

**GOVT. OF NCT OF DELHI  
PUBLIC WORKS DEPARTMENT & HOUSING  
5<sup>TH</sup> LEVEL "B" WING  
DELHI SECRETARIAT: NEW DELHI**

F. No. 4(Allot)/II/Elec-dues/PWD/2014/10744-755 Dated: 23/6/15

**CIRCULAR**

It has been observed from the various complaints received from the allottees, that during the online allotment process of residential Government accommodation, based on the vacancy reports received from the concerned area AE/JE, PWD that unnecessary harassment and inconvenience is being faced by the allottees while they approach the concerned area PWD Enquiry office, to take the physical possession of their allotted flat, as in some cases the physical possession is being refused to allottees by area AE/JE, PWD stating one or other reason as mentioned below

The flat has been categorised wrongly while sending /feeding the vacancy of flat by area JE/AE, PWD

Or

The flat has already been in possession of some other allottee

Or

The flat is not fit for living & requires major repairs

Or

Only Technical possession is being given and wait for Physical possession on account of pending renovation /repair work

Therefore, in continuation of this office memorandum dated 30/12/14 it is hereby reiterated that in order to facilitate our all allottees and minimise their after allotment grievances, while sending the vacancy of flats for online allotment as well as while uploading the vacancy on the E-Awas system by the area AE/JE, PWD at their level, would ensure that :

- Details of all vacant government flats must be sent to PWD secretariat within 2 days of handing over the vacant possession by the last occupant.

Contd..

*to Mr*

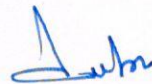


- All area AE/JE should have to keep a schedule ready in respect of vacant flats, so that it can be ascertained anytime whether these flats are ready for occupation.
- No flats must be used for keeping store, labour, contractor or for any other purpose without the prior permission of Spl. Secretary PWD
- Only houses ready for occupation and habitable should be uploaded in vacancy for online allotment.

In case of any deviation of above directions is observed, personal responsibility of concerned area Asst. Engineer PWD (Electrical/Civil) will be fixed.

To

All Chief Engineers M1,M2,M3 (Building) PWD, MSO Building, I.P.Estate,



**(KAMALDEEP GUPTA)**

**Dy. Secretary.PWD (Allotment)**

F. No. 4(Allot)/II/Elec-dues/PWD/2014/10744-55 Dated: 23/6/15

Copy to:

1. P.P.S. to Pr. Secretary (PWD), Delhi Secretariat, New Delhi-110002.
2. PA to Spl. Secretary (PWD) Delhi Secretariat, New Delhi-110002.
3. All Executive Engineers, Civil/Electrical, All Delhi Admn. Flats Colonies for information and necessary action.
4. All Asst. Engineers (PWD) Civil/Electrical all Delhi Admn Flats for necessary compliance.
5. All Junior Engineers (PWD) Civil/Electrical all Delhi Admn Flats for necessary compliance.



**(KAMALDEEP GUPTA)**

**Dy. Secretary.PWD (Allotment)**