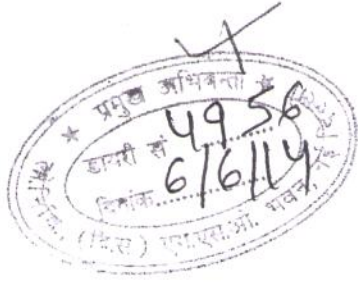


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DFP

No. PA/DSF/Misc./2012-13/EXP-4/538-45  
**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI**  
**FINANCE (INFRASTRUCTURE) DEPARTMENT**



4<sup>th</sup> Level, A-Wing,  
 Delhi Secretariat  
 New Delhi

Dated: May 17, 2012

**ORDER**

**Sub:- Revision of delegation of powers for sanction of capital works**

In super-session of all previous orders regarding delegation of financial powers for approval/sanction of **capital works**, the Lieutenant Governor of Delhi is pleased to **enhance the financial powers** of Head of the Departments and Administrative Secretaries of Government of NCT of Delhi for approval/sanction of capital projects, including the estimated cost of engagement of private consultants. After the said revision, financial powers of the respective Competent Authorities for approval/sanction of capital projects, including the estimated cost of engagement of private consultants will be as under:

SNo.	Sanctioning Authority	Existing Range of Estimated Project Cost	Proposed Range of Estimated Project Cost
1.	Head of departments, GNCTD	Up to ₹ 1.00 crore	Up to ₹ 2.00 crore
2.	Administrative Secretaries, GNCTD	Above ₹ 1.00 crore, and upto ₹2.00 crore	Above ₹ 2.00 crore, and upto ₹5.00 crore
3.	Finance Department, GNCTD	Above ₹ 2.00 crore, and upto ₹10.00 crore	Above ₹ 5.00 crore, and upto ₹10.00 crore
4.	Expenditure Finance Committee, GNCTD	Above ₹ 10.00 crore, and upto ₹100.00 crore	Above ₹ 10.00 crore, and upto ₹100.00 crore
5.	Council of Minister, GNCTD	Above ₹100.00 crore	Above ₹100.00 crore

Dr. Di  
 E-in-C  
 Dy. Secy  
 Addl. Secy  
 9/6/12  
 DFP

2. The decision making/sanctioning authorities shall consider/approve the proposals for **capital works** as per standard norms and subject to the following parameters:

- (i) The capital project shall be part of Five Year Plan and Annual Plan in operation for the concerned year (s). No capital project shall be considered/sanctioned unless there is provision of funds in the annual budget for the year of sanction/expenditure. In case any new project, outside the purview of Five Year Plan/Annual Plan/Annual Budget is initiated, approval of Planning/Finance department is necessary alongwith the provision for funds in the Annual Budget.
- (ii) The estimates shall be prepared at **DSR/DPAR-2007**. Cost index shall be allowed **@ 39% for building works and @ 25% for road works**. Contingencies, labour cess, art works, and third party quality control shall be allowed **@ 1% each**.
- (iii) Consultancy charges for outsourced (private) consultancy work for a project, wherever essential as per provisions of CPWD Manual, shall be **fixed in lump sum subject to a maximum of 3% on the original estimates**. It shall not be revised unless there are substantial changes in the scope of work by way of additions to the project.
- (iv) Project management charges/Departmental charges shall not exceed 5% of the original project estimates.
- (v) Proposal shall not be sub-divided for convenience of sanction at lower level.

3. The Administrative departments shall follow the Policy guidelines circulated vide following **Government Orders**:

- (i) F-PA-DSF(Infra)/Misc./2010-11/DS-IV/3037-50 dated 22.07.2011 (EFC Proposals)
- (ii) PA/DSF(Infra)/FD/2011-12/DSIV/3386-3400 dated 25.07.2011 (Capital Projects)
- (iii) F-3/30/CS/2007/DSIV/3827 dated 24.08.2011 (Maintenance of Assets)

4. The Administrative departments shall follow the provisions of CPWD Manual/GFR-2005/Other relevant rules/Guidelines/Instructions issued by the government from time to time. A standard set of guidelines as formulated by Finance department, Govt. of NCT of Delhi in this regard are appended herewith, which may be followed while according expenditure sanction.

5. Administrative Secretaries/Head of the departments shall transmit a list of sanctions granted along with copies of sanction orders and 30 points proforma for capital project in each case on monthly basis to the **Finance and Planning departments** latest by 10<sup>th</sup> of the succeeding month.

6. Administrative Secretaries/Head of the departments shall monitor the sanctioned projects for physical and financial progress on monthly basis and forward quarterly reports to the Finance and Planning departments latest by 10<sup>th</sup> of the succeeding month.

7. This order comes into force with immediate effect.

*Lone Spolia 17/5/12*  
(D.M. SPOLIA)  
Pr. Secretary (Finance)

Encl.: a.a.

1. All Administrative Secretaries, GNCT of Delhi
2. All Head of the departments, GNCT of Delhi

No. PA/DSF/Misc./2012-13/exp-4/538-48  
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Dated: May 17, 2012

3. Pr. Secretary to the H.E. Lt. Governor, Delhi.
4. Pr. Secretary to the Hon. Chief Minister, GNCT of Delhi
5. Secretaries to Hon. Ministers, GNCT of Delhi
6. Staff officer to Chief Secretary, GNCT of Delhi
7. Special Secretary, Finance department, GNCT of Delhi
8. Accountant General (Audit), Delhi
9. Engineer-in-Chief, Public Works department, Govt. of NCT of Delhi
10. Controller of Account, Principal Account Office, GNCT of Delhi
11. Controller of Audit, Directorate of Audit, GNCT of Delhi
12. All Dy. Secretaries in the Finance department, GNCT of Delhi
13. All Pay and Account Officers, GNCT of Delhi
14. All Desk Officer in Finance department, GNCT of Delhi
15. Guard File

*(H.P) SHARMA*  
Under Secretary (Finance)