

No.F1(9)/2015-16/Infra/Exp./012318065/JSFA/945-966
Government of NCT of Delhi
Finance (Infra) Department
4th level, 'A' wing, Delhi Secretariat
New Delhi-110002

Dated: 19/09/2017

OFFICE MEMORANDUM

Subject: Provision of Contingency and its utilization

This is in modification to this office O.M. No.F.1(9)/2015-16/Fin-
/Infra/012318065/jsfina/323-344 dated 12.7.2017 on the above subject. The
component of contingency as sanctioned by the Competent Sanctioning
Authority shall be strictly utilised only for the Project related work as
prescribed in para 4.1.5. of the CPWD Works Manual and not for any other
purposes like conveyance, office contingencies, etc .

02. The expenditure incurred on account of contingency shall be restricted
as per powers delegated to HOD or Administrative Secretary under the
Delegation of Financial Power Rules or various O.M. issued by GNCTD or
powers vested to Engineering Officers as per CPWD Manual.

03. It is once again reiterated that in cases where ban has been imposed
by GNCTD under Economy measures, necessary approval of Finance
Department for relaxation of ban is required before incurring such expenditure
even if such expenditure comes within delegated power of Administrative
Secretary or HOD or Engineering Officers.

04. Work Charged Establishment shall be booked as per procedure
prescribed in CPWD Works Manual.

05. The instructions issued by Finance Department are to be strictly
adhered and any deviation to this effect shall be viewed seriously.

Yours faithfully


(L.D. Joshi)

Joint Secretary (Accounts)
Ph. 23392133

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1. All Administrative Secretaries, GNCT of Delhi
2. All Heads of the Departments, GNCT of Delhi
3. Chairman, New Delhi Municipal Council
4. Commissioner, EDMC/NDMC/SDMC
5. CMD, DSIIDC/DTTDC/DIMTS/DTIDC/DTL/DTC