OFFICE ORDER

It has been observed that based on the requisition received from the Principals of various schools, the Executive Engineers are preparing the estimates for the scope of work, as decided by the Principal and get it approved from the respective Deputy Director of the Education Department. The Directorate of Education is not aware of any such requisitions, as these estimates are never sent either to the Secretary (Education) or to the Director (Education). In few cases, the scope of the requisition, initiated by the Principals, have clashed with that of requisitions sent by the Director of Education to PWD. In absence of any details from the PWD to the Directorate of Education, it has become difficult for the Directorate of Education to allocate the funds or to monitor the progress of the works.

Hence, all the field units are hereby directed to send the copies of the estimates, to the Director of Education, which are based on the requisition received from the principals of the schools. The copy of the covering letter should be endorsed to the Secretary Education as well.

Once the sanction is received, concerned units shall ensure monthly submission of progress report to the Directorate of Education.

This may please be noted for immediate compliance and implementation.

This issues with the approval of Pr.Chief Engineer (M)

(C.M. Malhotra)
Dy. Director

Copy for information to:-

1. The E-in-C, PWD, GNCTD, 12th Floor, MSO Building, New Delhi.
2. The Chief Engineer(East)/(North)/(South), PWD, GNCTD, New Delhi.
3. All SEs (Maintenance), under North, South & East Zones, PWD, GNCTD, New Delhi.
4. All EE (Maintenance), under North, South & East Zones, PWD, GNCTD, New Delhi.

Dy.Director