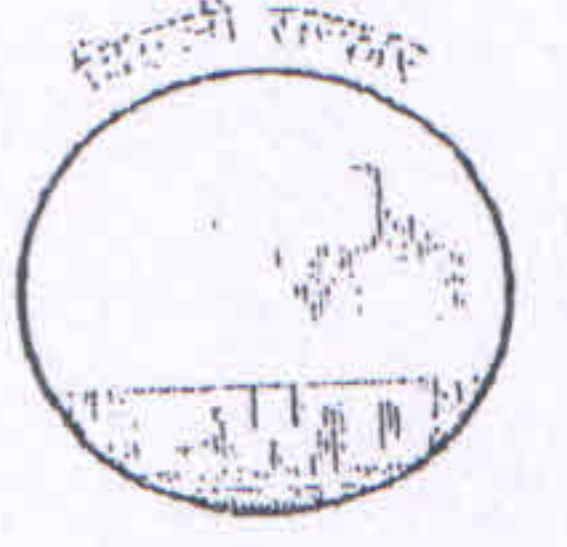




दिल्ली सरकार
कार्यालय प्रमुख अभियंता, लोनिवि,
12वां तल, बहु-मंजिला भवन, इंदरप्रस्थ संपदा, नई दिल्ली: 110002
☎ 23490260, 23724560, 23311293 फ़ैक्स 23319021
Toll Free Complaint No. 1800 11 0093
वेबसाइट: <http://pwd.delhigovt.nic.in>
ई-मेल: pwdhqdelhi@gmail.com/dppwdhqdelhi@gmail.com



संख्या: 10(1)/प्रमुख अभि./निदेशक/लोनिवि/2018/6485(H) दिनांक 15.10.2018

सेवा में

प्रधान मुख्य अभियंता(अनु.),
लोनिवि, एमएसओ भवन,
नई दिल्ली ।

प्रधान मुख्य अभियंता(परि.),
लोनिवि, एमएसओ भवन,
नई दिल्ली ।

विषय: No Dig India Show 2018 International Conference &
Exhibition on Advancing Franchisees Standardization

संदर्भ:—

उपरोक्त विषय पर प्राप्त पत्र की प्रतिलिपि संलग्न की जा रही हैं । आपसे अनुरोध है कि उपरोक्त प्रशिक्षण हेतु इच्छुक अधिकारियों के नामांकन इस कार्यालय को दिनांक 30.10.18 तक भिजवाए ।

संलग्न: उपरोक्तानुसार ।

92

(सुभाषनी)

सहायक प्रशासनिक अधिकारी

✓ प्रतिलिपि:—लोनिवि वेबसाइट ।



प्रमुख अभियन्ता

आवृत्ति सं. 12330

दिनांक 10/10/18

प्रमुख अभियन्ता

निदेशक (कार्य एवं रथा.)

October 1, 2018

निदेशक

उप सार्वजनिक अधिकारी

निदेशक (कार्य/रथा/अनु./जन सू. अधि.)

No.IndSTT/NDIS/18/10268

Mr. Rakesh Kumar Agrawal, (SDG),
O/o The Engineer-in-Chief
12th Floor, MSO Building,
I. P.Estate, New Delhi - 110002

Subject: No Dig India Show 2018 - "International Conference & Exhibition on Advancing Trenchless Standardization"

Dear Sir,

I am pleased to write about **No Dig India Show 2018 International Conference & Exhibition on "Advancing Trenchless Standardization"**, India's leading and only forum for city subsurface infrastructure and sustainable urban development.

For past few decades, "**No Dig India Shows**" organised by **Indian Society for Trenchless Technology**, have been the instrument for bringing the latest subsurface construction and management technology from around the world to the Indian subcontinent. The 2018 event is being organized at **CIDCO Exhibition Centre, Navi Mumbai** on **14th & 15th December 2018**.

This year exhibition and conference will focus on strategies, best practices and display and demonstration of new emerging technologies and solutions for implementing ongoing urban missions and many reconstruction and urban renewal projects leading to large scale subsurface construction activity. The strategies and solutions will cover technologies for water and wastewater, sewerage, power transmission, petrochemical & gas lines, roads, highway and railway crossings sustainable infrastructure development & guided by **10 Internationally renowned Keynote Speakers**.

It is also my pleasure to highlight here that Municipal Corporation of Greater Mumbai (MCGM) is one of the leading "Supporting Partner" whereby MCGM shall be benefiting through deputation of their engineers, participation in the focused round table on Trenchless Technology, Trenchless code formation process & other related actions like Standard Operating Procedures establishment. The same could be replicated for other civic authorities like your organization.

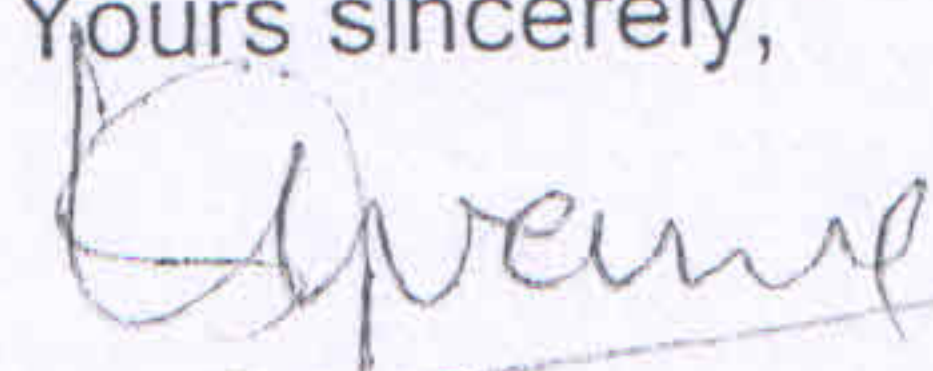
In addition, this year event will also feature **INDSTT Trenchless Excellence Awards** to recognize and honour valuable contributions and work of the Indian Subsurface Construction and Management Fraternity that has significantly enriched the subsurface construction domain and has helped bring about a positive change in our construction practices. Nomination details and guidelines are enclosed with this letter.

*Through this letter, we invite you to be the part of this year **No Dig India Show 2018** by nominating your engineers and officials. This year event stands to provide excellent opportunity for your engineers and officials to interact with the industry leading subsurface equipment and machinery manufacturers and experts from around the globe associated with large scale construction and use of trenchless technology in infrastructure and hence your active participation is proposed.*

For your ready reference, we are also enclosing herewith the detailed brochure of the event.

Thanking you.

Yours sincerely,


Dr. Niranjana Swarup
Director General

Encl: As above

Indian Society For Trenchless Technology

908, Hemkunt Chambers, 89, Nehru Place, New Delhi-110019 (India)

Tel. : +91 (11) 4767 0800 Fax : +91 (11) 4161 7863 Email : indstt@indstt.com

www.indstt.com

www.nodigindia.com

www.indianodig.com

www.indstt.in



No Dig India Show 2018

14th & 15th December 2018

CIDCO Exhibition Centre, Vashi, Navi Mumbai

CONFERENCE REGISTRATION FORM

Full Name:

Designation:

Organization:

Address:

.....

Pin Code: Country:

Phone: Fax:

Mobile: E-mail:

For more details, kindly communicate to:



Prof. (Dr.) Niranjana Swarup
Director General,

Indian Society for Trenchless Technology (IndSTT)
908, Hemkunt Chambers, 89, Nehru Place, New Delhi 110019
Tel: +91-11-41617862, 47670800 Fax: +91-11 - 41617863
Mobile: 9013125123, 9873010226, 9810833128

Email: indstt@indstt.com, negi@indstt.com, indstt@gmail.com Website: www.indstt.com

Space Reservation Form

No Dig India Show 2018

14th & 15th December 2018

CIDCO Exhibition Centre, Vashi, Navi Mumbai



A. Exhibiting Company

Company Name:.....

Address:.....

City:..... Pincode:..... State:..... Country:.....

Phone:..... Mobile:..... Fax:.....

Email:..... Website:.....

Contact Person:..... Designation:.....

Joint venture partner(s) / Overseas principals / Co-exhibitors:.....

(Kindly enclose the copy of such agreement.)

GST Registration No:.....

B. Space reservation: Stand No.:

Space	Indian Registered Company Rate/Sq. Mtr.	Company Registered Outside India Rate/Sq. Mtr.	Area in SQM	Total
IndSTT Members	Rs. 9,000/-	US\$ 300/-		
Non-Members	Rs. 10,000/-	US\$ 350/-		

SGST 9%

CGST 9%

IGST 18%

Amount Payable

C. Modes of Payment: Cheque ☐ Bank Draft ☐ Wire Transfer ☐ Amount:..... Payments made by Cheque / Bank draft to be drawn in favour of 'Indian Society for Trenchless Technology' payable at New Delhi, India

Cheque / Bank Draft Number..... dated on (Bank)

For payment by wire transfer please see details below:

Advance 50% to be made immediately along with this Space Reservation Form; Balance 50% to be made on or before 1st October 2018.
Bookings without 50 % advance will be treated as blocking only and the same will be released 15 days from the date of blocking on non-receipt of the advance.

FUND TRANSFER/RTGS/NEFT IN INDIA	
Name of Bank	The Federal Bank Ltd.
Bank Branch/Branch Address	G. I - 6, Satkar Building, 79,80, Nehru Place, New Delhi-110019
Name of Beneficiary	Indian Society for Trenchless Technology
Type of Account	Saving
Account No.	13020100203697
IFSC Code	FDRL0001302
MICR No.	110049005

WIRE TRANSFER IN US (\$)	
Remittance through Bank	Standard Chartered Bank, 1095 AVENUE OF THE AMERICAS New York 10036
SWIFT Address	SCBLUS33
Beneficiary Bank	Federal Bank Ltd, Cochin
SWIFT Address of Beneficiary Bank	SWIFT Code: FDRL IN BB IBD A/c No. 3582021646001 / Fedwire routing 026002561
Name of Beneficiary and Account No.	Indian Society for Trenchless Technology A/c No: NDLD/13020100203697

D. Declaration:

We have read the exhibition Terms & Conditions (mentioned overleaf) and in the event of the application being accepted (wholly or in part), we undertake to observe and be bound by them. By signing a copy of this Space Reservation Form, we are hereby confirming our participation in No Dig India Show 2018. On receipt of the signed Space Reservation Form, an Invoice will be raised by the Organiser and we will be liable to pay the same.

Name:.....

Designation:.....

Date:.....

After completing kindly forward this form to:

Indian Society for Trenchless Technology, 908 Hemkunt Chambers, 89, Nehru Place New Delhi - 110019, India.

Tele : 011-47670800 Fax: 011-41617863 Email: indstt@gmail.com

Signature & Company Seal

Terms and Conditions for Participation

No Dig India Show 2018

14th & 15th December 2018

CIDCO Exhibition Centre, Vashi, Navi Mumbai



1. APPLICATION FOR SPACE: All applications for participation as an Exhibitor shall be made on the prescribed Space Reservation Form. The form shall be submitted to the Organizer. The Organizer has the sole right to determine the eligibility of any prospective participant (Exhibitor) to take part in the exhibition.

2. ALLOCATION OF SPACE: The Organizer has the sole right to allot appropriate space (by way of stall or open space) to an Exhibitor. The Organizer further reserves the right to reallocate the Exhibitor to any other space or stall(s) than that was first allocated. Please note, for structural reasons pillars and supports are fundamentally included in the calculated stand area without entitlement to reduction. The stand rent is paid merely for the rented area, i.e. other installations or extensions are not included in this rent. The decision of the Organizer with regard to the allocation of space shall be final and binding on the Exhibitor.

3. CANCELLATION OF CONTRACT AND WITHDRAWAL BY EXHIBITOR:

Cancellation of booked space on or before 1 July 2018 - 100% Refund of payments received & credited into our account until the date of cancellation.

Cancellation of booked space between 2 July 2018 and 1 Oct 2018 - 50% of the invoice value will have to be paid to Organizer mandatorily.

Reduction of originally booked space on or between 2 Oct 2018 and 20 Nov 2018 - Exhibitor will be invoiced for 50% of the released / reduced space cost in addition to the space cost for the eventual space booked after reduction.

Cancellation or reduction of booked space on or after 20 Nov 2018 - 100% of the invoice value will have to be paid to Organizer mandatorily.

No show after confirming space via Space Reservation Form - 100% of the invoice value will have to be paid to Organizer mandatorily.

4. FAILURE TO OCCUPY SPACE: Should an Exhibitor fail to occupy allotted space by the date and time specified for installation of exhibits, the Organizer would be at liberty to take over such space and reallocate and / or use the same as the Organizer deems fit. No refund will be given for last minute cancellation.

5. HANDLING AND CARE OF EXHIBITS: The Organizer shall bear no responsibility for damage to the Exhibitor's property or lost shipments nor moving costs. Failure of exhibits to arrive in time for the exhibition is not a cause for cancellation of space contracted and the Exhibitor will be liable to pay the space cost in full.

6. EXHIBITION DISMANTLING & WRAP UP: Exhibitor will vacate and hand over the exhibit space to the Organizer by 10PM on 15 December 2018 as it was handed over to the Exhibitor at the time of setup. Exhibitor will also have to make sure that all the exhibits and booth setup structure are not occupying any space in the exhibition venue after 11:59PM on 15 December 2018. Failing to which they will have to pay fee to the venue Owner as prescribed by them.

7. DAMAGE TO PROPERTY: The Exhibitor is liable for any damage caused to the building, floor, walls, panels, carpeting and / or to standard items and fittings provided within the booths. The Exhibitor may not apply paint, adhesive or any such material, which would damage the fittings, fixtures and furniture provided by the Organizer. Rights to further claims for damages shall be reserved.

8. EXHIBITOR'S PROMOTIONAL ACTIVITIES: All sales or sales promotion activities by the Exhibitor including the handing out of literature, brochures, samples, handouts, etc. must be confined to the designated booth of the Exhibitor. The Organizer directly prohibits any such promotional activities to be carried out by the Exhibitor in the passages, aisles etc. that may tend to obstruct attendees from visiting other booths, exhibits, etc.

9. NOISE & SMELL: The Exhibitor will not be permitted to display anything, which causes offensive levels of noise, smell or other effects of pollution.

10. SAFETY: The safety of Exhibitors, attendees as well as that of exhibits is of paramount importance. Consequently the Exhibitor must scrupulously comply with all relevant fire and other safety regulations. All electrical wiring and electrical fittings must conform to or be better than appropriate standards and no improper joints, lack of fuses, switches and other unsafe devices will be permitted. No inflammable, poisonous, explosives (including gas cylinders) or radioactive material shall be used without the approval in writing of the relevant authorities as well as the Organizer. To ensure clear access to safety and fire exits, no obstructions or display materials will be allowed in any of the aisles or passages.

11. SECURITY: The general security of the show / exhibition grounds is arranged by the Organizer without liability for losses or damage. The Exhibitors themselves are responsible for the supervision and guarding of their stand. This also applies during the stand construction and dismantling periods, before the start and after the close of the event. For the security of the stand during night hours the Organizer recommends appointing security at the Exhibitor's expense from the official security agency responsible for the event / exhibition. However, the organizers are not responsible for any theft, pilferage, loss or damage of any material goods or properties belonging to individual exhibitors at any time before, during or after the exhibition for any reason or cause whatsoever.

12. INSURANCE: The Exhibitor is strongly advised to ensure adequate insurance covers including extra territorial coverage for property damage, public liability, theft, fire, etc.

The organizers will in no way be responsible for any loss or damage to the stand or the equipments.

13. RIGHTS OF ADMISSION: The Organizer may at their discretion, frame or amend the rules regarding Rights of Admission to the exhibition taking into account the best interests of the Exhibitor and attendees as also existing rules and regulations in this matter of the landlord of the venue of the exhibition.

14. TERMINATION / POSTPONEMENT OF EXHIBITION: The Organizer reserves to themselves the absolute right without assigning any reason, force majeure or otherwise, to cancel or postpone the exhibition (or part thereof) or its commencement of continuance and appropriately may terminate this contract. If the Organizer terminates this contract and / or the exhibition (or part thereof), then the Organizer has the right to retain such part of amounts received from the Exhibitor as shall be adequate to compensate the Organizer for expenses incurred until the time of termination of contract.

15. FORCE MAJEURE: The Organizer shall not be liable for delay or failure of performance with respect to this Subscription caused by an act of God, action by any governmental or quasi-governmental entity, fire, flood, insurrection, riot, explosion, embargo, strikes whether legal or illegal, labour or material shortage, transportation interruption of any kind, work slowdown, or any condition beyond the control of organizers ("Force Majeure Events"). In such events, The Organizer shall be entitled to retain such portion of the contract price as required to compensate the Organizer for expenses incurred up to the time of the force majeure event.

16. INFRASTRUCTURE FAILURE: The Organizer shall not be responsible for any airconditioning or electricity failure, theft, any act, law or requirements of public authority or other causes.

17. AMENDMENT OF RULES: Any matter (s) not specifically covered herein shall be subject solely to the decision of the Organizer, who shall also have full power in the matter of interpretation, amendment and enforcement of all said rules and regulations. Further any such amendments when made and brought to the notice of the Exhibitor shall be and become part of these rules and regulations hereof as though duly incorporated and subject to all the conditions stipulated.

18. NON OBSERVANCE / DEFAULT: In the event of non observance of or default on any of the terms herein, including without limitation any rules or regulations framed pursuant to this contract, the Organizer shall have the right to terminate this contract without notice and retain all amounts received on account as liquidated damages. On such termination, the Exhibitor must close his booth and remove himself and his exhibits from the exhibition.

19. NO VERBAL AGREEMENT: No verbal agreement between the Organizer and Exhibitor is tenable unless the same is confirmed in writing.

20. LIMITATION OF LIABILITY: The Exhibitor hereby agrees to indemnify and hold harmless the Organizer, endorsees, sponsors, venue landlord and their officers, employees and representatives against all action, claims, proceedings, expenses, damages and costs whatsoever resulting from its participation in the exhibition and occupation of space contracted for by reason of personal injuries, death, property damages, etc. Exhibitor further agrees to indemnify the Organizer against and hold them harmless for any claims and for all damages, costs and expenses including all legal fees and settlements incurred in connection with such claims arising out of the acts or the negligence of the Exhibitor, his officers, employees or representatives.

21. JURISDICTION: The place of jurisdiction for any disputes about or arising from this contract is Bangalore.

22. AGREEMENT TO THESE RULES: The Exhibitor for himself or themselves, his employees, agents and representatives agrees to fully abide by the foregoing rules and by any amendments that may be put into effect by the Organizer.

Signature & Company Seal

INDSTT TRENCHLESS EXCELLENCE AWARD

ANNEXURE – A

Check List

Name of Organization:

Project Name & Location (Region):

Award Category Applied/Code:

[Information to be furnished on the following:]

- ☐ Name of Contact Person:
- ☐ Complete Contact Address/ Details:
- ☐ Mobile Number / Alternative Number of concerned person:
- ☐ E- Mail ID:
- ☐ Date of Establishment:
- ☐ Award Category Applied Mentioned:
- ☐ Minimum desired experience/ condition achieved (w.r.t. requirements of the application):
- ☐ Minimum criteria are taken care of
- ☐ Completion Certificates issued by respective authority and No Objection Certificate (NOC) from the Project Owner
- ☐ Whether the proposal is certified by the competent authority (e.g., in case of Health, Safety & Environment):
- ☐ Write- up as per min requirements of application enclosed/ Basis of Nomination:
- ☐ Any Awards or Certificates with regard to Quality, Safety etc received:
- ☐ % of skilled work force deployed w r t total workmen (Min. 40%):
- ☐ Number of Apprentice engaged during last three years (Min. 12 to 15%):
- ☐ Manual for Safety/ Quality/ Works:
- ☐ Any extended education/up-gradation to the staff being provided in Company (Min. 20%):
- ☐ Engagement of Third Party Inspection for the project w r t Quality/Safety etc.:
- ☐ Adoption of Green practices in execution of the Project/ Business:
- ☐ Is the Project Green Rated? (Scope & Name of Agency mentioned):
- ☐ Procurement systems being followed in Project execution:
- ☐ Contact details of major partners in the project:
- ☐ Dispute Resolution Systems:

INDSTT TRENCHLESS EXCELLENCE AWARD

- ☐ Legal interventions underway as percentage of T/O:
- ☐ CSR Policy & 2% mandatory expenditure, if applicable:
- ☐ System for archiving of Project: Existing/ Absent
- ☐ Statistics of Safety record furnished:
- ☐ Project Statistics w r t Cost & Time Schedule:
- ☐ Audited copies of Balance Sheets for last three years:
- ☐ 2 Numbers of completed application copies submitted:
- ☐ Soft copy in MS Word (.doc) format with Pen Drive submitted (Please write the name of the project / organization on the pen drive)

Signature of the Nominator / Nominee:

Date:

INDSTT TRENCHLESS EXCELLENCE AWARDS 2018

14th DECEMBER 2018, CIDCO EXHIBITION CENTRE, VASHI, NAVI MUMBAI

CALL FOR NOMINATIONS | LAST DATE FOR ENTRIES | 30th September 2018

Indian Society for Trenchless Technology (IndSTT) was set up with the objective of advancement of the trenchless engineering profession in various subsurface infrastructure disciplines like water, sewerage and drainage, telecommunications and power, oil & gas, and pollution control networks. To achieve this objective, IndSTT consistently promotes the Trenchless Technology (TT) in India and other South Asian nations by introducing trenchless techniques and nurturing their growth in this region with the stakeholders.

During last decade, the Indian Trenchless Industry has seen a remarkable growth. This growth has been achieved through advancement of technology, better working system and methodologies, newer materials and likewise other inputs. It has been supported by IndSTT, which works to standardize the application of trenchless techniques, provide guidelines & methodologies, and more importantly skilling the executing manpower. While INDSTT is working relentlessly to achieve the above through its training program, workshops, seminars, No Dig India Shows and by releasing guidelines and specifications for various trenchless techniques.

IndSTT is taking another important initiative of creating role models in the Trenchless industry by recognising and honouring path-breaking achievements of individuals and organisations working in Trenchless Industry and following the best practices, while achieving project or program success by instituting 'INDSTT Trenchless Excellence Awards'.

These awards are structured to acknowledge, recognize and applaud the excellent work and outstanding achievements of individuals and organizations. These awards are an embodiment of encouraging truly successful efforts that have made a mark on the industry in terms of delivering better outputs & processes and have been successful in creating higher benchmarks for the industry to help in technology growth & nation building. These awards are aimed towards motivating the individuals and organizations to raise their performance in their specific domains leading to significant contribution towards the growth & development of the Indian Subsurface Construction Industry.

These awards offer project owners, contractors, consultants, manufacturers, engineers and young professionals the opportunity to showcase their excellent work to the industry. There are 21 award categories with no restriction on the number of entries, allowing all businesses, irrespective of their size or specialisation, to compete for these awards by demonstrate their outstanding achievements.

Applications are short listed based on their conformity to the guidelines issued by INDSTT and information furnished by nominees for specific categories. The recipients are finalised on the basis of scrutiny of the applications by the Jury, interviews and site visits and finally presentation to industry stakeholders.

Who Can Apply

The Awards cover the entire spectrum of Indian Subsurface Construction Industry. All stakeholders from Government, Public and Private Sectors including NGOs are encouraged to participate in the process and send in their nominations in the categories mentioned.

Women are encouraged to apply!

Eligibility Requirements for Category 1 to 18

Applicant shall be evaluated on different parameters covering Technical Innovation, Social Impact, Environmental Impact and Sufficiency of Project Outcomes to establish excellency in the chosen category. Consideration for each award will be accorded based on the following criteria:

❖ Technical Innovation (25% weightage in overall scoring scheme)

Should have made significant contributions towards the followings criterion:

- Evolution/Ingress/Induction of new/frontier technology
- Uniqueness in innovation/work
- Positive impact on the construction domain/implication to society
- Building a replicable sustainable model of the research work/innovation
- Health & Safety

Note: Each criteria carries equal weightage of 5%

❖ Social Impact (25% weightage in overall scoring scheme)

Should have taken significant steps to address the followings criteria's:

- Diversions, traffic jams, accidents, exhaust fumes
- Removal of large volumes of material by road traffic causing congestion
- Damage of streets, services, roads and pavement surfaces
- Damage to trees and plants, removal of their food and water
- Loss of access

Note: Each criteria carries equal weightage of 5%

❖ Environmental Impact (25% weightage in overall scoring scheme)

Should have taken significant steps to address the followings criteria's:

- Emission & air quality
- Solid and liquid waste management
- Noise pollution
- Environment monitoring
- Health & Safety

Note: Each criteria carries equal weightage of 5%

• Sufficiency of Project Deliverables: (25% weightage in overall scoring scheme)

Digression of the final project outcome from the client's requirement measured on percentage compliance basis.

- Being 100% compliant – 25 Points
- Being 90% compliant – 20 Points
- Being 80% compliant – 15 Points
- Being 70% compliant – 10 Points
- Being 60% compliant – 5 Points
- Below 60% - No Points

1. Achievement Award for Best Driller of the year

Objective: To recognize outstanding technical and manual skills of individuals working on a Horizontal Directional Rig.

- Nominations to come from the Employer/Organization/ User
- Should have certified skills or be subjected to post application assessment
- Should be aware of Occupational Safety, i.e., Health and Environmental Issues

In this category all applicants shall be called to Vishwakarma Pratham (Faridabad), a Training Hub of INDSTT, for demonstration of their skills. The evaluator will be appointed by INDSTT. The entire cost for travel to Vishwakarma Pratham and lodging & boarding will have to be borne by the nominating organizations. In case of self-employed artisans who have been selected post scrutiny of their nominations, lodging & boarding may be provided by INDSTT.

2. Achievement Award for Best Public Officer of the year

Objective: To recognize the public official who has undertaken exemplary initiatives/work which has facilitated growth and development of the infrastructure/construction sector.

- Officers having served Government/Public Sector Unit/ Undertaking since the last 10 years are eligible to apply
- Nomination to be made by Self/Organizations
- Must have been engaged in public services for over 10 years
- Should have made significant contributions towards any one or all of the following during his/her tenure of service:

(a) Evolution/Ingress/Induction of new/frontier technology

(b) Adoption of global best practices for building competitive edge

(c) Human Resource Development

(d) Corporate Social Responsibility

3. Achievement Award for Best Trenchless Technologist of the year

Objective: To recognize the Trenchless Technologist who has demonstrated exemplary initiatives/work which has facilitated growth and development of Trenchless Technology in infrastructure/construction sector.

- Nomination to be made by Self/Organizations
- Must have been engaged in Trenchless activities for over 10 years
- Should have made significant contributions towards any one or all of the following during the previous year:
 - (a) Evolution/Ingress/Induction of new/frontier technology
 - (b) Adoption of global best practices for building competitive edge
 - (c) Human Resource Development
 - (d) Corporate Social Responsibility

Important information for submitting the nominations:

1. Nominations should only be sent where nominator is fully aware of the work and achievements of the nominee.
2. Award Applications/Nominations should be submitted in duplicate in hard copy, properly bound & indexed along with all supporting documents and soft copy in MS Word (.doc) format in a Pen Drive (Please write the name of the project and organization on the pen drive).
3. Please type or compose the nomination (all pages) on A4 size paper using black colour ink (for ease in scanning and photocopying)
4. In order to assist comparison of different nominees, achievements (basis of nomination) should be given under the following heads both in the nomination form and abstract sheet:
 - (a) Highest technical/professional/academic qualification;
 - (b) Only one set of published translated works/teaching & popularization aids developed/activity kits, charts, manuals, etc.
 - (c) Major achievements beyond official capacity; Impact of work or reach.
5. Site visit shall be undertaken by Jury members/INDSTT Evaluators to interact with management/individuals and other stakeholders to ascertain the levels of involvement, and the adoption of the following:
 - (a) Engagement of skilled workers
 - (b) Adoption of Global Best Practices in Project Management/Dispute Resolution/HRD/Finance/Site Management/Quality/Safety/Environment
 - (c) CSR Activities
 - (d) Social Benefits impact created by the project
 - (e) Contribution of Individuals to the Project/Construction Industry
 - (f) Research & Innovation

All expenses for arrangements towards travel, boarding & lodging for the site Visit/interactions (if required) will be borne by the applicant/company/organisation/firm.

The site visit / management interaction will focus on project / organization and beyond based on the application submitted to the secretariat.

For consideration of the application for scrutiny, all Nominations must have the following information:

- Nomination Proforma: Duly signed and stamped with all relevant information.
- Annexure – A: Applicant to ensure that replies to all points mentioned in Annexure – A are separately documented and all supporting references are enclosed with the Nomination Proforma.

- Statement of Significance/Achievement by the Organization in minimum 2000 words
- Photos (optional)
- Previous recognition letters / certificates / citations received
- Newsletters / Videos / Paper cuttings in support of your nomination

Jury

A Jury consisting of representatives of Planning Bodies, Policy Formulators and Nodal Organizations of the sector will be constituted by INDSTT to select the Award Winners and any recipient of a 'Citation'. The decision of the jury shall be final and not subject to appeal.

Recognition

Winners of Awards and recipients of Citations will be recognized across all INDSTT and Associate Organization Publications & Websites.

This is a First Information Booklet. Guidelines subject to change at the discretion of the Jury.

For further details please visit www.indstt.com or speak to any member of INDSTT Team.

All nominations must be submitted to Indian Society for Trenchless Technology for consideration at the address given below:

Indian Society for Trenchless Technology (INDSTT)

908, (9th Floor), Hemkunt Chambers, 89, Nehru Place, New Delhi - 110 019

Phone: 011 - 4767 0800 Fax: 011 - 4161 7863

Email: indstt@indstt.com / neg@indstt.com Website: <http://www.indstt.com>

INDSTT TRENCHLESS EXCELLENCE AWARD

Check List

ANNEXURE – A

Name of Organization:

Project Name & Location (Region):

Award Category Applied/Code:

[Information to be furnished on the following:]

- ☐ Name of Contact Person:
- ☐ Complete Contact Address/ Details:
- ☐ Mobile Number / Alternative Number of concerned person:
- ☐ E- Mail ID:
- ☐ Date of Establishment:
- ☐ Award Category Applied Mentioned:
- ☐ Minimum desired experience/ condition achieved (w.r.t. requirements of the application):
- ☐ Minimum criteria are taken care of
- ☐ Completion Certificates issued by respective authority and No Objection Certificate (NOC) from the Project Owner
- ☐ Whether the proposal is certified by the competent authority (e.g., in case of Health, Safety & Environment):
- ☐ Write up as per min requirements of application enclosed/ Basis of Nomination:
- ☐ Any Awards or Certificates with regard to Quality, Safety etc received:
- ☐ % of skilled work force deployed w r t total workmen (Min. 40%):
- ☐ Number of Apprentice engaged during last three years (Min. 12 to 15%):
- ☐ Manual for Safety/ Quality/ Works:
- ☐ Any extended education/up-gradation to the staff being provided in Company (Min. 20%):
- ☐ Engagement of Third Party Inspection for the project w r t Quality/Safety etc.:
- ☐ Adoption of Green practices in execution of the Project/ Business:
- ☐ Is the Project Green Rated? (Scope & Name of Agency mentioned):
- ☐ Procurement systems being followed in Project execution:
- ☐ Contact details of major partners in the project:
- ☐ Dispute Resolution Systems:
- ☐ Legal interventions underway as percentage of T/O:

- ☐ CSR Policy & 2% mandatory expenditure, if applicable:
- ☐ System for archiving of Project: Existing / Absent
- ☐ Statistics of Safety record furnished:
- ☐ Project Statistics w.r.t Cost & Time Schedule:
- ☐ Audited copies of Balance Sheets for last three years:
- ☐ 2 Numbers of completed application copies submitted:
- ☐ Soft copy in MS Word (.doc) format with Pen Drive submitted (Please write the name of the project / organization on the pen drive)

Signature of the Nominator / Nominee:

Date:

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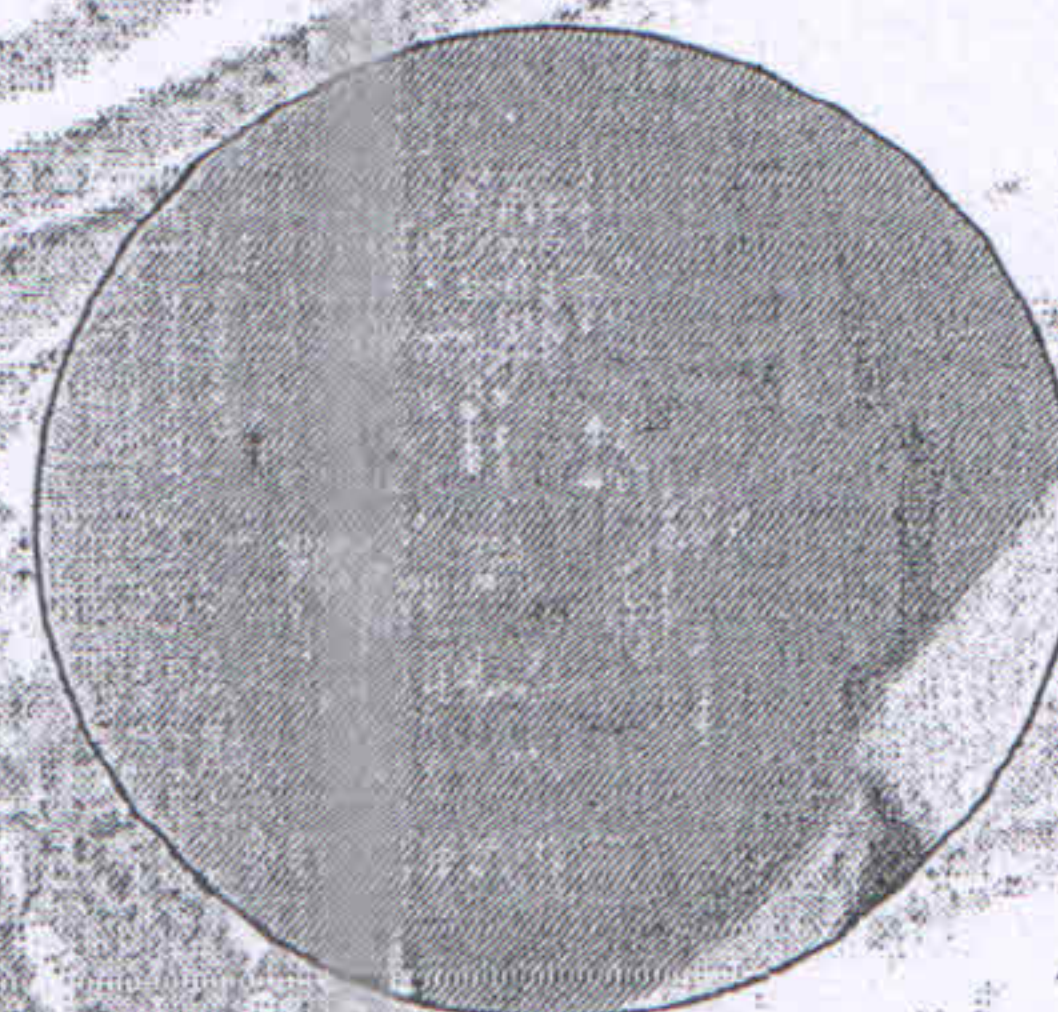
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