

GOVERNMENT OF NCT OF DELHI
PUBLIC WORKS DEPARTMENT
5TH LEVEL "B" WING
DELHI SECRETARIAT, NEW DELHI

F. 6 (RFC)/PWD/2015/5660-67
C.D. No. 057371165


Dated: 04/04/2016

CIRCULAR

It is hereby informed that the work of fixation of rent for hiring of office premises by Govt. department in private buildings, which was earlier dealt in PWD Secretariat, will henceforth be done by the concerned hiring department. PWD shall however continue to do the assessment of fair rent and issue the "Reasonable Rent Certificate" in respect of the hired premises. The concerned hiring departments may therefore consult the Executive Engineer (PWD) of the concerned division of PWD for assessment/calculation of reasonable rent. The rent assessment cases should therefore no longer be sent to PWD Secretariat and should be taken up directly with the concerned Executive Engineer, details of which could be obtained from the PWD Website: www.pwddelhi.com. To finalize the rent the HOD's of the hiring department shall constitute a RFC with HOD as Chairperson, concerned SE/E.E. (PWD), DCA and any other senior officer as members.

For any clarification, HOD's are advised to refer to guidelines issued by CPWD or Income Tax Deptt.

This issues with the prior approval of Hon'ble Dy. C.M.


BIJAI KARDAM
ESTATE OFFICER(PWD)

2
All Pr. Secretary/ Secretary/ HOD's
GNCT of Delhi

F. 6 (RFC)/PWD/2015/5660-67

Dated: 04/04/2016

1. PPS to Secretary (PWD), 5th Level, B-Wing, Delhi Sectt. New Delhi-02
2. P.A. to Spl. Secretary (PWD), 5th Level, B-Wing, Delhi Sectt. New Delhi-02
3. P.A. to Dy. Secy. 1 and AHC(PWD), 5th Level, B-Wing, Delhi Sectt. New Delhi-02
4. All O.S. (PWD) for information and necessary action.


ESTATE OFFICER(PWD)