

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
DIRECTORATE OF TRAINING AND TECHNICAL EDUCATION
MUNI MAYA RAM MARG, PITAMPURA, DELHI

(ALLOTMENT BRANCH)

No. F.24(07)/DTTE/Allot/2015/ 413-513

Dated. 14/09/2015

To

✓ The Head of Departments
Govt. of NCT of Delhi
Delhi / New Delhi.

Sub. : Inviting applications for allotment of government accommodation under DTTE pool

Sir / Madam,

The Department of Training & Technical Education has decided to invite applications from eligible employees outside the department for allotment of Type-I quarters at various campuses of DTTE. The details of campuses are given below:-

S.No	Name of the Campus	No. of Type-I Quarters for allotment
1.	ITI Pusa Campus, Pusa	17
2.	Kasturba Polytechnic Campus, Pitampura	03
3.	Ambedkar Polytechnic, Shakarpur	01
4.	ITI Shahdara Campus, Shahdara	10
5.	Meerabai Polytechnic, Maharani Bagh	04
6.	IIT Dwarka, Dwarka	03

The terms and conditions for allotment are as follows:-

1. Allotment will be made on the basis of Allotment rules/Policy of Allotment of Govt. accommodation being followed by the Department.
2. The allotment will be purely on ad-hoc basis and temporary as at present there is no pending request from the employees of DTTE for allotment of these flats and hence these accommodations are being allotted to the employees of other departments.
3. The allottee has to vacate the accommodation on three month notice.
4. Only those applications, which are received through Heads of Office in the prescribed enclosed Performa, will be entertained.
5. Applications received in response to this circular, will be considered and no claim regarding earlier applications will be entertained.
6. Applicants may give preference for particular localities. However, accommodation will be allotted subject to availability of accommodation.
7. All the columns of application Performa should be filled up neatly and no column should be left blank.
8. Incomplete applications will not be considered.
9. Applications received after due date will not be considered.
10. Employees drawing salary in the Pay Band -1S and PB 1 (in the grade pay of Rs.1300 to Rs.2800) are eligible for allotment.
11. The allottee shall not be eligible for further allotment under DTTE Pool in future.

Last date for receiving application in this office is within 30 days from the date of issue of this circular.

You are requested to ensure that the contents of this letter are brought into the notice of all the eligible officials working in your institution/office so that interested officials may apply for allotment of accommodation.

This issues with the prior approval of Competent Authority.

Yours faithfully,



10/10/2015/295202
18/9/15

Circulate
S.O. (11/10/15)

10/10/2015
18/9/15

22/9/15
22/9/15
18/9/15
18/9/15
24/9/15

GOVT. OF N.C.T. OF DELHI
DEPARTMENT OF TRAINING & TECHNICAL EDUCATION
ALLOTMENT BRANCH
MUNI MAYA RAM MARG, PITAM PURA, DELHI-88

Application for allotment of government accommodation under Directorate of Training & Technical Education, Allotment of Govt. Residence Rules

Part-I
(For Office use only)

Type for which Applied	Pool under which Applied	Priority Date *	Remark

Part-II

(To be filled up by the applicant)

- Please read instructions carefully before filling the form. Incomplete application will be rejected without any further reference.
- Please fill up the form neatly/preferably in BLOCK LETTERS.
- Fill up dates, e.g. days as (01-31), Months as (01-12) & Year as (20__), in the format.
- Please tick wherever required to do so.

1. Name (Mr./Mrs./Miss)				
2. Designation			GPF No.	
3. Name of the Office from where salary is being drawn.				
4. Pay Band as on date				
5.(a) Basic Pay as on date				
(b) Grade Pay as on date				
6. Date of Birth				
7(a) Date of regular initial appointment				
7(b) Whether belongs to SC/ST/Ex-Service men Category. If yes, attach proof.				
8. Date of retirement on superannuating				
9. Service/Cadre to which employees belongs				
10(a) Are you on deputation	Yes		No.	
10(b) If yes, since the date		Duration of Deputation		
11(a) Marital Status				
11(b) Details of Spouse's employment				
11(c) Do you or your spouse Occupying accommodation allotted by Dte. of Estate / DTTE /Delhi Govt./or any other Govt. body. If yes Please Give details.	Allotter's Name & address			
	Type	Locality	Sector	Block
12. Are you debarred from allotment of Govt. residence?				
If Yes, up to which date		Yes	No	
13. Do you/your spouse/your dependent Children own a house within the jurisdiction of Legal Municipality or any adjoining Municipality? If yes, indicate.				
13(a) Owner	Relationship with the applicant			
13(b) Address of the house			Rental Income	

14. Pools available		General Pool		SC Pool	ST Pool
Type	Eligible Grade Pay Range	Grade Pay		Mention the Pool(s) under which applied GP/SC/ST	
I	Rs.1300, Rs.1400, Rs.1600, 1650 & Rs.1800				
	Rs.1900, Rs.2000, Rs.2400 & Rs.2800				
15. Are you applying on Medical Grounds? (T.B. Cancer, Heart Ailments, Blind, Deaf, Physically Handicapped). If Yes, enclose the attested photocopies of Ration Card/Latest Medical Certificates from Govt. Hospital.				Yes.	No.
16. Address of place of duty of the Applicant:-		17. Permanent Address (If any):-			
Phone No:-		Mobile No.:-			
18. Present Address :					
19. If you wish allotment in specific location only, please indicate three options giving Locality where allotment is to be considered.					
A		B		C	

Declaration by the Applicants

- A. I agree to abide by the Directorate of Training & Technical Education allotment of Residences Rules-1978 as amended from time to time and relevant allotment rules of the Govt. of India, as applicable.
- B. I am aware of the penalties, which can be imposed in the event of refusal of acceptance of allotment of accommodations of the entitled Type under SR-317-B-10 or furnishing of false information, subletting/misuse of the premises under SR-317-B- 21.

Date:-

Signature of the applicant

Part-III

To be forwarded by the employee's office

1. Flat No. _____ Type- _____ at _____ has been allotted by the Directorate of Estate/PWD/ Govt. agency to the applicant whose grade pay is _____ as on date.
2. Certified that the particulars furnished by the applicant have been verified from records and found correct. It is also certified that the applicant is employed in an eligible office and has not been debarred from allotment of general pool accommodation.

Signature of Head of Office with date and office seal

Name _____

Designation _____