



दिल्ली सरकार

कार्यालय प्रमुख अभियंता, लो०नि०वि०,
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सं० प्र०अभि०/लो०नि०वि०/मीटिंग/ 6800

दिनांक: 1.10.2018

विषय :- **Minutes of Weekly Review Meeting on 29.10.2018.**

The Weekly review meeting was held on 29.10.2018 under the Chairmanship of E-in-C, PWD on regarding various issues of PWD. Following were present in the meeting:

1. Shri Veer Sain, CE (South)M, PWD, GNCTD.
2. Shri A K Pandit, CE (North)M, PWD, GNCTD.
3. Shri Sanjeev Rastogi, Director (Works & Estt.), PWD, GNCTD.
4. Shri Mathura Prashad, SE, (North-West)M, PWD, GNCTD.
5. Shri Mukesh Meena, Superintending Engineer (South)M, PWD, GNCTD.
6. Shri Ravi Kant, Superintending Engineer (Projects), PWD, GNCTD.
7. Shri GP Bansal, PM (F-4 & 5), PWD, GNCTD.
8. Shri Manoj Kumar Tyagi, Director (Hort.), PWD, GNCTD
9. Shri Narendra Sharma. Sr. Archetect, PWD, GNCTD.
10. Shri Mohan Lal, SE (North)M, PWD, GNCTD.
11. Shri Shailendra, SE (South East)M, PWD, GNCTD.
12. Shri R.R. Meena, PM (CCTV), PWD, GNCTD.
13. Shri S S Bhatia, Dy. Director (Monitoring), O/o E-in-C, PWD, GNCTD.
14. Shri Ajay Richharia, Dy. Director (Works), O/o E-in-C, PWD, GNCTD
15. Shri CP Sharma, Dy. Director (M-II), O/o E-in-C, PWD, GNCTD
16. Shri Manish Krishana, AE (Civil), O/o Pr. CE (M), PWD, GNCTD

The Engineer-in-Chief, PWD welcomed PWD officers in this meeting. At the outset of the meeting, Engineer-in-Chief informed that during his visit at Enquiry Offices/Maintenance sites at some places, following points were observed:-

- i. A lot of junk material was found stored in various enquiry offices which need to be removed.
- ii. Roofs were found to be not cleaned and material was found lying on roofs.
- iii. Degrassing was not done at a number of places resulting in wild growth.
- iv. At one or two places lifts were not found working and there were no lift operators available.

It appeared that the Swachha Bharat Mission (SBM) and the maintenance fortnight drill has not been filtered from CEs to subordinate offices.

Engineer-in-Chief directed that CEs/SEs should carry out inspection of enquiry offices at their level and ensure that above points are immediately taken care of by the field staff. He further pointed out that during the meeting of HODs, it was directed that all construction activities may be stopped between 1st to 10th of November 2018, as per directives of the Government keeping in view the pollution level in Delhi.

Following other issues were discussed and deliberated:-

1. **Grievance Redressal:** E-in-C directed that weekly monitoring of the complaints being received on various portals need to be done by way of preparing a list of complaints added during the week, complaints disposed during the same period (segregating the new and old complaints), net disposal and pendency remaining during the week. As already directed, this mechanism should be adopted for effective monitoring and timely disposal of the grievances. The CEs/CPMs/PMs/SEs should review these cases at personal level and monitor the number of weekly grievances added/cleared under these portals so as to have a clear status of grievances being disposed by field units.

(Action: All CEs/ CPMs/PMs/SEs/EEs)

2. **Disposal of online RTI Applications:** E-in-C pointed out that pendency under RTI online portal need to be removed at the earliest and further directed by E-in-C that all CEs/CPMs/PMs/SEs should instruct respective PIOs/FAAs to ensure the disposal of pending RTI/Appeals at the earliest without any further delay.

(Action: All CEs/ CPMs/PMs/SEs/EEs)

3. **Updation of online e-litigation cases:** The Director (E&W) informed that zonewise pendency list has been prepared and forwarded to various zones for updating the status on e-litigation portal. It was further informed that a training session for EEs in Planning Unit alongwith their data entry operators have been scheduled for 31.10.2018 to apprise them about the functioning of the poatal and clearing the issues thereof. E-in-C asked all CEs/CPMs to ensure the participation from their respective zones and also directed to ensure that these court cases are identified and their status updated on e-litigation portal within at the earliest and submit status report in the matter to E-in-C office immediately thereafter.

(Action: All CEs/ CPMs/PMs/SEs/EEs)

4. **Updation of PWD Website/Mobile App:** The E-in-C brought out that updation of data pertaining to various works/projects is yet to be done by field units as already directed and asked all CEs/ CPMs/PMs/SEs to ensure that the details pertaining to Infrastructure Projects, Mohalla Clinics, Schools and other works entrusted to PWD should be updated and uploaded on website immediately and this should be made a continuous process so that the latest information is made davailable to E-in-C office as and when required.

E-in-C directed that training calander should be prepared on the basis of inputs received from various officers and should be circulated for participation by PWD staff and officers.

(Action: All CEs/CPMs)

11. **Issues pertaining to P.K. Tripathi Committee:** The E-in-C pointed out that while compiling the report/ details to be sent, issues pertaining to other local authorities also need to be brought out. These details should include drainage problems being faced on locations near DMRC stations due to bad planning and not sharing of data with PWD. Similar issues being observed in areas under jurisdiction of Northern Railways and other local bodies should also be brought out. He asked concerned CEs/SEs to ensure that details sought by Shri P K Tripathi pertaining to the issues related to drainage are made available to SE (South West), who is compiling the report.

(Action: CE (East, North & South)M/ SEs/EEs (Civil))

12. **IIT Training Schedule:** The E-in-C directed the respective SE's to prepare a circle wise list which should be compiled and forwarded by SE (South West)M pointed out that details have been received from various offices and proposal is being finalized and put up. E-in-C directed that the training should be imparted in batches of not more than 30 persons and only persons directly involved in the matter should be provided the training.

(Action: All SEs/EEs (Civil-M))

13. **Appointment of Link Officers for Assembly Constituencies under various MLAs :**

The E-in-C, PWD directed that the process of appointing of link officers for interacting with MLAs in respective Assembly Constituencies is completed immediately and list is prepared and circulated by various zone.

Details be furnished to Pr. CE (M) & E-in-C office for record.

(Action: All concerned)

14. **Observance of Vigilance Week:** E-in-C, PWD brought out that Vigilance awareness week is being observed from today and activities as already planned are to be carried out as per schedule. He directed all CEs/CPMs/SEs/PMs to ensure the compliance in the matter and submit the details of activities being done on regular basis for onward submission to the O/o JS & CVO, CPWD.

(Action: All concerned)

Following other issues were also discussed which need attention by field officers:-

a. Issues pertaining to Subways:

E-in-C brought out that in a meeting held in the O/o Hon'ble LG, it was brought out that complaints are being received regarding anti-social activities being carried out in subways after evening hours. It has been directed to ensure adequate lighting and proper cleaning is done in subways. A proposal is also being considered to provide space in subways wherever feasible for shops which can be operated till late at night. E-in-C directed that a list of subways needs to be compiled and circulated where space for hiring of shops can be provided and zonewise list should be prepared for onward submission to other departments for doing the needful.

[Action: All CEs / SEs/EEs (M)]

It was further pointed out by E-in-C that progress report of ongoing works/ projects also need to be updated on PWD website. He further directed all CEs/CPMs/SEs/PMs to ensure the submission of correct reports as some times reports with incorrect/old data are being received in the E-in-C/Pr.CE office.

(Action: All CEs/ CPMs/PMs/SEs/EEs)

5. **Review of Expenditure:** It was brought out by E-in-C, PWD that while seeking funds for the works pertaining to Infrastructure, Health and Education, it should be ensured that activities like calling/award of tenders is taken up simultaneously.

The agencies doing these works should also be asked to expedite the progress wherever found lagging. All CEs/CPMs should monitor and review the progress/expenditure of works.

(Action: All CEs/ CPMs/PMs/SEs/EEs)

6. **Review of Performance under FR 56(J):** E-in-C pointed out that reminders are being received from the office of DG, CPWDa for expeditiously completing the process of review under 56(j) and directed that the screening should be completed at the earliest without any further delay.

E-in-C, PWD directed that the CEs/CPMs/SEs/PMs should review these cases at personal level and ensure timely action.

(Action: Pr. CE (M/P), All CEs/ CPMs/PMs/SEs)

7. **Installation of GPS on Govt. Vehicles:** The E-in-C, PWD pointed out that this issue was brought out during the meeting of HODs and the response of PWD in implementing the directions is found lagging. He directed that compliance of the directions issued in the matter may be ensured by all CEs/CPMs/SEs/PMs without any further delay.

(Action: All Concerned)

8. **Replacement of Street-lights with LED Lights:** PM (CCTV & Street Lights) pointed out that RFP document on escrow mode is being prepared as per the directions received in the matter and shall be submitted in this week for onward submission and obtaining approval of competent authority.

(Action: PM (CCTV & Street Lights))

9. **Observance of Maintenance Week:**

E-in-C informed that the details regarding activities carried out during the week need to be intimated by each zone and details of such activities should be uploaded on PWD website.

(Action: All concerned)

10. **Training and Capacity Building for PWD Staff:**

E-in-C brought out that although the process of Training and Capacity Building for PWD Staff has been initiated but in order to implement the same in true spirit, all the officers should provide their inputs in the matter and also ensure maximum participation. CE(North)M pointed out that training to field staff regarding "mechanical cleaning of sewer line" should be imparted in addition to other aspects. On enquiry by E-in-C about training regarding accessibility requirement for persons with disability, Dy. Director (M-1) informed that the same is being done on weekly basis.

b. Issues pertaining to FoBs:

Regarding FoBs, E-in-C brought out that it would be ensured that all the FoBs are in functional state and are being properly maintained as reports have been received regarding maintenance being not proper at various places. He directed that personal inspection should be carried out by higher officers to ensure that proper maintenance/ cleaning is being done and escalators are made functional in all FoBs.

[Action: All CEs / SEs/EEs (M)]


Next meeting shall be held on 04.11.2018 at 10:00 AM.

This issues with the approval of E-in-C, PWD, GNCTD.

(संजीव रस्तोगी)
निदेशक (कार्य एवं स्था0)

प्रतिलिपि सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित:-

1. प्रधान मुख्य अभियंता (अनुरक्षण) लो.नि.वि., एम.एस.ओ. भवन, नई दिल्ली-110002।
2. प्रधान मुख्य अभियंता (परियोजना) लो.नि.वि., एम.एस.ओ. भवन, नई दिल्ली-110002।
3. मुख्य अभियंता(उत्तर), लो.नि.वि, 5वां तल, एम.एस.ओ. भवन, इंद्रप्रस्थ संपदा, नई दिल्ली।
4. मुख्य अभियंता(दक्षिण), लो.नि.वि, 7वां तल, एम.एस.ओ. भवन, इंद्रप्रस्थ संपदा, नई दिल्ली।
5. मुख्य अभियंता(पूर्व), लो.नि.वि, तीसरा तल, एम.एस.ओ. भवन, इंद्रप्रस्थ संपदा, नई दिल्ली।
6. मुख्य अभियंता (स्वास्थ्य)अनुरक्षण, लो.नि.वि,दूसरा तल, एम.एस.ओ. भवन, इंद्रप्रस्थ संपदा, नई दिल्ली।
7. मुख्य परियोजना प्रबंधक(शिक्षा)अनुरक्षण, लो.नि.वि,पहला तल,एम.एस.ओ. भवन,इंद्रप्रस्थ संपदा, नई दिल्ली।
8. मुख्य परियोजना प्रबंधक(एफ-1),लो.नि.वि, मुकरबा चौक, जी.टी. करनाल रोड, दिल्ली-33।
9. मुख्य परियोजना प्रबंधक(एफ-2), लो.नि.वि, सरायं काले खां, रिंग रोड, दिल्ली-13।
10. मुख्य परियोजना प्रबंधक(एफ-5), लो.नि.वि, भैरों रोड, टी जंक्शन, प्रगति पावर स्टेशन, नई दिल्ली।
11. मुख्य परियोजना प्रबंधक(स्वास्थ्य),लोनिवि, 6वां तल, एम.एस.ओ. भवन, इंद्रप्रस्थ संपदा, नई दिल्ली।
12. मुख्य परियोजना प्रबंधक(आवास),लो.नि.वि, 13वां तल, एम.एस.ओ. भवन, इंद्रप्रस्थ संपदा, नई दिल्ली।
13. मुख्य परियोजना प्रबंधक(शिक्षा),परियोजना, लोनिवि, दूसरा तलएम.एस.ओ. भवन,,नई दिल्ली।
14. मुख्य परियोजना प्रबंधक(सीसीटीवी),लोनिवि,11वां तल, एम.एस.ओ. भवन, इंद्रप्रस्थ संपदा, नई दिल्ली
15. मुख्य परियोजना प्रबंधक(अन्य परियोजनाए),लो.नि.वि, 13वां तल एम.एस.ओ. भवन, नई दिल्ली।
16. निदेशक (उद्यान), लो.नि.वि, 11वां तल एम.एस.ओ. भवन, इंद्रप्रस्थ संपदा, नई दिल्ली।


निदेशक (कार्य एवं स्था0)