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प्रमुख अभियन्ता
आवडी सं. 11170
दिनांक 21-08-17
प्रमुख अभियन्ता
निदेशक (कार्य एवं स्था.)
निदेशक (अनुसंधान)
एन एन एन अभियन्ता
प्रमुख (कार्य/स्था/अनुसंधान/अन्य अदि)

**PRINCIPAL ACCOUNTS OFFICE
GOVERNMENT OF NCT OF DELHI
A-BLOCK, VIKAS BHAWAN, NEW DELHI**

**MINUTES OF THE MEETING HELD IN THE CONFERENCE HALL OF THE
PRINCIPAL ACCOUNTS OFFICE, A- BLOCK, VIKAS BHAWAN, I.P.
ESTATE, NEW DELHI ON 04-08-2017 AT 5:00 PM.**

List of the officers attended the meeting is enclosed at Annexure-I.

The purpose to convene the meeting with the representatives of PWD and Irrigation and Flood Control Department and Bank was to review the expenditure management and payment system.

At the outset Controller of Accounts informed that instructions as issued by the Finance Department from time to time on the Expenditure Management viz. adherence of economy instructions, incurring of expenditure as per delegation of financial powers, utilization of contingency for specific purposes etc. need to be followed by the Divisions of PWD and I&FC Department. Controller of Accounts further informed that recommendation for issue of LOCs more than the quarterly entitlement should be made with specific justification indicating there in the Head of Accounts/Name of the project. The Controller of Accounts also informed that frequent re-allocation of budget should not be made and wherever need arises while reducing the budget of a particular Division it may be ensured that the Division has not obtained the LOCs as per the available budget.

PAO-22 intimated that certain Divisions are not submitting the vouchers along with the monthly account which create problem for verification of their accounts. PAO also suggested that instruction should be issued by the PWD Authorities to the Division for timely submission of reply to the Audit Observations raised by their offices.

Representative of State Bank of India apprised the existing system of submission of payment instructions by the Divisions to their Bank Branch at Tis Hazari, Delhi and further suggested that possibility of uploading the payment instructions on the banking system by the Divisions would be explored in consultation with their IT Team as well as Central Office at Mumbai.

Representative of PWD also expressed certain difficulties in obtaining the LOCs in particular Head wise allocation of budget and LOC under Deposit Part-II and V.

After detailed discussion it was decided/advised as under:-

- (i) Divisions of PWD and I&FC Department would ensure the compliance of instruction issued by the Financial Department, Govt. of NCT of

Delhi i.e. economy instructions, incurring of expenditure as per delegation of financial powers, utilization of contingency budget for the specific purpose.

- (ii) Chief Engineers while making the recommendation of LOCs more than the quarterly entitlement would give proper justification and the Head of Accounts/Name of project where such recommendation is given.
- (iii) Budget may not be frequently allocated amongst the Divisions and wherever need arises it may be ensured that the particular Division where budget is proposed for reduction has not availed the LOC on the basis of existing budget.
- (iv) Divisions would ensure the submission of complete information/documents along with the monthly accounts to PAO-22 and also would timely submit the reply of Audit Observations to PAO.
- (v) SBI Authorities would submit their proposal for payment system in the Divisions of PWD and I&FC Department in one month period as assured by them.
- (vi) Divisions of PWD and I&FC Department would operate the Major Head for Part-II & V only for the items of receipts as per CPWD accounts code/List of Major and Minor Head of Accounts.



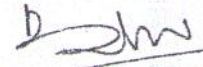
(K.V. BABU)

Dy. Controller of Accounts (Tech.)

No.1/8/Pr.AO/T-II/Misc./2013/70/5349-5358

Dated: 28/08/12

1. ✓ The Dy. Director (Works), PWD, MSO Building, I.P. Estate, New Delhi.
2. The Chief Engineer (All Zones), PWD, MSO Building, I.P. Estate, New Delhi.
3. The Chief Engineer, I&FC Department, GNCTD, L.M. Bund Office Complex, Shastri Nagar, Delhi-31
4. F.Os (All Zones), PWD, New Delhi (As per list attached).
5. F.A., Office of the Chief Engineer (HQ) I&FC Department, GNCTD, L.M. Bund Office Complex, Shastri Nagar, Delhi-31
6. F.O., Office of the Chief Engineer (HQ) I&FC Department, GNCTD, L.M. Bund Office Complex, Shastri Nagar, Delhi-31.
7. The AGM (GAD), SBI, LHO, Parliament Street, New Delhi-01.
8. The AGM, SBI, Tis Hazari, Delhi-54.
9. The E.E. CD-I, CD-V, CD-XIII, M-212, M-214, M-251, M-423, M452, F-131 (As per list attached I&FC and PWD divisions).
10. Pay and Accounts Officer, PAO-22, GNCTD, MSO Building, I.P. Estate, New Delhi.



Dy. Controller of Accounts (Tech.)