

PRINCIPAL ACCOUNTS OFFICE  
GOVT. OF NCT OF DELHI  
A-BLOCK, VIKAS BHAWAN, I.P. ESTATE, NEW DELHI

No. F.5(02)/2016/T-1/Pr.A.O./Pt.File/2039 - 2139

Date : 28/08/2017

To,

All the Pr. Secretaries/Secretaries,  
Heads of the Departments,  
Govt. of NCT of Delhi,  
Delhi/ New Delhi

DD/W/ Copy to all CEs/Coms/PAs/Secs,  
20/1/17/17 Pro website for  
strict compliance  
DD/W/ 28/8/17

**Sub: Use of GeM (Government e-Marketplace) while procuring goods and services by Departments in terms of Rule 149 of GFR, 2017.**

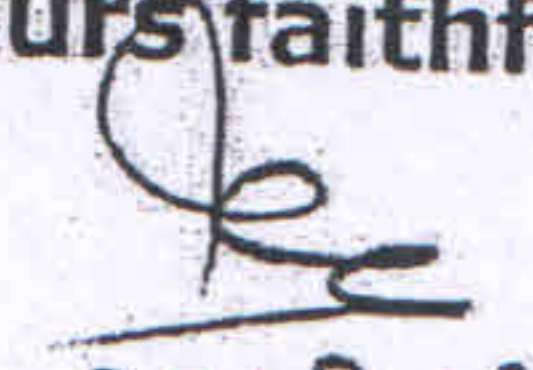
Sir/Madam,

Kindly refer to this office letter of even number dated 31-05-2017 in which it was requested to advise the Heads of Offices/DDOs under your control to submit a certificate along with payment bills to PAOs to the effect that the goods and services available in GeM have been procured after 01-06-2017 through the said platform along with a copy of extract of the relevant noting portion to enable the PAOs to verify the fact of procurement of goods and services through GeM.

The Finance Department, Govt. of NCT of Delhi has issued further instructions on the procurement of goods and services through GeM or through other sources subject to completion of certain formalities vide their OM No. F.20/08/2017/AC/JSFINA/718-724 dated 24-08-2017.

It is therefore requested that Head of Offices under your control may be advised to send a certificate regarding the exigencies and detailed reasons as to why the goods and services could not be procured through GeM Portal along with the payment bills submitted by DDOs to PAOs for releasing the payments.

Yours faithfully,

  
(Parkash Chand)  
Controller of Accounts  
Tel. No. 011-23370762

No. F.5(02)/2016/T-1/Pr.A.O./Pt.File/

Date :

Copy to :-

1. The Jt. Secretary, Finance Department, Govt. of NCT of Delhi, Delhi Secretariat, I.P. Estate, New Delhi for kind information.
2. All Pay & Accounts Officers, Pay & Accounts Office, Govt. of NCT of Delhi, Delhi/New Delhi with a copy of above referred OM No. F.20/08/2017/AC/JSFINA/718-724 dated 24-08-2007 for information and compliance.

Controller of Accounts

49/c

No.F.20/08/2017/AC/JS FINA /718-724  
GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
FINANCE (ACCOUNTS) DEPARTMENT  
4<sup>th</sup> Level, 'A' Wing, Delhi Secretariat; New Delhi-113

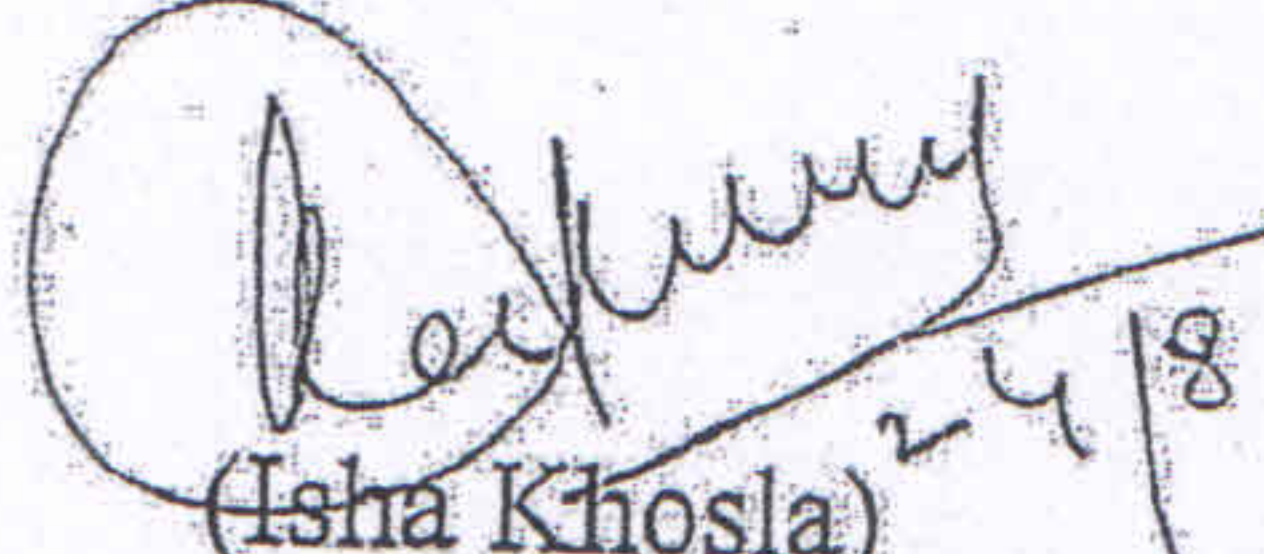
Dated: 24/08/2017

OFFICE MEMORANDUM

It has been brought to the notice of FD that departments are facing several difficulties in the use of GeM. In view, the following procedure is laid down for procurement of Goods and Services by the departments, in continuation to FD's OM No.F.20/08/2017/866-873 dated 26-4-2017:

- (i) The Procurement of Goods and Services by Departments will be mandatory for all those Goods or Services which are available on GeM in terms of FD's OM dated 26-4-2017. The departments shall follow the prescribed procedure as laid down in Rule 149 of GFR.
- (ii) Procurements by the departments based on their own rate contracts could be made till the validity of contract/RC.
- (iii) If the departments face any problem for procurement of items available on GeM, the departments are advised to follow the standard method of obtaining bids / tendering process as per the provisions laid down in GFR, by recording detailed reasons as to why GeM was not used. This relaxation is applicable only for procurement of goods in accordance with Rule 154 and Rule 155 of GFR, 2017.
- (iv) In addition to above, Medical Superintendents / Heads of the Hospitals and Medical Colleges, may procure Medicines & Medical equipments through tendering process as per the provisions laid down in Rule 162 of GFR, 2017 in case of extreme exigencies. However, the Purchase Committee will bring on record the exigencies & detailed reasons as to why GeM was not used.

This issues with the prior approval of Competent Authority.

  
(Isha Khosla) 24/8  
Jt. Secretary (Finance)

To

All Pr. Secretaries / Secretaries / HODs  
Govt. of NCT of Delhi

Copy forwarded to:

1. Secretary to Hon'ble Chief Minister, GNCT of Delhi
2. Secretary to Hon'ble Dy. Chief Minister/FM, GNCT of Delhi
3. PA to Secretary (Finance), GNCT of Delhi
4. All Jt. Secretaries/ Dy. Secretaries of Finance Department, GNCTD
5. The Controller of Accounts - Pr. Accounts Office / Dte. of Audit, GMCTD
6. Website of FD