



दिल्ली सरकार  
कार्यालय प्रमुख अभियंता, लो0नि0वि0,  
12वां तल, बहु-मंजिलाभवन, इंद्रप्रस्थसंपदा, नई दिल्ली: 110002  
☎ 23317926, 23724561, 23317520, फ़ैक्स 23766924  
Toll Free Complaint No. 1800 11 0093  
वेबसाइट: <http://pwd.delhigovt.nic.in>  
ई-मेल: [pwdhqdelhi@gmail.com](mailto:pwdhqdelhi@gmail.com)/[dppwdhqdelhi@gmail.com](mailto:dppwdhqdelhi@gmail.com)



सं०: प्रमुख अभि/लो0नि0वि0/कार्य/2016/ 180

दिनांक: 12.01.2017

सेवा में

प्रधान लेखा नियंत्रक,  
दिल्ली सरकार,  
ए-ब्लॉक, विकास भवन, आई पी एस्टेट,  
नई दिल्ली-110002।

विषय: Issue of LOCs to the various Divisions of PWD & I&F Department.

संदर्भ: आपके पत्र सं एफ/3(25)/2013/टी-1/प्रलेका/4143 दिनांक 09.12.2016 एवं 4330 दिनांक 27.12.2016

With reference to your above cited letters vide which it is requested to advise may also be advised to send a certificate along with (LOCs) to the Principal Accounts Office, A-Block, Vikas Bhawan, I.P. Estate, New Delhi that instructions on the procurement of banned items and delegation of financial powers as issued to the Principal Secretaries/Secretaries/ HODs are being followed in incurring the expenditure in their Divisions.

In this regard, it is to state that as per Office Memorandum No. F.8/4/2014-AC/DSIV/1878-2027 dated 03.11.2014 (copy enclosed) issued by the Finance (Accounts) Department, GNCTD, the power of expenditure has been delegated to HOD on the hiring of 1 No. Non AC inspection vehicles and is limited to Rs. 25000/- per month which has been further enhanced to Rs. 35000/- vide Finance (Accounts) Department, GNCTD, Office Memorandum No. F 8(3)/2010-AC/USFA/41-42 dated 12.03.2015 (copy enclosed).

The Chief Engineers of PWD (GNCTD) has been declared as HOD in respect of their Zones vide office order No. F.8/4/2077-AC/DSFA/548-558 dated 09.04.2007 (copy enclosed) issued by the Finance (Accounts) Department, GNCTD. Moreover, vehicle is a field requirement as a inspection vehicle during execution of work. As per para 4.1(3)(page-22) of CPWD Works Manual 2014, *The contingency can be utilized for construction of site office, engagement of watch & ward staff arid job works like Surveying, material testing, estimating; structural design, drawings, models and other field requirements etc.*

In view of above, concerned Chief Engineer being the HOD is competent to grant the approval for hiring of the vehicle accordingly or CPMs can grant approval of hiring of vehicle

utilizing the contingency of the work, hence, there is no need to get the approval for such cases from the Finance Department, GNCTD.

संलग्न:—उपरोक्तानुसार

(संजीव रस्तोगी)  
निदेशक(कार्य एवम् स्थापना)

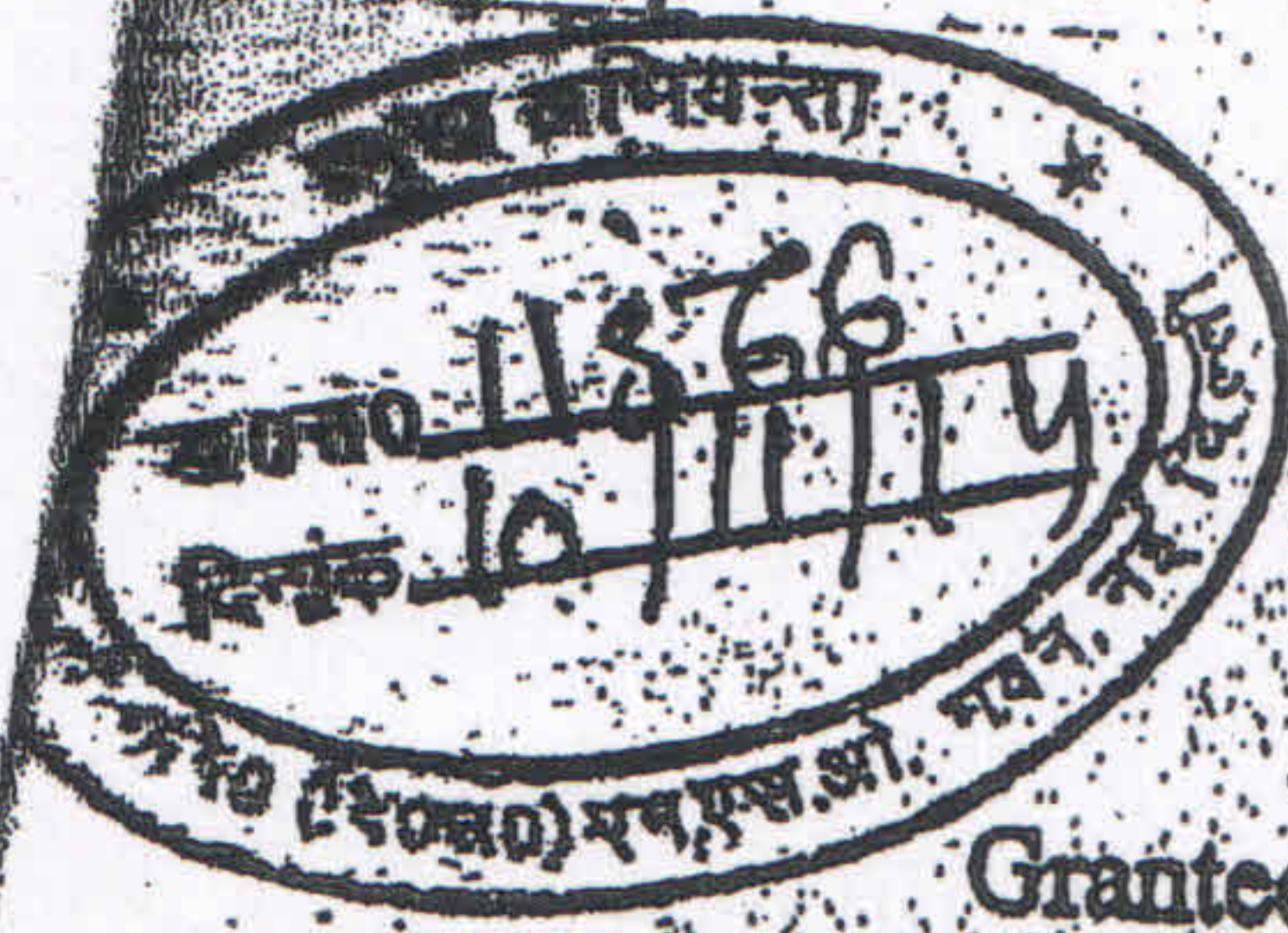
प्रतिलिपि:—

1. सभी कार्यपालक अभियंता लोनिवि को उपरोक्त पत्र के संदर्भ में निर्देश दिए जाते हैं कि वित्त विभाग, दिल्ली सरकार द्वारा जारी किए गए वित्तीय शक्ति के दिशा निर्देशों का पालन किया जाए। ~~वेबसाइट पर~~

  
निदेशक(कार्य एवम् स्थापना)

No. F.3/4/2014-AC/DSV/1848-2027

**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI**  
**FINANCE (ACCOUNTS) DEPARTMENT**  
 'A' Wing, 4<sup>th</sup> Level, Delhi Secretariat, I.P. Estate, New Delhi.



**OFFICE MEMORANDUM**

Dated: 03/11/14

Subject: Economy in Plan and Non-Plan expenditure.

Attention of all Departments / Autonomous Bodies / Statutory Bodies / Grantee Institutions / Corporations of Government of NCT of Delhi is invited to the delegation order dated September 23, 2011 read with economy instructions issued by Finance Department from time to time, vide which the following ceilings/limits of expenditure have been prescribed in respect of items listed in column (2):-

SL No.	Items	Ceiling/limit
1	2	3
(a)	Expenditure on petrol/diesel.	200 Liters per vehicle per month.
(b)	Hiring charges of Non-AC vehicles.	₹25,000/- (Rupees twenty thousand only).
(c)	Inaugural functions.	₹10,000/- per occasion.
(d)	Working lunch during meetings/conferences, etc.	₹300/- per head with a ceiling of ₹10,000/- per occasion.
(e)	Expenditure on refreshments served to guests in official meetings.	₹25/- per head and ₹2,00,000/- (Rupees two lakhs only) per annum to the Administrative Secretary.

*Handwritten notes:*  
 To: [unclear]  
 Date: 03/11/14

*Handwritten signature:*  
 3/11

In the context of the current fiscal situation, there is a need to rationalize expenditure and optimize available resources without restricting the operational efficiency of the Government.

Breach of prescribed ceilings in routine defeats the purpose of prescribing ceilings. Indeed, need for relaxation has to be occasional and in exceptional circumstances with full justification.

It is, therefore, impressed upon all concerned that the above said ceilings/limits shall be observed scrupulously.

The Office Memorandum No. F.3(9)/Fin:(Rev-I)/14-15/dsVI/790-792, dated 08.08.2014, issued by FD regarding POL limit in respect of DCs and SDMs stands withdrawn forthwith with the condition that in case they require any relaxation in respect of POL in excess of 200 litres per month per vehicle, they may submit each proposal to seek the approval of FD / Chief Secretary with proper justification. Such cases will be examined on case to case basis.

(D.M. Spolia),  
 Chief Secretary.

10/11  
12/3/15

No. F.8/3/2015-AC/Insta/41-44  
GOVERNMENT OF NCT OF DELHI  
FINANCE (ACCOUNTS) DEPARTMENT  
'A' Wing, 4<sup>th</sup> Level, Delhi Secretariat, I.P. Estate, New Delhi.

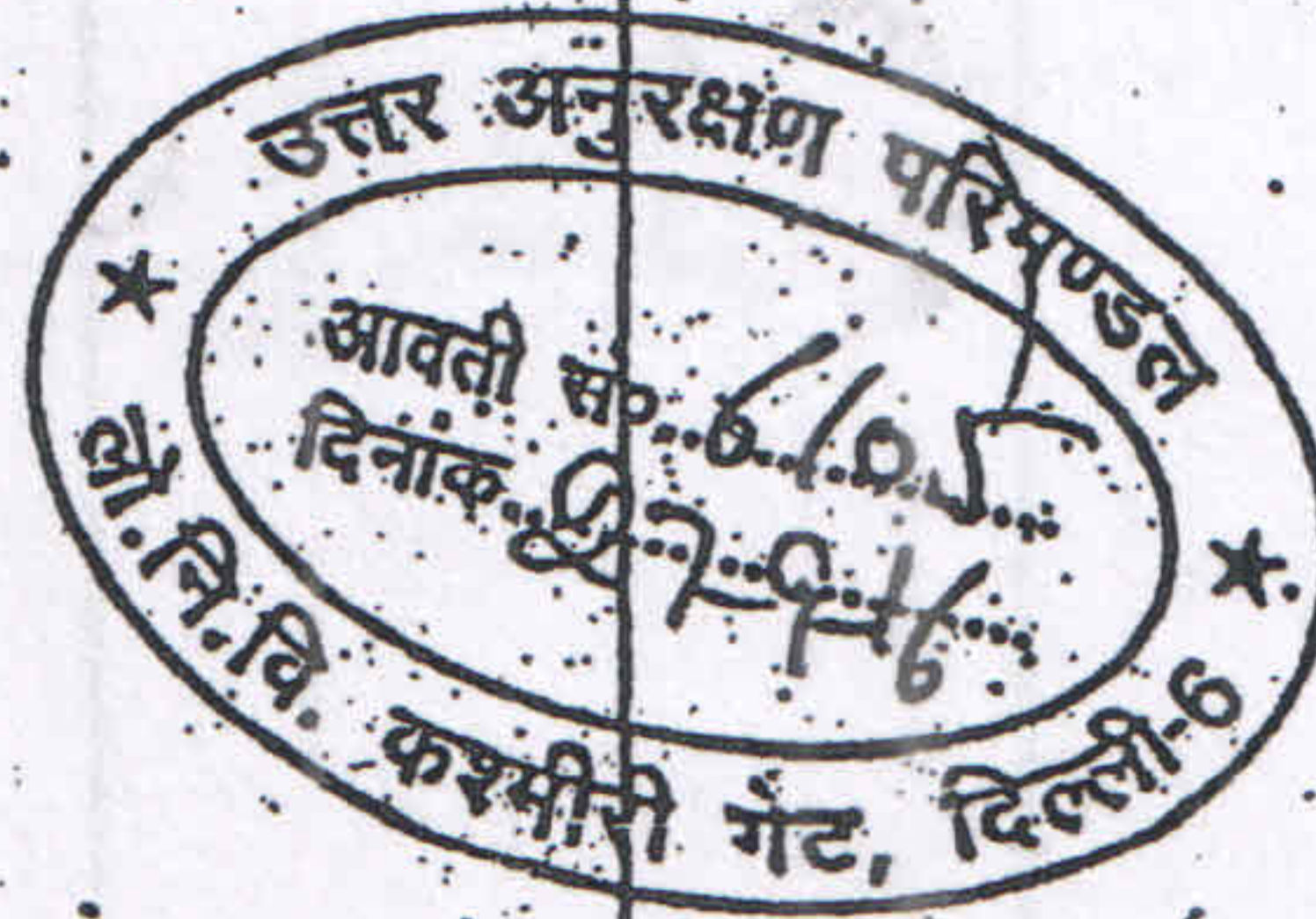
Dated: 12.03.2015

OFFICE MEMORANDUM

**Subject: Delegation of financial powers to HODs and Administrative Secretaries of the Departments of Government of NCT of Delhi.**

In exercise of powers conferred under the Rule-13 of Delegation of Financial Power Rules, 1978, the Lieutenant Governor, Delhi, is pleased to enhance and delegate the following financial powers to the Heads of Departments and Administrative Secretaries of the Departments of Government of NCT of Delhi with effect from 01.04.2015 as shown in the table below:-

Sl. No.	Nature of Power	Powers of Heads of Departments	Powers of Administrative Secretary	Remarks
1	2	3	4	5
1.	<u>Contingent Expenditure</u>			
	A. Unspecified Items (Recurring)	Rs.3,00,000/- (Rupees three lakh only) per annum.	Rs.5,00,000/- (Rupees five lakh only) per annum.	
	B. Unspecified Items (Non-Recurring)	Rs.1,00,000/- (Rupees One lakh only) per annum in each case.	Rs.2,00,000/- (Rupees two lakh only) per annum in each case.	
2.	(a) Conveyance Hire.	Rs.1,00,000/- (Rupees one lakh only) per month. *	Full Powers#	# The conveyance hire of one Non-AC vehicle should not exceed Rs.35,000/- per month and that of AC vehicle should not exceed Rs.45,000/- per month.  # FD's approval is required in respect of number of vehicles to be hired.



*check need earlier also*

अ. अति	
का. अति	
अति. सहायक	
का. अति	

*27/3/15*

No.F.8/4/2007-AC/dsfa/548-558  
GOVERNMENT OF NCT OF DELHI  
FINANCE (ACCOUNTS) DEPARTMENT

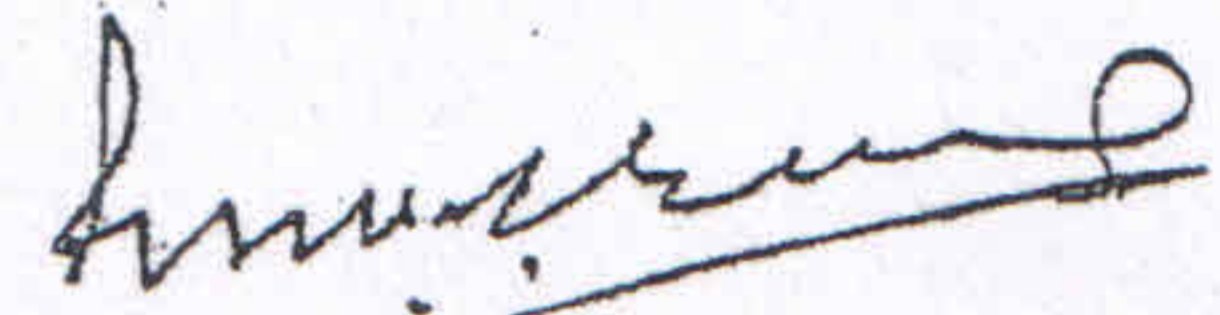
'A' Wing, 4<sup>th</sup> Level,  
Delhi Secretariat,  
I.P. Estate, New Delhi.  
Telephone No.22392134

Dated: 09-04-2007

**OFFICE ORDER**

The Lt. Governor, Delhi, is pleased to declare the following seven Chief Engineers of PWD, Govt. of NCT of Delhi, as Head of Department in respect of their respective Zones under Rule 3(f) of Delegation of Financial Power Rules with immediate effect:-

1. Chief Engineer, Maintenance Zone -M1
2. Chief Engineer, Maintenance Zone -M2
3. Chief Engineer, Maintenance Zone -M3
4. Chief Engineer, Building Zone - B1
5. Chief Engineer, Building Zone - B2
6. Chief Engineer, Flyovers Zone - F1
7. Chief Engineer, Commonwealth Zone -CW1



(R.K. VERMA),  
DY. SECRETARY FINANCE (A/Cs).

0.9. WVP 10/4/07.  
No, F.8/4/2007-AC/dsfa/548-558

Dated: 09-04-2007

Copy forwarded for information and necessary action to the following:-

1. Secretary to the Lt. Governor, GNCT of Delhi.
2. OSD to Chief Secretary, GNCT of Delhi.
3. Secretary (GAD), GNCT of Delhi.
4. Chief Engineer, Public Works Department, GNCT of Delhi - Zones - M1/M2/M3/B1/B2/F1/CW1.
5. All Pr.Secretaries/Secretaries/Special/Addl./Joint Secretaries/ Deputy Secretaries/Under Secretaries of GNCT of Delhi.
6. All Head of Departments, GNCT of Delhi.
7. Audit Officer, Office of AG (Delhi), I.P. Estate, New Delhi.
8. Controller of Accounts, GNCT of Delhi.
9. Sr.A.O.(HQ), Directorate of Audit, GNCT of Delhi.
10. PAO concerned, GNCT of Delhi.
11. Office Order File/Guard File.

