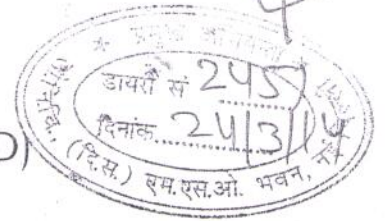


OFFICE OF SECRETARY (PWD)



For ensuring transparency and elimination of corruption and to streamline the system and procedures in PWD with respect to tendering, payment of bills, apart from the already existing instructions and provisions in this regard, the following should be followed with immediate effect/from the date mentioned herein:-

1. For ensuring timely payment of bills and minimizing scope for manipulation of bills later on, it is necessary that the running bills are paid timely and not after one month and as per time prescribed for them in the agreement. In case, they cannot be paid in one month, the reasons have to be recorded and put up to next higher authority for information. All final bills are to be settled within six months after completion of works. If any such payment is to be made after the period specified above, EE shall have to seek condonation for delay from the next higher authority justifying the delay. They have to be regularly reviewed monthly by ENC & quarterly by Secretary, PWD.
2. It is decided that no bills pertaining to A/R & M/O works of any financial year shall be payable beyond 30<sup>th</sup> June of the following financial year. If nay such payment is to be made after the date specified above, EE shall have to seek condonation for delay from the next higher authority justifying the delay.
3. All A/R & M/O works for the financial year are to be planned by February of the preceding financial year so that all maintenance contracts are in position or on 1<sup>st</sup> April of any financial year and old contracts do not stretch to following financial year.
4. All payment of bills will be on line (ECS), if not done till now and this will come into effect from 15<sup>th</sup> April, 14. All necessary steps may be taken by all concerned departments including PWD and Finance Department.
5. Abstract of works done and bills paid shall be displayed on the PWD website. Director (W) shall evolve a profroma and reporting system.
6. As per existing instructions, works above Rs. 5.00 crores have to be put on line with respect to their progress and measurement of work in the form of online measurement. It is now decided that the limit for such works would be Rs. 1 lac.

Dir (P)  
Dir (W)

copy to all CE's  
for strict compliance

24/3

copy to all CE's for strict compliance P.


24/3

ALL CE'S

ALL CE'S

CS 25-03  
11153(E)

7. All CEs and SEs will regularly go for inspection and submit a report which should be available on common portal of PWD for perusal and follow up at all levels. EEs, AEs & JEs should be normally in the field only and submit their reports to next higher authority.

  
24/3/14

**(Arun Baroka)**  
Secretary (PWD)

1. E-in-C, PWD ✓
  2. All CEs
  3. All SEs
- PS PWD / 218-228

Dated: 24-3-2014

Copy to:

- (i) OSD to CS
- (ii) SS, PWD