



दिल्ली सरकार

कार्यालय प्रमुख अभियंता, लो०नि०वि०,
12वां तल, बहु-मंजिलाभवन, इन्द्रप्रस्थ संपदा, नई दिल्ली: 110002

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सं० प्र०अभि० / लो०नि०वि० / मीटिंग / 842

दिनांक: 11.10.2018

विषय :- Minutes of Weekly Review Meeting on 08.10.2018.

The Weekly review meeting was held on 08.10.2018 under the Chairmanship of E-in-C, PWD on regarding various issues of PWD. Following were present in the meeting:

1. Shri A.K. Pandit, CE (North)M, PWD, GNCTD.
2. Shri Veer Sain, CE (South)M, PWD, GNCTD
3. Shri P K Parmar, CPM (Flyover), PWD, GNCTD.
4. Shri Sanjeev Rastogi, Director (Works & Estt.), PWD, GNCTD.
5. Shri Ravi Kant, Superintending Engineer (Projects), PWD, GNCTD.
6. Shri Mukesh Kumar, Superintending Engineer (C&ND), PWD GNCTD.
7. Shri Shailendra Kumar, Superintending Engineer (Projects), PWD, GNCTD.
8. Shri Mukesh Kumar Meena, Superintending Engineer (Projects), PWD, GNCTD.
9. Shri Mohan Lal, Superintending Engineer(North), PWD, GNCTD.
10. Shri Manoj Kumar Tyagi, Director (Hort.), PWD, GNCTD
11. Shri Narendra, Architect (East), PWD, GNCTD.
12. Sh. Sheel Rajneesh, Executive Engineer, SER-I
13. Shri S S Bhatia, Dy. Director (Monitoring), E-in-C, PWD, GNCTD.
14. Shri Ajay Kumar Richaria, Dy. Director (Works), E-in-C, PWD, GNCTD.

The Engineer-in-Chief, PWD welcomed PWD officers in this meeting. At the outset of the meeting E-in-C, PWD asked Director (E&W) to give presentation regarding important issues which need immediate attention by field officers.

1. **Grievance Redressal** : It was brought out that there is still lot of cases/grievances pending under various online portals like PGMS, LG Listen Post, CPGRAM & WIMS. The Chief Engineers should review these cases at personal level and the grievances which are overdue should be redressed immediately especially which are pending for more than six months as the same are being monitored at highest level. E-in-C, PWD asked Dy. Director (Monitoring) to monitor the number of weekly grievances added/cleared under these portals so as to have a clear status of grievances being disposed by field units and put up for review in the next meeting.

CEs/CPMs may kindly direct concerned EEs to look into the matter in person and devote some time on daily basis with concerned AEs to redress grievances and update status.

2. **Disposal of online RTI Applications:** It was informed by Director (E&W) that there is a huge pendency of RTI Applications awaiting reply from PIO as well as first appeals which are to be disposed by first appellate authorities on the online RTI portal of PWD. It was directed by E-in-C that all CEs/ CPMs/PMs/SEs should instruct respective PIOs/FAAs to ensure the disposal of pending RTI/Appeals at the earliest without any further delay. CEs/CPMs may direct concerned EEs to look into the matter in person and dispose off all RTI Applications.
3. **Updation of online e-litigation cases:** The Director (E&W) pointed out that there are about 916 Court cases which are available on e-litigation portal of PWD, out of which the status of about 322 Court cases have already been updated on the portal. However, for about 600 cases the status is not yet ascertained. The list of these cases have already been forwarded to all CEs/CPMs/PMs through email for identifying the jurisdiction of such cases through concerned field units. It was decided that all CEs/ CPMs/PMs/SEs should instruct respective Circle/Divisions to ensure that these court cases are identified and their status updated on e-litigation portal and submit status report in the matter to E-in-C office without any further delay.
4. **Updation of PWD Website/Mobile App:** The E-in-C, PWD directed that review of updation of record on PWD Website/Mobile App should be done on fortnightly basis to ensure availability of upto date data on PWD website. The details of marking of attendance by field staff through Mobile App should be widely circulated and the field staff needs to be sensitized about the same. A session may be convened to apprise all field staff about PWD Website and Mobile App.
5. **Revised Estimate 18-19/Budget Estimate 19-20:** Revised Estimate 2018-19 and Budget Estimate 2019-20 is to be sent to Finance Department, GNCTD before 10.10.2018. It should be ensured that the details are made available to E-in-C office immediately so as to ensure the adherence to the deadline.
6. **Audit Paras:** There are five audit paras (printed in CAG report) still pending for reply and their reply awaited from various zones. CEs/CPMs were advised to ensure the furnishing of reply at the earliest and not later than 10.10.2018.
7. **Review of Expenditure:** It was brought out that Expenditure in all heads are on lower side as compare to budget. All CEs/CPMs should monitor and review the progress/expenditure of works so that expenditure is at least 50% upto October, 2018.
8. **Review of Performance under FR 56(J):** It was brought by E-in-C, PWD that the Periodical Review under FR 56(J) was to be carried out for AEs/ADs/JEs/SOs which is yet to be completed. Due to the same, the required details could not be forwarded to DG, CPWD due to which their report in the matter is also held up. The CEs/CPMs should review these cases at personal level and ensure timely action.

9. **Outcome Budget :** The E-in-C,PWD directed that all CEs/CPMs should submit the details on their part regarding outcome budget to this E-in-C office latest by 15.10.2018 for onward submission to the Planning Department of GNCTD.
10. **Repair of Potholes:** The E-in-C, PWD pointed out that repair to potholes should be taken up immediately on receipt of any such complaint regarding potholes on PWD Roads. The Executive Engineer, SER-1 pointed out that the delay in taking up of repair work by DJB after digging of road done by them. The E-in-C directed that the estimate for restoration work should be immediately sent to the concerned local authorities on receipt of any such request regarding digging of road from them. Moreover, a letter should also be written to the concerned local authority regarding such digging and a copy endorsed to police authorities for future reference. The E-in-C, PWD stressed to take a serious view of the matter pertaining to repair of potholes and ensure timely action by all field units as the liability in the matter wrests with road owing agency.
11. **Maintenance of Street-lights:** It was informed by Director (E&W) that a number of complaints regarding non-functioning of street lights are being received. The E-in-C, PWD directed that the maintenance vans attached with various field units should inspect the roads at night between 9 to 10 PM for on the spot inspection. A check list should be prepared and signed by the concerned person indicating the proper functioning of street lights. The Chief Engineers of maintenance zones were requested to ensure that necessary directions are passed to field units in the matter.

Following other points were also discussed which need attention by field officers :-

i. Observance of Maintenance Week:

E-in-C, directed that observance of Maintenance in PWD is to be initiated from the week starting from 22.10.2018 and all the SEs should initiate the necessary action for the same.

Action: All concerned

ii. Training and Capacity Building for PWD Staff :

It was brought out by E-in-C that the training centre developed at 13th floor of MSO Bldg. needs to be utilized for training and capacity building of PWD officials. Accordingly, a training calander needs to be finalized to hold weekly trainings for officials of PWD.

Action: All concerned

iii. Issues pertaining to Horticulture :

The Director (E&W) informed that complaints regarding non-compliance/ false compliance of grievance being received on WIMS and other portals are being received. It has also been reported that malba being generated from pruning of trees is not being removed immediately and the same keeps on lying for a number of days. The E-in-C, PWD directed CEs of all maintenance zones to look into the same and ensure timely action on such issues. It was further directed that duties of Mali's deployed for maintenance of various sites should be well defined and they should be allotted particular stretches of roads so as to ensure their accountability in maintaining these stretches.

Action: All concerned, Director (Hort.)

iv. Appointment of Link Officers for Assembly Constituencies under various MLAs

The E-in-C, PWD pointed out that as per the requirement projected by various MLAs regarding appointment of one responsible official for interacting with them on various issues pertaining to their respective constituencies, needful in the matter has already being done in the East zone. He asked the CEs of other maintenance zones to follow the suit and ensure the appointment of such officers (of the level of EE/AE/JE) for areas under their respective jurisdiction.

Action: All concerned

v. Pending works of various Clients :

The E-in-C, PWD intimated that issues pertaining to pending works of different clients of PWD like Delhi Police, Delhi Fire Services etc. are being raised at various levels during meetings being attended by him. All CEs/CPMs/SEs/PMs were requested to ensure that action on such pending works are taken on urgent basis after discussing the issues with such clients.

Action: All concerned

All such issues, similar issue & other important issue shall be reviewed every Monday at 10.00 AM, in the meeting to be held under chairman ship of E-in-C, PWD, GNCTD.

Next meeting shall be held on 15.10.2018 at 10:00 AM.

This issues with the approval of E-in-C, PWD, GNCTD.

(संजय रस्तोगी)

निदेशक (कार्य एवं स्थापना)

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प्रतिलिपि सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित:-

1. प्रधान मुख्य अभियंता (अनुरक्षण) लो.नि.वि., एम.एस.ओ. भवन, नई दिल्ली-110002।
2. प्रधान मुख्य अभियंता (परियोजना) लो.नि.वि., एम.एस.ओ. भवन, नई दिल्ली-110002।
3. मुख्य अभियंता(उत्तर), लो.नि.वि, 5वां तल, एम.एस.ओ. भवन, इंद्रप्रस्थ संपदा, नई दिल्ली।
4. मुख्य अभियंता(दक्षिण), लो.नि.वि, 7वां तल, एम.एस.ओ. भवन, इंद्रप्रस्थ संपदा, नई दिल्ली।
5. मुख्य अभियंता(पूर्व), लो.नि.वि, तीसरा तल, एम.एस.ओ. भवन, इंद्रप्रस्थ संपदा, नई दिल्ली।
6. मुख्य अभियंता (स्वास्थ्य)अनुरक्षण, लो.नि.वि,दूसरा तल, एम.एस.ओ. भवन, इंद्रप्रस्थ संपदा, नई दिल्ली।
7. मुख्य परियोजना प्रबंधक(शिक्षा)अनुरक्षण, लो.नि.वि,पहला तल,एम.एस.ओ. भवन,इंद्रप्रस्थ संपदा, नई दिल्ली।
8. मुख्य परियोजना प्रबंधक(एफ-1),लो.नि.वि, मुकरबा चौक, जी.टी. करनाल रोड, दिल्ली-33।
9. मुख्य परियोजना प्रबंधक(एफ-2), लो.नि.वि, सरायं काले खां, रिंग रोड, दिल्ली-13।
10. मुख्य परियोजना प्रबंधक(एफ-5), लो.नि.वि, भैरों रोड, टी जंकशन, प्रगति पावर स्टेशन, नई दिल्ली।
11. मुख्य परियोजना प्रबंधक(स्वास्थ्य),लोनिवि, 6वां तल, एम.एस.ओ. भवन, इंद्रप्रस्थ संपदा, नई दिल्ली।
12. मुख्य परियोजना प्रबंधक(आवास),लो.नि.वि, 13वां तल, एम.एस.ओ. भवन, इंद्रप्रस्थ संपदा, नई दिल्ली।
13. मुख्य परियोजना प्रबंधक(शिक्षा),परियोजना, लोनिवि, दूसरा तलएम.एस.ओ. भवन, नई दिल्ली।
14. मुख्य परियोजना प्रबंधक(सीसीटीवी),लोनिवि,11वां तल, एम.एस.ओ. भवन, इंद्रप्रस्थ संपदा, नई दिल्ली।
15. मुख्य परियोजना प्रबंधक(अन्य परियोजनाए),लो.नि.वि, 13वां तल एम.एस.ओ. भवन, नई दिल्ली।
16. निदेशक (उद्यान), लो.नि.वि, 11वां तल एम.एस.ओ. भवन, इंद्रप्रस्थ संपदा, नई दिल्ली।

निदेशक (कार्य एवं स्थापना)

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