No,2019/113 G
November 26, 2018

Dear Sir / Madam,

Jaipur Productivity Centre, Jaipur is pleased to announce its 113th Residential Programme on "Emotional Intelligence for Managerial & Personal Effectiveness" from February 11-15, 2019 at Hotel La Paz Gardens, Vasco-da-Gama.

The aim of this programme is to provide insight to the very important aspects of emotional intelligence, their effect on managerial and personal performance, along with coping strategies to perform better in fast changing work environment. The brochure giving programme details and methodology is enclosed for your kind perusal. The programme fee of Rs. 42000/- plus GST @ 18.00% (Rs. Forty Two thousand plus GST tax @ 18.00% only) is inclusive of boarding and lodging arrangement for the participant, cost of the reading material etc. The details for ECS can be provided, if required.

The programme would be useful for all levels of employees from various functions and the trade union officials from private, public, co-operative sector organisations / institutions, banks, financial institutions, Education and research organisations, central and state government departments.

We are sure that you would take advantage of this and nominate a few officials from your organisation. The nomination form is also enclosed with the brochure. The programme has been designed for about 20 participants and the nominations would be accepted on first-come-first-served basis. The last date of the nomination along with the participation fee is January 28, 2019.

Information about our programmes can also be downloaded from our website www.jpcjaipur.org. Kindly feel free to write to us in case any further clarification is required.

Thanking you and hoping for an early response,

Yours sincerely,

(C.M. Khurana)
Director

[Signature]

End: Programme Brochure

Productivity for Growth and Prosperity
EFFECTIVENESS

MANAGERIAL & PERSONAL EMOTIONAL INTELLIGENCE FOR
1st ESSENTIAL PROGRAMME
NOMINATION FORM

TARGET GROUP

FACULTY:

FUNCTIONAL KNOWLEDGE & COMPETENCY.
COMMITMENT TO THE PROGRAMME.
COMMUNICATION & LISTENING SKILLS.
TIME MANAGEMENT & DEADLINES.
ATTITUDE & ATTUNEMENT.

ORGANISATION:

SUCCESSFUL COMPLETION OF ALL PROGRAMME ASPECTS.
positive REFERRALS from STUDENTS/PEERS.
COMMITMENT to the PROGRAMME.
TIME MANAGEMENT & DEADLINES.
ATTITUDE & ATTUNEMENT.

SPONSORING:

FAVOURABLE REFERRALS from STUDENTS/PEERS.
COMMITMENT to the PROGRAMME.
TIME MANAGEMENT & DEADLINES.
ATTITUDE & ATTUNEMENT.
February 11-15, 2019

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In

Effective
Personal
For Management
Intelligence

Emotional

113 Residential Programme

For upcoming workshops

Systematic Problem Solving

Process Management

Next year:
March 16-19, 2019

February 22-23, 2019

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