale attached to the post under Mormugao Port Trust.

4. CHILDREN'S EDUCATION ALLOWANCE & REIMBURSEMENT OF TUITION FEES

During the period of deputation, he/she will be eligible to claim the Children's Educational Allowances/Reimbursement of Tuition fees in respect of his/her children from Mormugao Port Trust, subject to fulfillment of the conditions prescribed in the orders issued by the Central Govt. from time to time. However, in case he/she opts for pay fixation in the deputation post, he/she will not be eligible to draw CEA/reimbursement of tuition fees.

5. JOINING TIME PAY AND TRANSFER T. A:

He/She will be entitled to Travelling Allowance and joining time, both on joining to the post on deputation and on reversion therefrom to his/her parent department under the rules of Mormugao Port Trust. The expenditure on this account will be borne by the Mormugao Port Trust.

6. LEAVE AND PENSION :

During the period of deputation, he/she will continue to be governed by the leave and pension rules of his parent department applicable to him before and during deputation. The entire expenditure in respect of leave taken during and at the end of deputation shall be borne by Mormugao Port Trust. He/She will not be required to join pension scheme of Mormugao Port Trust.

7. PROVIDENT FUND BENEFITS:

During the period of deputation, he/she will continue to subscribe to the Provident Fund of his parent department to which he may be subscribing when he is placed on deputation, in accordance with the rules of such Fund. In case he is governed by Contributory Provident Fund Rules, the employer's contribution is payable by the Mormugao Port Trust, for the period of his deputation.

8. **DISABILITY LEAVE:**

Mormugao Port will be liable to pay leave salary in respect of any disability leave granted to him/her on account of any disability incurred in and through during the period of deputation even though such disability manifests itself after the completion of the deputation period.

9. **LEAVE TRAVEL CONCESSION:**

He shall be allowed the benefit of Leave Travel Concession as per the rules of his parent department and the cost thereof will be borne by the Mormugao Port Trust. However, he will not be eligible for benefit of Leave Travel Concession in case he opts for pay of the deputation post.

10. **MEDICAL FACILITIES:**

He will be entitled to avail medical facilities as provided to the employees of the Mormugao Port Trust in the same grade but not inferior to those which he would have enjoy in the service of his parent department but for his deputation to Mormugao Port Trust.

11. **RESIDENTIAL ACCOMODATION:**

He will be entitled to residential accommodation according to the rules of the Mormugao Port Trust

12. **TA FOR JOURNEY ON DUTY DURING THE PERIOD OF DEPUTATION**

He /She will be paid Travelling Allowance and Daily Allowance of the Mormugao Port Trust, under its rule for the journey undertaken by him/her in connection with official work which shall not be inferior to the relevant position under his/her parent department rules.

13. **LEAVE SALARY/PENSION CONTRIBUTION**

The Mormugao Port Trust will pay Leave Salary (Except for the period of leave availed on foreign service) and Pension Contribution to his parent department during his/her deputation period at the rates in force from time to time. The payment of these contribution will be made annually on the end of each financial year or at the end of deputation period if the deputation period expires before the end of the financial year.

14. **EXTRAORDINARY PENSION**

The Mormugao Port Trust will be responsible for the payment of any gratuity or pension that may be admissible under the parent department rules governing grant of extraordinary pension, if any injury is sustained or death occurs during foreign service.

15. **RESIDUARY MATTERS:**

In all matter relating to the conditions of service not covered under the above clauses will be governed by the existing rules and regulations and orders applicable to him/her in his parent department.

-----XXXXXX-----