

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
GENERAL ADMINISTRATION DEPARTMENT
(ADMINISTRATION BRANCH)
2nd LEVEL, 'A' WING, DELHI SECRETARIAT
I.P. ESTATE, NEW DELHI-110002

F.No.18/14/2016/Misc./GAD/Admn./3148-51

Dated :- 04/09/18

To

The Heads of Departments (Finance/Home/PWD/Services/Language)
Govt. of NCT of Delhi

Sub: **Special Summary Revision of Photo Electoral Rolls of intensive nature w.r.t. 01.01.2019 as qualifying date**

Sir/Madam,

Please find enclosed herewith a copy of letter No.F.3/CEO/SVEEP/2018/P.F./21779-841, dated 23/08/2018 of the Election Officer (SVEEP), Office of the Chief Electoral Officer, Delhi, for information.

This issues with the approval of the competent authority.

Yours faithfully,

(FROMILA MITRA)
DY. SECRETARY (ADMN.)

Encl.: as above.

F.No.18/14/2016/Misc./GAD/Admn./3148-51

Dated :- 04/09/18

Copy forwarded to :-

- 1) All Dy. Secretaries, General Administration Department, GNCT of Delhi, along with the copy of letter No.F.3/CEO/SVEEP/2018/P.F./21779-841, dated 23/08/2018 of the Election Officer (SVEEP), Office of the Chief Electoral Officer, Delhi, for information.
- 2) P.P.S. to Addl. Chief Secretary (GAD) – for information.
- 3) P.P.S. to Spl. Secretary (GAD) – for information.

(FROMILA MITRA)
DY. SECRETARY (ADMN.)

(12)

GAD/2018/39972

23/08/2018

2



कार्यालय, मुख्यनिर्वाचन अधिकारी, दिल्ली
OFFICE OF THE CHIEF ELECTORAL OFFICER, DELHI

पुराना मोटेस्टी फनकनिज भवन,
कश्मीरी गेट, दिल्ली - 110006,
फोन नं. - 23946414
ईमेल - ceodelhi.hqr@gmail.com

Old St. Stephen's College Building,
Kashmere Gate, Delhi-110006,
Phone no- 23946414
Email: ceodelhi.hqr@gmail.com

No. F 3/CEO/SVEEP/2018/P.F./21779-841

To

Date 23/8/18

All Head of Department/Autonomous Bodies/Corporations,
Govt. of NCT of Delhi

Sub: Special Summary Revision of Photo Electoral Rolls of intensive nature w.r.t. 01.01.2019 as
qualifying date

Madam/Sir

I am directed to inform you that the Special Summary Revision of Photo Electoral Roll w.r.t. 01.01.2019 as qualifying date, has commenced in all 70 Assembly Constituencies of the NCT of Delhi with draft publication of electoral roll on 01.09.2018. Special Summary Revision-2019 is being carried out in accordance with the schedule prescribed by the ECI as under:

S.No	Stage of Revision	Period allowed for stage
1	Publication of Integrated draft Electoral Roll	01.09.2018 (Saturday)
2	Period of filing claims & objections	01.09.2018 (Saturday) to 31.10.2018 (Wednesday)
3	Disposal of Claims & Objections	Before 30.11.2018 (Friday)
4	Updating database and printing of supplementary List	Before 03.01.2019 (Thursday)
5.	Final Publication of Electoral Roll	04.01.2019 (Friday)

I am also enclosing herewith a soft copy of Public Notice and Coloured Design of Banner on Special Summary Revision-2019 both in English and Hindi with the request to circulate the same amongst the officers/officials under your jurisdiction for making this drive successful and also display the advertisement on your website as well as notice board for maximization the registration of new voters especially Youth.

Encl: As Above.

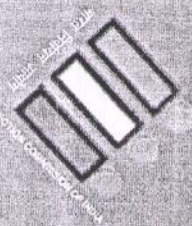
Yours faithfully

(Charan Singh)
Election Officer(SVEEP)

Copy to:-

1. PS to CEO/PA to Addl.CEO/PA to Dy. CEO, Delhi.

DAIRY No. 5063 DATE 27/8/18
GAD (ADMINISTRATION)



SPECIAL SUMMARY REVISION OF PHOTO ELECTORAL ROLLS INTENSIVE NATURE - 2019

Turning 18 on 1st January 2019 or Before ?
OR
Not Registered as Voter even though you became 18+ now ?
"ACCESSIBLE ELECTION"



Who can apply :-

- ❖ An Indian Citizen
- ❖ 18 years of age on or before 1st January 2019
- ❖ Ordinarily resident of polling station.
- ❖ Not Disqualified on any of the grounds viz. Not a citizen of India or of unsound mind declared by any competent court or Disqualified from Voting due to specified corrupt practices or offences relating to Elections.
- ❖ Forms may either be obtained and submitted to Voter Centre of your Assembly/Designated centre or be sent by post to Voter Centre of your Assembly or you may apply online at www.ceodelhi.gov.in

BE VIGILANT

- ❖ Draft Electoral Roll of NCT of Delhi is available on www.ceodelhi.gov.in and at all Designated locations.
- ❖ Check your name in voter's list (Electoral Roll)
- ❖ By Voter's name (<http://ceodelhi.gov.in/OnlineForms/electorsearchtest.aspx>), www.nvsp.in or By Voter ID No. (<http://ceodelhi.gov.in/OnlineForms/electorsearchidcard.aspx>) or by sending SMS to 7738298899 by typing EPCL <space> voter ID Card No.
- ❖ For Voting, your name in Electoral Roll is mandatory.
- ❖ Never have name in the voter list at more than one location. It is a criminal offence.

Period of filling claims and objections

1st September, 2018 (Saturday)
to
31st October, 2018 (Wednesday)

Disposal of Claims and Objections

Before 30th November 2018
(Friday)

Final Publication of Electoral Rolls

By 04th January 2019
(Friday)

FORM - 6	FORM - 6A	FORM - 7	FORM - 8	FORM - 8A
<ul style="list-style-type: none"> For new Enrolment or for change of address from one Assembly Constituency to another Assembly Constituency. 	<ul style="list-style-type: none"> For Overseas Indians holding Indian Passport 	<ul style="list-style-type: none"> For deletion of existing name or objection against name inclusion in Electoral Rolls. 	<ul style="list-style-type: none"> For Modifications / Corrections of entries in the Electoral Rolls. 	<ul style="list-style-type: none"> For shifting / change of address within same Assembly Constituency



CHIEF ELECTORAL OFFICER, DELHI
Old St. Stephen's College Building, Kashmiri Gate, Delhi-110006



OFFICE OF THE CHIEF ELECTORAL OFFICER, DELHI
OLD ST. STEPHENS COLLEGE BUILDING,
KASHMERE GATE, DELHI-110006

Helpline No. : 1950 & 1800111400

Website: www.ceodelhi.gov.in

ACCESSIBLE ELECTION

PUBLIC NOTICE

This is for information of general public that Special Summary Revision of Photo Electoral Rolls of intensive nature with reference to 01.01.2019 as qualifying date in all Assembly Constituencies of Delhi will be undertaken as per schedule given below :-

S.No	Stage of Revision	Period allowed for stage
1	Publication of Integrated draft Electoral Roll	01.09.2018 (Saturday)
2	Period of filing claims & objections	01.09.2018 (Saturday) to 31.10.2018 (Wednesday)
3	Disposal of Claims & Objections	Before 30.11.2018 (Friday)
4	Updating database and printing of supplementary List.	Before 03.01.2019 (Thursday)
5.	Final Publication of Electoral Roll	04.01.2019 (Friday)

Any eligible citizen including youth who are completing 18 years on or before 01.01.2019 can file claims in Form-6 for inclusion of their names in the Electoral Roll and any person can file objections to any entries in the draft Electoral Roll at their designated locations in their area of their Constituency between **01.09.2018 to 31.10.2018**.

All existing voters are informed that they can check their details in the Draft Electoral Roll published at the designated locations details of which are available at Chief Electoral Officer, Delhi's website i.e. www.ceodelhi.gov.in and ECI website www.nvsp.in. The forms can also be downloaded from this website.

Remember mere possession of EPIC card without any name in electoral roll does not provide Right to Vote. Please check your name in voter list online at www.ceodelhi.gov.in or www.nvsp.in or send SMS to 7738299899 by typing EPIC<space>Voter ID No.

Also note that use of more than one EPIC card is a criminal offence and punishable by imprisonment under the law. In case of possession of more than one voter card, return the other EPIC cards to the concerned Voter Centre immediately and submit duly filled in Form-7 in the Voter centre of your Assembly Constituency for deletion of additional entry.

For any kind of query, please call our helpline no. 1950 or 1800111400 or visit our website www.ceodelhi.gov.in

Addl. Chief Electoral Officer, Delhi



कार्यालय मुख्य निर्वाचन अधिकारी, दिल्ली
पुराना सेंट स्टीफन कॉलेज भवन, कश्मीरी गेट, दिल्ली-110006
हैल्पलाइन नं०: 1950 और 1800111400
वेबसाइट: www.ceodelhi.gov.in

सार्वजनिक सूचना

सुगम चुनाव

आम जनता को सूचित किया जाता है कि अर्हता तिथि के तौर पर 01.01.2019 के संदर्भ में दिल्ली के सभी विधानसभा क्षेत्रों की मतदाता सूचियों का विशेष पुनरीक्षण नीचे दिए गए कार्यक्रम के अनुसार किया जाएगा।

क्रम संख्या	गतिविधि	तिथि
1.	मतदाता सूचियों का मसौदा प्रकाशन	01.09.2018 (शनिवार)
2.	दावे और आपत्तियां जमा करने की अवधि	01.09.2018 (शनिवार) से 31.10.2018 (बुधवार) तक
3.	दावों और आपत्तियों का निपटान	30.11.2018 (शुक्रवार) तक
4.	डेटाबेस अद्यतन और अनुपूरक सूची का मुद्रण	03.01.2019 (बृहस्पतिवार) तक
5.	मतदाता सूचियों का अंतिम प्रकाशन	04.01.2019 (शुक्रवार)

युवा समेत सभी पात्र नागरिक जो 01.01.2019 को या उसके पहले 18 साल के होने जा रहे हैं वे 01 सितम्बर, 2018 से 31 अक्टूबर, 2018 के बीच निर्वाचन सूची में अपने नाम शामिल करने का दावा फॉर्म-6 भरकर ऑनलाईन या ऑफलाईन जमा कर सकते हैं। कोई भी व्यक्ति प्रारूप निर्वाचन सूची की असंगतियों पर आपत्ति दर्ज करा सकता है।

सभी मौजूदा मतदाताओं को सूचित किया जाता है कि वे निर्धारित स्थानों (Designated locations), एवं मतदाता केन्द्रों, जिनका विवरण मुख्य चुनाव अधिकारी, दिल्ली की वेबसाइट www.ceodelhi.gov.in पर उपलब्ध है, पर प्रकाशित मसौदा मतदाता सूचियों में अपने विवरण की जांच कर सकते हैं। सभी फॉर्म वेबसाइट से डाउनलोड किए जा सकते हैं।

सभी मतदाताओं को सूचित किया जाता है कि केवल मतदाता पहचान-पत्र होने पर किसी भी मतदाता को वोट देने का अधिकार नहीं मिलता है, इसके लिए उनका नाम मतदाता सूची में दर्ज होना अनिवार्य है। आप अपना नाम www.ceodelhi.gov.in या www.nvsp.in पर उपलब्ध मतदाता सूची से जांच कर सकते हैं। आप EPIC<space>Voter id No. टाइप कर 7738299899 पर SMS भेजकर भी अपना नाम जांच सकते हैं।

किसी भी मतदाता का नाम एक से अधिक मतदाता सूची में होना दंडनीय अपराध है। इस स्थिति में कृपया अपना नाम हटाने के लिए फॉर्म संख्या 07 में आवेदन करें।

किसी भी अन्य जानकारी के लिए कृपया हैल्पलाइन नं. 1950 या 1800111400 या हमारी वेबसाइट www.ceodelhi.gov.in देखें।

-ह./-
अतिरिक्त मुख्य निर्वाचन अधिकारी, दिल्ली

जयपुर उत्पादकता केन्द्र

41, इन्कम टैक्स कॉलोनी-2,
पोस्ट मालवीय नगर,
जगतपुरा रोड, जयपुर- 302 017



Jaipur Productivity Centre

41, Income Tax Colony - 2, P.O. Malviya Nagar,
Jagatpura Road, Jaipur - 302 017
Fax : 0141-2750473 Ph.: 09414271490, 09610111392
Website : www.jpcjaipur.org
E-mail : jpcjaipur@rediffmail.com

No.2018/110 G
August 31, 2018

PRINCIPAL SECRETARY
PUBLIC WORKS DEPARTMENT
GOVERNMENT OF NCT OF DELHI
PWD SECRETARIAT, 5th LEVEL, 'B' WING
DELHI SECRETARIAT, I.P. ESTATE
NEW DELHI- 110002
NCT OF DELHI

SECRET
P.W.D/2018/23183
Date: 06/09/2018

Dear Sir / Madam,

You would be glad to know that Jaipur Productivity Centre, Jaipur is organising its 110th Residential Programme on **"Finance for Non Financial Officials / Managers"** from **November 12-16, 2018** at Hotel Lapaz Gardens, Vasco-da-Gama (Goa).

This programme aims to demystify finance and enable the participants to imbibe financial skills for effective cost management, for better decision making using financial tools to meet and overcome the challenges faced due to paradigm shifts in the working environment. These skills are essential to manage the new threats and take advantage of opportunities.

The brochure outlining details of the programme coverage and methodology is enclosed for your kind perusal. The programme fee of Rs.42000/-plus GST @ 18.00% (Rs. Forty Two Thousand Only plus GST @ 18.00%) per participant is inclusive of boarding, lodging and cost of programme material, stationery etc. The details for payment by ECS can be provided, if required.

We are sure that you would take full advantage of this and nominate a few officials / managers. The programme is designed for 20 participants and the registration would be accepted on first-come-first-served basis. A registration form is also enclosed for your convenience along with the brochure.

The last date for registration along with the participation fee is October 29, 2018.

Information about our programmes can also be downloaded from our website www.jpcjaipur.org.

Kindly feel free to write to us if you require any clarifications about the programme or any other activity of JPC.

Thanking you and hoping for an early reply,

Yours sincerely,

C.M. Khurana

(C.M. Khurana)
Director

Productivity for Growth and Prosperity

SS(PWD)
7/9/18
SO(Admin)

6/9
D.S(A)

MS-Army
7/9

JAIPUR PRODUCTIVITY CENTRE

Jaipur Productivity Centre (JPC) is an autonomous not-for-profit organization established to promote productivity culture in India. JPC provides consultancy, training and undertakes research in the areas of productivity.

Our Major activity is to promote productivity consciousness in Government Departments / Organizations, Public Sector Undertakings (PSUs), Corporate, Banks, Small & Medium Industries, Co-operative Societies, Research Organizations and Educational Institutions etc. through Training & Consultancy in Managerial Skills, Management Innovation, Modernisation, Human Resource Development (HRD) and e-Governance. We undertake the training and consultancy in the below mentioned areas.

CONSULTANCY

- Organisational Process Re-engineering
- System & Procedure Analysis
- Manpower Assessment & Planning
- Designing Productivity Norms
- TQM, Quality Circles, Kaizen, 5-S
- Six Sigma and Data Analytics

TRAINING

- HRD customized programmes
- Project Management
- Systematic Problem Solving
- Organisational Effectiveness
- Effective Office Secretary
- E-Governance
- Stress & Time Management
- Zero Base & Outcome Budgeting
- TQM, Quality Circles & Six Sigma

Detailed Information of our activities is available on our website: www.jpcaipur.org

Director
Jaipur Productivity Centre
41, Income Tax Colony -2,
Jagatpura Road, P.O. Malviya Nagar
JAIPUR 302017

Forthcoming Residential Programmes*

Programmes	Dates
Emotional Intelligence for Managerial & Personal Effectiveness	September 24-28, 2018 at Ooty (T.N)
Knowledge Management	October 22-26, 2018 at Jaipur
Finance for Non Financial Officials / Executives, Focus: Financial Decisions	November 12-16, 2018 in Goa
Transformational Leadership & Change Management	December 17-21, 2018 at Udaipur
Development Programme for Executive Secretaries, Personal Assistants & Office Staff	January 2018 in Goa
Stress & Time Management for Managerial Effectiveness	February 2019 in Goa

* Participation Fee is Rs.42000/- plus GST @18.00 % thereafter per participant

* Last date for registration is 14 days before commencement of each programme.

Forthcoming Non-Residential Workshops

Process Management	October 15-16, 2018 At Jaipur
TQM & Six Sigma	November 22-23, 2018 At Jaipur

* Participation Fee is Rs. 12000/- plus GST @ 18.00% per participant

* Last date for registration is 14 days before commencement of each workshop

110th Residential Programme

on

FINANCE FOR NON FINANCIAL OFFICIALS / MANAGERS (Focus: Financial Decisions)

November 12-16, 2018

AT

Hotel La-paz Gardens,
Vasco-da-Gama (Goa)



JAIPUR PRODUCTIVITY CENTRE
JAIPUR



Productivity for Growth and Prosperity

INTRODUCTION

Cost and finance play a vital role in translating organisational objectives and plans into desired results and is a one of the most important parameters for evaluation of organisational / departmental performance. Effective utilisation of money has become a very important contributor to the overall success of any organisation / department.

To be successful each manager/executive must be able to evaluate economic impact of his or her decision at each stage. This can be achieved by making cost-estimation, cost-reduction, cost-control, break-even and GST etc. a part of daily working of a manager / executive.

The omnipresent character of money in our organisations demands that all decision takers must be cost conscious and have adequate familiarity with various financial management terms and concepts.

PROGRAMME OBJECTIVE

- The programme aims at exposing participants to terms, concepts, processes and techniques of financial management so as to demystify finance.
- To understand the behaviour of costs and their applications for decision making and control.
- To explain finance and taxation for everyday use without using the jargon

CONTENTS

- Overview of Financial Management
- Productivity & Finance
- Financial Tools for Decision Making
- Cash to Accrual Base of Accounting
- Zero Base & Outcome Budgeting
- Interpretation of Financial Statements
- Ratio Analysis
- Goods & Services Tax (GST)
- Emerging Concepts in Finance
- Knowledge Management

FACULTY

Senior JPC faculty and experts from the field would conduct the programme.

PARTICIPANTS PROFILE

Senior & Middle level Administrators / Managers / Executives from all functions of Government, Public and Private Sectors, Autonomous Organisations, Banks and other Financial Institutions, Co-operative Sector, Research and Educational organisations etc.

DURATION & VENUE

November 12-16, 2018
Hotel Lapaz Gardens, Vasco-da-Gama (Goa)

Check-in 12-11-2018 (FN)
Check-out 16-11-2018 (AN)

PARTICIPANT FEE

Rs. 42000/- plus GST @ 18.00% (Forty Two thousand only plus GST @ 18.00%) per participant for this residential programme. For accompanying spouse the charges would be approximately Rs. 6000/- payable at the hotel, for the whole duration. The demand draft should be drawn in favour of Jaipur Productivity Centre, Jaipur

Permanent Account No. AABTJ3316K
GSTIN: 08AABTJ3316K1ZN

LAST DATE FOR REGISTRATION

The last date for receipt of nomination along with the fee is October 08, 2018.

ENQUIRIES

Programme Director (FNF)
Jaipur Productivity Centre
41, Income Tax Colony - 2,
Jagatpura Road, P.O. Malviya Nagar
JAIPUR - 302017
Phone: 09414271490, 09610111392
Fax: 0141-2750473
Website: www.jpcaipur.org
e-mail: jpcaipur@rediffmail.com
cmkhuana.jpr@gmail.com

NOMINATION FORM

110th RESIDENTIAL PROGRAMME ON

FINANCE FOR NON FINANCIAL OFFICIALS / MANAGERS
(Focus: Financial Decisions)
November 12-16, 2018

SPONSORING ORGANISATION :	
ADDRESS:	
Fax:	
Phone:	
E-mail:	
PARTICIPANTS DETAILS (Name & Designation)	ADDRESS E-mail, Mobile
1.	
2.	
3.	
4.	
Fee: Rs. 42000/- plus GST @ 18.00% (Rs. 49560/-) per participant. Demand draft/ cheques to be drawn in favour of Jaipur Productivity Centre, Jaipur.	
D.D. No.	Date:
Amount:	Bank:
Bank details for payment by RTGS	
A/c Name: Jaipur Productivity Centre	
Bank: Axis Bank Ltd	
Branch: Tilak Nagar, Jaipur	
Account No. 910010013083057	
Type of A/c: Savings	
MICR Code: 302211003	
IFSC Code: UTIB0000031	

THROUGH HUMANITY TO PEACE

Indian Red Cross Society

(CONSTITUTED UNDER ACT XV OF 1920)

Telefax : 91-11-23717454

Phones : (PBX Lines) 23716441, 42, 43

Website: www.indianredcross.org

Email : ircs@indianredcross.org

Headquarters :

1, RED CROSS ROAD
NEW DELHI - 110 001

No.A-33018/PGDP&R/2018-19

7 Aug 2018

CIRCULAR

Sub: Admission to the 13th batch (2018-19) of one year (Part-time) Post Graduate Diploma course in Disaster Preparedness and Rehabilitation, affiliated to Guru Gobind Singh Indraprastha University (GGSIU), Delhi.

A. Introduction:

Indian Red Cross Society (IRCS) was established by the Parliament under the Indian Red Cross Society Act XV of 1920. As per the mandate, IRCS is an auxiliary to the State and to the Armed Forces Medical Services in their humanitarian pursuits.

2. The Indian Red Cross Society (IRCS) is the leading statutory humanitarian organization in the country having a network of 35 State/Union Territories Branches with their more than 700 district/sub-district/Tehsil branches across India.

3. IRCS is engaged in Disaster Relief, Response & preparedness, Community Services, Training, Blood services, Health sector and care of community.

4. The Hon'ble President of India is the President of the Society and the Hon'ble Union Minister for Health & Family Welfare is its Chairman. In the states, the Hon'ble Governor is the President and in the District, the Deputy Commissioner/District Magistrate is the President of the district branch of the Red Cross.

B. Regarding the Course:

The IRCS is conducting a One Year (Part Time) Post Graduate Diploma Course in Disaster Preparedness and Rehabilitation since 15th Sept 2006. This course is affiliated to the GGSIP University, Delhi.

2. The objective of the course is to develop a cadre of experts in the departments which they serve, who would in times of need, respond to disasters efficiently and effectively. This course further aimed to strengthen capacity of the officials working in the various departments. The IRCS gives preference to sponsored candidates from the Government, International Organizations, Partner National Societies (PNSs), Local bodies, etc. So far, IRCS 352 persons have been trained in the last 12 batches. The majority of them were nominated.

...2

PWD SECRETARY AT
GOVT. OF NCT OF DELHI
5th Lt. Col. (R) Wing
Dy No. 13.D/2018/22827
Date 04/09/2018

SS(PWD)
BNC

4/9

4/9


DS(A)

5/9/18
SO(Admin)

Sh. Sanjay

3. A copy of the application form for the 13th batch scheduled to commence from Monday, the 15th October 2018 is enclosed. The same is also available at the website www.indianredcross.org/education.htm. **The last date for receipt of application along with processing fees of Rs.500/- in IRCS (NHQ) is 10th October, 2018. The course fee is Rs. 27,000/-.**

4. You are requested to kindly consider sponsoring suitable candidates for the course.


(Dr. Veer Bhushan)
Joint Secretary

Email: jointsecretary@indianredcross.org,
Phone No.: 011-23710429

Encl. as above

To
Principal Secretary
DEPARTMENT OF PUBLIC WORKS
(Govt. of NCT of Delhi),
5th Level, B-Wing, Delhi Secretariat,
I.P. Estate, New Delhi-110002



Application Form

Recent
Photograph
of the
Candidate

1. a. Name in Full (in Block letters) :
(As in 10th exam certificate) (in English)

b. Name in Full (in Hindi) :

2. a. Father's Name (in English) :

b. Father's Name (in Hindi) :

3. a. Mother's Name (in English) :

b. Mother's Name (in Hindi) :

4. Nationality (Foreign Nationals
should give their Passport
Details) :

Passport No.	Place/Date of Issue	Date of Expiry

5. Date & Place of Birth :

6. Address for Correspondence :

	Official	Residential
House No. & Name of the Institution		
Street / Place		
District		
State		
Country		
PIN		
Fax:	Ph.(O) Ph.(R) Mobile	E-mail:

7. Sex : ☐ Male ☐ Female

8. Visible Mark of Identification :



Indian Red Cross Society

Application Form

9. Educational Qualifications (Starting from 10th Class)

Examination	Board/ University	Roll No.	Year	Name of the Institution/ University	% of Marks	Subject
10th						
12th						
Certificate/ Diploma Course						
Graduation Course						
Post Graduate Course						
Specialized Course						
Others						

10. Total Work Experience (Specify work) : _____

11. Details of Present Occupation/Job :

Designation	Description of Work	Personal Responsibilities	Others



Application Form

12. Sponsoring organization activities and relevance of your attending the course :

13. Sponsoring status (Tick Mark in the appropriate Box)

☐ Self Sponsored

☐ Sponsored by Government/Private/Autonomous Organization

Signature of the Candidate

Date : _____

Place : _____

- * The Candidates should send a Demand Draft of Rs. 500/- (Rupees Five Hundred Only) payable to **The Secretary General, Indian Red Cross Society, National Headquarters, New Delhi-110001** as processing fee (non refundable), alongwith application form.
- * The selected candidates should submit the course fee (non refundable) through a Demand Draft of Rs.27,000/- payable to **The Secretary General, Indian Red Cross Society, National Headquarters, New Delhi - 110001**
- * Selected candidates sponsored by Government / Autonomous / Private Organizations will be required to submit the enclosed certificate alongwith a Demand Draft of Rs. 27,500/- (Rs. 27,000/- as course fee & Rs. 500/- as processing fee) payable to **The Secretary General, Indian Red Cross Society, National Headquarters, New Delhi - 110001**

N.B. Attach attested copies of certificates of all examinations and mark sheets.

Originals should be shown at the time of admission with 7 recent passport size photograph including 2 photographs of size 2" x 1½" in colour showing frontal view of full face with white background.

The application form can be downloaded from the internet (www.indianredcross.org)



Indian Red Cross Society

Nomination/Sponsoring Form

Certified that Mr. / Ms. / Dr. _____
has been officially deputed for PG Diploma Course in Disaster
Preparedness and Rehabilitation in the Indian Red Cross Society, 1 Red
Cross Road, New Delhi - 110001 during the Year: 2018-2019 . :

Recent
Photograph
of the
Candidate

which is a Central Government Organization/State Government Organization/University/
Private/Autonomous Body

Place : _____

Signature of Sponsoring Authority

Date : _____

Name : _____

Designation : _____

Address of the Organization :

Phone No. : _____

Fax No. : _____

E-mail : _____

F. No. 31/Fin. (Estb-III)/2017/ 1604
GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
FINANCE DEPARTMENT
4TH LEVEL, 'A WING' DELHI SECRETARIAT.

I.P. ESTATE, NEW DELHI 110002

CD No:- 012400830

PAID SECRETARIAT
GOVT. OF NCT of Delhi
4TH Level, 'A' Wing
Dy No. P.W.P. 2918/22844
Date 04/09/2018

Dated: 23/8/18

ENDORSEMENT

The copy of under mentioned paper is forwarded herewith for information and necessary action to the following:-

1. All Heads of Department, Govt. of NCT of Delhi.
2. All Pay & Accounts Officers, Pay and Accounts Office, Vikas Bhawan, Govt. of NCT of Delhi.
3. All Heads of Autonomous Bodies, Govt of NCT of Delhi.
4. Commissioner M.C.D(North, East & South), Town Hall, Chandni Chowk, Delhi.
5. Chairperson, NDMC, Palika Kendra, New Delhi.
6. Chief Executive Officer, Delhi Cantonment Board, Delhi.
7. CEO, Delhi Urban Shelter Improvement Board, I.P. Estate, New Delhi.
8. Guard File.
9. Sr. Analyst with the request to upload the same on Website of Finance Department and all the Departments are requested to download the same from Website of Finance Department (No hardcopy of enclosures will be dispatched to any organisation/deptt.)

(MANOJ KUMAR)

DY. SECRETARY-V (FINANCE)

List of paper forwarded

S.No.	Name of the Ministry/Deptt.	O.M. No. and Date	Subject
1.	Department of Personnel & Training, Ministry of Personnel, Public Grievances and Pensions, Government of India	No.A-27016/03/2017-Estt(AL) dated 19.06.2018.(JS(Admn) and Financial Advisor as referred in para 4 would be Administrative Secretary and Finance Department, GNCTD respectively)	Implementation of the recommendation of 7 th CPC on Over Time Allowance - reg.

ANUP WADHAWAN



वाणिज्य सचिव
भारत सरकार
नई दिल्ली-110011
COMMERCE SECRETARY
GOVERNMENT OF INDIA
NEW DELHI-110011

D.O. No. 67/CEO-GeM/2018

20 August 2018

Dear Chief Secretary,

As you are aware, Government e-Marketplace (GeM) is the National Public Procurement portal and is an end-to-end, one stop online Marketplace for Central and State Government Departments, PSUs, Autonomous Institutions and Local bodies, for procurement of common use Goods & Services

2. In less than two years of operation, GeM in collaboration with key Ministries, including yours, has achieved considerable acceptance among government buyers and vendors and have recorded more than 6.75 lakh transactions worth over Rs.10500 Crs. GeM has established itself as an open, transparent, efficient and inclusive platform providing huge savings to the government.

3. Details of your current transactions on GeM are annexed.

4. In order to further accelerate the adoption and enhance use of GeM by all Government Ministries and their agencies, it is proposed to organise a six week Nation-wide Mission on GeM, w.e.f. 4th September to 15th October 2018, covering the various Central Ministries, States and UTs, PSUs, Local Bodies etc.

5. The overall aim of the drive would be to ensure that the GeM portal alone is used for procuring products / services which are available on it, as envisaged in the GFR and the MoU. This will focus on greater utilisation of budgetary expenditure through GeM, that has automated and embedded processes that are fully compliant with GFR requirements.

6. Your State and its institutions including PSUs, attached offices, companies etc, are major stakeholders of GeM and during this mission, together we propose to focus on organising awareness, training and capacity building programs for the buyers in your ministry/ organisations. We shall also endeavour to focus on onboarding vendors (specially SMEs), in order to enable wider usage and more competitive supply.

7. A concept note along with the set objectives and anticipated outcome of the Mission is attached. The indicative schedule of events to be conducted as part of this Mission is also enclosed.

8. I seek your support and further guidance to your team of officers that can actively steer and coordinate the Mission during this period. A Mission team of the State may be activated to handhold and take up the mission across the stakeholders in the State.

9. A dedicated nodal officer (not below the level of Principal Secretary) may be assigned for GeM team to be in touch and coordinate the mission. Details of email and contact number may be shared with adlceo@gem.gov.in to initiate the Mission. You may kindly consider convening a meeting chaired by you for guiding the efforts in detail and charting out a field level plan for events across the State by various Departments and their agencies, in which DoC officers could participate.

I request your support and guidance for the successful conduct of the GeM Mission in your State/UT.

With kind regards,

Yours sincerely,

Anup Wadhawan

[Anup Wadhawan]

Encls. : As above

Chief Secretaries of all States / UTs

**GOVT. OF NCT OF DELHI
FINANCE (REVENUE-II) DEPARTMENT
4TH LEVEL, A-WING, DELHI SECRETARIAT, NEW DELHI**

F.1(48)/Fin/Rev-II/2018-19/Misc. Corr/ 1670

Dated : 30/8/18

CIRCULAR

Attention is invited to the enclosed DO letter dated 20.08.2018 received from Commerce Secretary, Govt. of India regarding a six week Nation-wide Mission on GeM w.e.f. 4th September to 15th October, 2018.

A Video Conference Meeting was also convened on 28.08.2018 by the Commerce Secretary, Govt. of India and it has been desired that during the Nation-wide Mission, UTs/State Governments to take the following steps :

- (a) To enhance the use of GeM in public procurements; and
- (b) To remove the problems in procurement through GeM on feedback basis.

All departments are requested to provide the following information at manoj.kr68@gov.in :-


1. Name of the Nodal Officer in the following format:

Name	Designation	Mobile No.	E-mail id
------	-------------	------------	-----------

2. List of primary and secondary users on GeM in your department and other procurement entities may also be provided.

The above information must reach this office latest by 06.09.2018 positively.

SS(PWD)
PW.D SECRETARIAT
Govt. of NCT of Delhi
5th Level, A-Wing
Dy No. 1670/2018/22855
Date 04/09/2018


(MANOJ KUMAR)
DY. SECRETARY-V (FINANCE)

h
9/9
All Pr. Secretary/Secretary/HOD, GNCT of Delhi.

DS (A)
10/9/18
SO (Admin)

SL
6/9
Ms. Arun



Construction Industry Development Council

801 (8th Floor), Hemkunt Chambers, 89 Nehru Place, New Delhi - 110019
Tel. : 011-2623 4770, 2648 9992, 26434019, 41617971, Fax : 011 - 26451604
E-mail : cidc@cidc.in / cidcfrd@gmail.com Website : www.cidc.in

Ref No: CIDC/ 11th VKA/PS/PWD/CFN/2018

Date: 1st September, 2018

To,

The Principal Secretary
Public Work Department
Government of NCT of Delhi
PWD Secretariat, 5th Level, 'B' Wing, Delhi Secretariat,
I.P. Estate, New Delhi - 110 002
Tel: 011 - 2339 2065

FILED SECRETARY AT
C. I. D. C. / P. W. D.
By Mr. PWD/2018/23075
Date: 05/09/2018

Subject: CALL FOR NOMINATIONS - 11TH CIDC VISHWAKARMA AWARDS 2019

Dear Sir/Madam,

It is a pleasure writing to you about the **Annual CIDC Vishwakarma Awards**, a truly premier award ceremony for the Indian Construction Industry. We are pleased to announce the **opening of nominations for participation in 11th CIDC Vishwakarma Awards** to be held on **7th March 2019**.

Starting with the **11th CIDC Vishwakarma Awards 2019**, we are pleased to introduce two Regional Rounds with separate Regional Jury for each. The Regional Award Ceremonies will be held one each at **Bhubaneswar** covering the North & East zones on **10th February 2019**, and at **Nagpur** covering the South & West on **17th February 2019**.

The winners for the National Ceremony will be chosen by the Jury from amongst the Regional Winners (Only those who receive the trophies at the Regional Level will be eligible for the National Level) and felicitated at New Delhi on **7th March 2019**.

Please find enclosed the **Brochure for 11th CIDC Vishwakarma Awards 2019**. You may also visit our website www.cidc.in at URL <http://www.cidc.in/new/vishwakarma2nd-1.html> to download the same and catch a glimpse of the previous year's awards ceremony and the list of awardees for the previous years'.

We request you to carefully go through the section "**Important instructions for submitting the nomination**" before submitting your application.

SS (PWD) **Nominations in all categories are welcome and it may kindly be noted that entries close on 30th November 2018.**

We request you to kindly facilitate the dissemination of this information in the construction fraternity and amongst your stakeholders to make this event broad based and all inclusive.

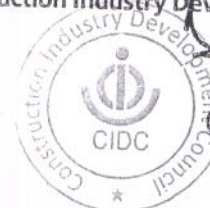
For any further clarifications, kindly send us your query on cidc.ho19@gmail.com / cidcvks@gmail.com or you may speak to the any CIDC Team VKA members on 011 - 2648 9992, 2623 4770 & 4161 7971 or Fax: 011 - 2645 1604

1. Mr. Ashutosh Bhardwaj - Director (Corporate Affairs)
2. Mr. B. N. Rao - AGM (Projects, Training & Placement)

+91 98685 66547
+91 98106 48451

Looking forward to have your active participation in the awards.

Yours sincerely,
For Construction Industry Development Council



Dr. P. R. Swarup
(Director General)

Encl: As Above



11th CIDC VISHWAKARMA AWARDS 2019

7th MARCH 2019, STEIN AUDITORIUM, INDIA HABITAT CENTRE, NEW DELHI

2 REGIONAL ROUNDS & AWARDS CEREMONIES!

KOLKATA (For North & East): 10th Feb 2019

NAGPUR (For South & West): 17th Feb 2019

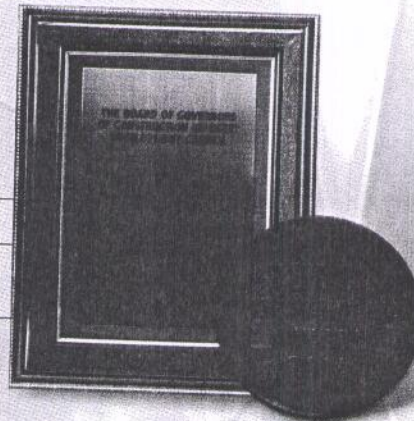
NEW DELHI (Grand Finale): 7th Mar 2019

16 CATEGORIES

NO PARTICIPATION FEE

SITE VISITS PART OF
DUE DILIGENCE PROCESS

WOMEN ARE ENCOURAGED
TO APPLY!



CALL FOR NOMINATIONS

LAST DATE FOR ENTRIES 30TH NOVEMBER 2018



■ The CIDC Vishwakarma Awards

The 'CIDC Vishwakarma Awards' are inspired by the spirit of construction and creation patronized by Lord Vishwakarma, the ruling deity of construction practices in India. Each year, this event is hosted in March by CIDC, the apex body that's dedicated to work relentlessly towards promoting best practices within the Indian Construction Industry.

At the Annual 'CIDC Vishwakarma Awards', the work and achievements of individuals and organizations are recognized and applauded. These awards are an embodiment of encouraging truly successful efforts that have made a mark on the industry in terms of delivering better outputs & processes and creating higher benchmarks for the industry to help in nation building.

The 'CIDC Vishwakarma Awards' are fast becoming an epitome for motivating individuals and organizations to raise their performance in their specific domains leading to significant contribution towards the growth & development of the Indian Construction Industry.

Applications are short listed based on their conformity to the guidelines issued by CIDC and information furnished by nominees for specific categories. The recipients are finalised based on the scrutiny of the applications by the jury, interviews and site visits.

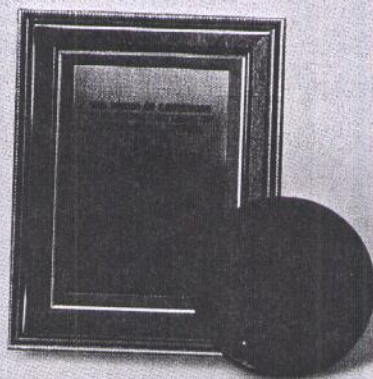
■ Objectives of the Awards

To recognize and honour valuable contributions and work of the Indian Construction Fraternity that has significantly enriched the construction domain and has helped bring about a positive change in our construction practices.

■ Awards Categories

1	Achievement Award for Industry Doyen (3 Awards)	Code A
2	Achievement Award for Creating Social Development and Impact (3 Awards)	Code B
3	Achievement Award for Public Officer (5 Awards)	Code C
4	Achievement Award for Scientist/Academician/Technologist/Innovator (4 Awards)	Code D
5	Best Professionally Managed Company from Construction, Materials Supply Handling & Services (6 Awards)	Code E
	Category - I (Turnover > Rs. 1000 Cr)	Code E1
	Category - II (Turnover Rs. 500 to Rs. 1000 Cr)	Code E2
	Category - III (Turnover Rs. 100 Cr to Rs. 500 Cr)	Code E3
	Category - IV (Turnover < Rs. 100 Cr)	Code E4
	Category - V Entrepreneur (Start-ups and Individual enterprises with a turnover < Rs. 50 Cr)	Code E5
	Category - VI Start-ups	Code E6
6	Achievement Award for Best Construction Projects (10 Awards) (Roads & Highways, Bridges, Dams, Railways, Power, Transmission, Oil & Gas, Mining, Shipping & Port, Airport, Urban Infrastructure, Social Infrastructure, Buildings (Residential/Commercial) & Health Infrastructure and any other construction activity)	Code F
7	Achievement Award for Artisans & Supervisors (30 Awards) Artisans (20 Awards) & Supervisors (10 Awards)	Code G Code G1 & Code G2
8	Achievement Award for Best HR Practitioners (3 Awards)	Code H
9	Achievement Award for Construction Health, Safety & Environment (10 Awards)	Code I
10	Achievement Award for Construction Skill Development (3 Awards)	Code J1
11	Achievement Award for Construction Education (3 Awards)	Code J2
12	Achievement Award for Best Maintained Structure (3 Awards)	Code K
13	Achievement Award for Best Pre-Engineered Building (Steel & Pre-Cast) (1 Award)	Code L
14	Achievement Award for Best Archived Project (3 Awards)	Code M
15	Achievement Award for Best News Coverage of Construction Industry (5 Awards) Best Journalist, Best News Channel, Best News Magazine, Best Newspaper & Best Online Publication	Code N Code N1 to Code N5
16	Achievement Award for Best Venture Capitalist/Insurer/Risk Manager (4 Awards) Best Venture Capitalist (2 Awards) Best Insurer/Risk Manager (2 Awards)	Code O Code O1 Code O2

WOMEN ARE ENCOURAGED TO APPLY!



**LAST DATE FOR ENTRIES
30TH NOVEMBER 2018**

For further details please visit www.cidc.in or speak to any member of CIDC Team VKA

Mr. Ashutosh Bhardwaj, Director - Corporate Affairs

+91 98685 66547

Mr. B N Rao, AGM (Projects, Training & Placement)

+91 98106 48451

Mr. Suresh Lala, Sr. Advisor

+91 98187 36455

This is a First Information Booklet. Guidelines are subject to change at the discretion of the Jury.
All nominations must be submitted to Construction Industry
Development Council for consideration at the address given below:



Construction Industry Development Council (CIDC)

[Established by The Planning Commission (Govt. of India) & the Construction Industry]

801, 8th Floor, Hemkunt Chambers, 89, Nehru Place, New Delhi - 110 019
cidc.ho19@gmail.com, cidcvks@gmail.com | Phone: 011 - 26489992, 26234770, 41617971
Fax: 011 - 26451604 | Visit us at www.cidc.in

Who Can Apply

The Awards cover the entire spectrum of Indian Construction Industry. All stakeholders from public and private sectors including NGOs are encouraged to participate in the process and send in their nominations in the categories mentioned.

For consideration of the application for scrutiny, all Nominations must have the following information:

1. **Nomination Proforma:** Duly signed and stamped with all relevant information
2. **Annexure – A:** Applicant to ensure that replies to all points mentioned in Annexure – A are separately documented and all supporting references are enclosed with the Nomination Proforma. Applicant should complete the enclosed Annexure – A by tick marking (✓) Yes, (x) No or (NA) Not Applicable as the case may be and provide necessary supporting documents / information wherever necessary
3. **Annexure – B:** Declaration Form duly signed & sealed by competent authority
4. Statement of Significance/Achievement by the Organization in minimum 2000 words
5. Photos & Videos of Project / Work
6. Previous recognition letters / Certificates / Citations received
7. Newsletters / Videos / Paper cuttings in support of your nomination
8. Complete document (Application) should be Spiral / Hard bound, neatly compiled with page numbers and include a proper

Index / Table of contents

9. No loose sheets will be accepted
10. No applications to be submitted on Email. The applications where no hard copy is received will be rejected
11. All Soft Copies / Pictures / Videos to be submitted on "Flash Drives" / "Pen Drive"
12. Project Completion Certificate and No objection certificate as the case may be
13. "Project Completion in all respects and not just own Scope of Work will entitle the project for award"

Jury

A Jury consisting of representatives of Planning Bodies, Policy Formulators and Nodal Organizations of the sector will be constituted by CIDC to select the Award Winners and any recipient of a 'Citation'. The Regional Jury for South (Comprising of South & West Regions) and North (Comprising of North & East regions) will be exclusive and different from the National Jury.

Recognition

Winners of Awards and recipients of Citations will be recognized across all CIDC and Associate Organization Publications & Websites.

Important information for submitting the nominations

Regional & National Rounds:

1. Starting with the 11th CIDC Vishwakarma Awards 2019, we are pleased to introduce two Regional Rounds with a separate Regional Juries for each. The Regional Award Ceremonies will be held one each at Kolkata covering the North & East zones on 10th February 2019, and at Nagpur covering the South & West on 17th February 2019.
2. The winners for the National Ceremony will be chosen by the National Jury from amongst the Regional Winners (only those who receive the trophies at the Regional Levels will be eligible for the National Level) and felicitated at New Delhi on 7th March 2019.
3. It may be noted that the location of the Project, applied for evaluation, shall be the sole criteria for deciding the region and not the applicants registered office location.
4. Applicants are advised to clearly mention on top of the envelope, the name of region pertaining to the category applied for.
5. Nominations should only be sent where nominator is fully aware of the work and achievements of the nominee
6. Award Applications/Nominations should be submitted in duplicate in hard copy, properly bound & indexed along with all supporting documents and soft copy in MS Word (.doc) format in a Pen Drive (Please write the name of the project and organization on the pen drive).
7. Please type or compose the nomination (all pages) on A4 size paper using black colour ink (for ease in scanning and photocopying)
8. In order to assist comparison of different nominees, achievements (basis of nomination) should be given under the following heads both in the nomination form and abstract sheet:

- (i) Highest technical/professional/academic qualification;
- (ii) Only one set of published translated works/teaching & popularization aids developed/activity kits, charts, manuals, etc.
- (iii) Major achievements beyond official capacity; Impact of work or reach.

9. Site visit shall be undertaken by Jury members/CIDC Evaluators to interact with Management/individuals and other stakeholders to ascertain the levels of involvement, and the adoption of the following:

- (i) Engagement of skilled workers
- (ii) Adoption of Global Best Practices in Project Management / Dispute Resolution / HRD / Finance / Site Management / Quality / Safety / Environment
- (iii) CSRA Activities
- (iv) Social Benefits impact created by the project
- (v) Contribution of Individuals to the Project/Construction Industry including leadership skills
- (vi) Research & Innovation
- (vii) Regionally following company's SOP's and method of statement etc.

10. The Declaration Form attached needs to be filled and submitted along with the Application. The declaration form needs to be signed and sealed by the head of the organization / Project Head in all cases.

11. All expenses for arrangements towards travel, boarding & lodging for the site Visit/Interactions (if required) will be borne by the applicant/company/organisation/firm

12. The site visit / management interaction will focus on project / organization and beyond based on the application submitted to the secretariat.