<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>PUC No. and Subject</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>F.No.18/14/2016/Misc./GAD/Admn./3148-51 dated 04.09.2018 received from Dy. Secretary Admn./GAD, GNCTD regarding Special Summary Revision of Photo Electoral Rolls of intensive nature w.r.t. 01.01.2019 as qualifying date.</td>
<td>For information and necessary action.</td>
</tr>
<tr>
<td>2</td>
<td>No.2018/110/G dated 31/08/2018 received from Director, Jaipur Productivity Centre regarding 110th residential programme on Finance for non Financial Officials/Managers for November 12-16, 2018 at Hotel Lapaz Gardens, Vasco-da-gama (Goa).</td>
<td>For information and necessary action.</td>
</tr>
<tr>
<td>3</td>
<td>No.F.3/3/2018/GAD/CN/3501-3513 received from Joint Secretary to the Council, GAD, GNCTD regarding Minutes of the meeting of the Council of Ministers dated 04.09.2018.</td>
<td>For information and necessary action.</td>
</tr>
<tr>
<td>4</td>
<td>Circular No. A-33018/PGDP&amp;R/2018-19 dated 07.08.2018 received from Joint Secretary, Indian Red Cross Society regarding Admission to the 13th batch (2018-19) of one year (Part-time) Post Graduate Diploma course in Disaster Preparedness and Rehabilitation, affiliated to Guru Gobind Singh Indraprastha University (GGSIPU), Delhi.</td>
<td>For information and necessary action.</td>
</tr>
<tr>
<td>5</td>
<td>F.No.31/Fin./(Estb-III)/2017/1604 received from Dy. Secretary-V (Finance). GNCTD, regarding Endorsment.</td>
<td>For information and necessary action.</td>
</tr>
<tr>
<td>6</td>
<td>Circular No. 1(48)/Fin/Rev-II/2018/Misc.Corr/1670 dated 30/08/2018 received from Dy. Secretary-V (Finance). GNCTD.</td>
<td>For information and necessary action.</td>
</tr>
<tr>
<td>7</td>
<td>Ref.No.CIDC/11th/VKA/PS/PWD/CFl/2018 dated 01/09/2018 received from Director General, Construction Industry Development Council regarding call for nominations-11th CIDC Vishwakarma Awards 2019.</td>
<td>For information and necessary action.</td>
</tr>
</tbody>
</table>

Encl: As above.

Yours Sincerely,

(DHARAMBIR SINGH)
SECTION OFFICER (PWD/ADMN)
GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
GENERAL ADMINISTRATION DEPARTMENT
(ADMINISTRATION BRANCH)
2nd LEVEL, 'A' WING, DELHI SECRETARIAT
I.P. ESTATE, NEW DELHI-110002

F.No.18/14/2016/Misc./GAD/Admn./31/49-5/16

Dated :- 01/01/2019

To

The Heads of Departments (Finance/Home/PWD/Services/Language)
Govt. of NCT of Delhi:

Sub: Special Summary Revision of Photo Electoral Rolls of intensive nature w.r.t.
01.01.2019 as qualifying date

Sir/Madam,

Please find enclosed herewith a copy of letter No.F.3/CEO/SVEEP/2018/P.F./21779-841,
dated 23/08/2018 of the Election Officer (SVEEP), Office of the Chief Electoral Officer, Delhi,
for information.

This issues with the approval of the competent authority.

Yours faithfully,

[Signature]
(PROMILA MITRA)
DY. SECRETARY (ADMN.)

Encl.: as above.

F.No.18/14/2016/Misc./GAD/Admn./31/49-5/16

Dated :- 01/01/2019

Copy forwarded to :-

1) All Dy. Secretaries, General Administration Department, GNCT of Delhi, along with the
Election Officer (SVEEP), Office of the Chief Electoral Officer, Delhi, for information.
2) P.P.S. to Addl. Chief Secretary (GAD) – for information.
3) P.P.S. to Spl. Secretary (GAD) – for information.

[Signature]
(PROMILA MITRA)
DY. SECRETARY (ADMN.)

To

All Head of Department/Autonomous Bodies/Corporations,
Govt. of NCT of Delhi

Sub: Special Summary Revision of Photo Electoral Rolls of intensive nature w.r.t. 01.01.2019 as qualifying date

Madam/Sir

I am directed to inform you that the Special Summary Revision of Photo Electoral Roll w.r.t. 01.01.2019 as qualifying date, has commenced in all 70 Assembly Constituencies of the NCT of Delhi with draft publication of electoral roll on 01.09.2018. Special Summary Revision-2019 is being carried out in accordance with the schedule prescribed by the ECI as under:

<table>
<thead>
<tr>
<th>S.No</th>
<th>Stage of Revision</th>
<th>Period allowed for stage</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Publication of Integrated draft Electoral Roll</td>
<td>01.09.2018 (Saturday)</td>
</tr>
<tr>
<td>2</td>
<td>Period of filing claims &amp; objections</td>
<td>01.09.2018 (Saturday) to 31.10.2018 (Wednesday)</td>
</tr>
<tr>
<td>3</td>
<td>Disposal of Claims &amp; Objections</td>
<td>Before 30.11.2018 (Friday)</td>
</tr>
<tr>
<td>4</td>
<td>Updating database and printing of supplementary List</td>
<td>Before 03.01.2019 (Thursday)</td>
</tr>
<tr>
<td>5</td>
<td>Final Publication of Electoral Roll</td>
<td>04.01.2019 (Friday)</td>
</tr>
</tbody>
</table>

I am also enclosing herewith a soft copy of Public Notice and Coloured Design of Banner on Special Summary Revision-2019 both in English and Hindi with the request to circulate the same amongst the officers/officials under your jurisdiction for making this drive successful and also display the advertisement on your website as well as notice board for maximization the registration of new voters especially Youth.

Encl: As Above.

Copy to:

1. PS to CEO/PA to Addl CEO/PA to Dy. CEO, Delhi.

Yours faithfully,

[Charan Singh]

Election Officer (SVEEP)

DAIRY No. 3063 DATE 23/8/18
GAD (ADMINISTRATION)
By 4th January 2019
Final Publication of Electoral Roles

By 1st September 2018 (Saturday)
Period of Filing Claims and Objections

Before 30th November 2018 (Friday)
Disposal of Claims and Objections

BE VIGILANT

ACCESSIBLE ELECTION

Not Registered as Voter even though you became 18+ now?

Or

Turning 18 on 1st January 2019 or before?

INTENSIVE NATURE - 2019

SPECIAL SUMMARY REVISION OF PHOTO ELECTORAL ROLES
OFFICE OF THE CHIEF ELECTORAL OFFICER, DELHI
OLD ST. STEPHENS COLLEGE BUILDING,
KASHMERE GATE, DELHI-110006
Helpline No.: 1950 & 1800111400
Website: www.ceodelhi.gov.in

ACCESSIBLE ELECTION

PUBLIC NOTICE

This is for information of general public that Special Summary Revision of Photo Electoral Rolls of intensive nature with reference to 01.01.2019 as qualifying date in all Assembly Constituencies of Delhi will be undertaken as per schedule given below:

<table>
<thead>
<tr>
<th>S.No</th>
<th>Stage of Revision</th>
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</tr>
<tr>
<td>5</td>
<td>Final Publication of Electoral Roll</td>
<td>04.01.2019 (Friday)</td>
</tr>
</tbody>
</table>

Any eligible citizen including youth who are completing 18 years on or before 01.01.2019 can file claims in Form-6 for inclusion of their names in the Electoral Roll and any person can file objections to any entries in the draft Electoral Roll at their designated locations in their area of their Constituency between 01.09.2018 to 31.10.2018.

All existing voters are informed that they can check their details in the Draft Electoral Roll published at the designated locations details of which are available at Chief Electoral Officer, Delhi’s website i.e. www.ceodelhi.gov.in and ECI website www.nvsp.in. The forms can also be downloaded from this website.

Remember mere possession of EPIC card without any name in electoral roll does not provide Right to Vote. Please check your name in voter list online at www.ceodelhi.gov.in or www.nvsp.in or send SMS to 7738299899 by typing EPIC<space>Voter ID No.

Also note that use of more than one EPIC card is a criminal offence and punishable by imprisonment under the law. In case of possession of more than one voter card, return the other EPIC cards to the concerned Voter Centre immediately and submit duly filled in Form-7 in the Voter centre of your Assembly Constituency for deletion of additional entry.

For any kind of query, please call our helpline no. 1950 or 1800111400 or visit our website www.ceodelhi.gov.in

Addl. Chief Electoral Officer, Delhi
आम जनता को सूचित किया जाता है कि आईटी शिधि के तौर पर 01.01.2019 के संदर्भ में दिल्ली के सभी विधानसभा क्षेत्रों की मतदाता सूचियों का वितरित पुनरेक्षण नीतियों द्वारा गठित करने के अनुरोध किया जाएगा।

<table>
<thead>
<tr>
<th>क्रम संख्या</th>
<th>गतिविधि</th>
<th>तिथि</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>मतदाता सूचियों का गतिविधि प्रकाशन</td>
<td>01.09.2018 (शनिदिन)</td>
</tr>
<tr>
<td>2.</td>
<td>दाता और आपस्तिसियों जाना करने की अधिकृति</td>
<td>01.09.2018 (शनिदिन) से</td>
</tr>
<tr>
<td></td>
<td></td>
<td>31.10.2018 (शुक्रवार) तक</td>
</tr>
<tr>
<td>3.</td>
<td>दाता और आपस्तिसियों का निर्देशन</td>
<td>30.11.2018 (शुक्रवार) तक</td>
</tr>
<tr>
<td>4.</td>
<td>डटकेस्ट अनुसंधान और अनुसरण सूची का मुद्रण</td>
<td>03.01.2019 (शुक्रवार) तक</td>
</tr>
<tr>
<td>5.</td>
<td>मतदाता सूचियों का अंतिम प्रकाशन</td>
<td>04.01.2019 (शुक्रवार)</td>
</tr>
</tbody>
</table>

युपा सुलेक्षण नगर पालिका के 01.01.2019 को या उसके पहले 18 माह के होने जो शहर हैं ता 01 नवंबर, 2018 से 31 अगस्त, 2018 के बीच निर्माण सूची में आने नाम सहित करने का व्यवहार केम्प-8 स्मरक ऑफिस अथवा ऑफिस जमा कर सकते हैं। कोई भी व्यक्ति कार्रवाय युपा की अनौपचारिक पर आपस्तिसियों करता कर सकता है।

सभी नौजुबुद्ध मतदाताओं को सूचित किया जाता है कि वे निर्देशित स्थानों (Designated locations), एवं मतदाता कोडों, जिनका विवरण युपा शहर अधिकारी, दिल्ली की वेबसाइट www.ceodelhi.gov.in पर उपलब्ध हैं। पर प्रकाशित मतदाता सूचियों में अपने विवरण को जान सकते हैं। यहाँ अधिक सिस्टेम से डाटाबेस किए जा सकते हैं।

सभी मतदाताओं को सूचित किया जाता है कि केवल मतदाता प्रवर्तक-पत्र होने पर किसी भी मतदाता को योगदान देने का अधिकार नहीं मिलता है। इसके लिए उनका नाम मतदाता सूची में दाता अनिवार्य है। अपा अपना नाम www.ceodelhi.gov.in या www.nvsp.in पर उपलब्ध मतदाता सूची से जाना कर सकते हैं। आप EPIC=space;Voter id No. टॉपम 7798299899 पर SMS करके भी अपना नाम जाना सकते हैं।

किसी भी मतदाता के नाम एवं से अधिक मतदाता सूची में होना दंडनीय अपराध है। इस दिशानित में कृपया अपना नाम हटाने के लिए फार्म संख्या 07 से आवेदन करें।

किसी भी अन्य जानकारी के लिए कृपया हैलिज्म नं. 1550 या 1800111400 या हमारी वेबसाइट www.ceodelhi.gov.in देखें।
Dear Sir / Madam,

You would be glad to know that Jaipur Productivity Centre, Jaipur is organising its 110th Residential Programme on “Finance for Non Financial Officials / Managers” from November 12-16, 2018 at Hotel Lapaz Gardens, Vasco-da-Gama (Goa).

This programme aims to demystify finance and enable the participants to imbibe financial skills for effective cost management, for better decision making using financial tools to meet and overcome the challenges faced due to paradigm shifts in the working environment. These skills are essential to manage the new threats and take advantage of opportunities.

The brochure outlining details of the programme coverage and methodology is enclosed for your kind perusal. The programme fee of Rs.42000/- plus GST @ 18.00% (Rs. Forty Two Thousand Only plus GST @ 18.00%) per participant is inclusive of boarding, lodging and cost of programme material, stationery etc. The details for payment by ECS can be provided, if required.

We are sure that you would take full advantage of this and nominate a few officials / managers. The programme is designed for 20 participants and the registration would be accepted on first-come-first-served basis. A registration form is also enclosed for your convenience along with the brochure.

The last date for registration along with the participation fee is October 29, 2018.

Information about our programmes can also be downloaded from our website www.jpcjaipur.org.

Kindly feel free to write to us if you require any clarifications about the programme or any other activity of JPC.

Thanking you and hoping for an early reply.

Yours sincerely,

C.M. Khurana
Director

Productivity for Growth and Prosperity
JAIPUR PRODUCTIVITY CENTRE

Forthcoming Residential Programmes*

<table>
<thead>
<tr>
<th>Programmes</th>
<th>Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Emotional Intelligence for Managerial &amp; Personal Effectiveness</td>
<td>September 24-28, 2018 at Ooty(T.N)</td>
</tr>
<tr>
<td>Knowledge Management</td>
<td>October 22-26, 2018 at Jaipur</td>
</tr>
<tr>
<td>Transformational Leadership &amp; Change Management</td>
<td>December 17-21, 2018 at Udaipur</td>
</tr>
<tr>
<td>Development Programme for Executive Secretaries, Personal Assistants &amp; Office Staff</td>
<td>January 2018 in Goa</td>
</tr>
<tr>
<td>Stress &amp; Time Management for Managerial Effectiveness</td>
<td>February 2019 in Goa</td>
</tr>
</tbody>
</table>

* Participation Fee is Rs.42000/- plus GST @18.00% thereafter per participant
* Last date for registration is 14 days before commencement of each programme.

November 12-16, 2018

FINANCE FOR NON FINANCIAL OFFICIALS / MANAGERS
(Focus: Financial Decisions)

AT
Hotel La-paz Gardens,
Vasco-da-Gama (Goa)

110th Residential Programme

Forthcoming Non-Residential Workshops

<table>
<thead>
<tr>
<th>Process Management</th>
<th>October 15-16, 2018 At Jaipur</th>
</tr>
</thead>
<tbody>
<tr>
<td>TQM &amp; Six Sigma</td>
<td>November 22-23, 2018 At Jaipur</td>
</tr>
</tbody>
</table>

* Participation Fee is Rs.12000/- plus GST @ 18.00% per participant
* Last date for registration is 14 days before commencement of each workshop

---

CONSULTANCY:
- Organisational Process Re-engineering
- System & Procedure Analysis
- Manpower Assessment & Planning
- Designing Productivity Norms
- TQM, Quality Circles, Kaizen, 5-S
- Six Sigma and Data Analytics

TRAINING:
- HRD customized programmes
- Project Management
- Systematic Problem Solving
- Organisational Effectiveness
- Effective Office Secretary
- E-Governance
- Stress & Time Management
- Zero Base & Outcome Budgeting
- TQM, Quality Circles & Six Sigma

Detailed Information of our activities is available on our website: www.jpcjaipur.org

Director
Jaipur Productivity Centre
41, Income Tax Colony -2,
Jagatpura Road, P.O.Malviya Nagar
JAIPUR 302017

JAIPUR PRODUCTIVITY CENTRE
JAIPUR

Productivity for Growth and Prosperity
Indian Red Cross Society
(CONSTITUTED UNDER ACT XV OF 1920)

Th e Indian Red Cross Society (IRCS) was established by the Parliament under the Indian Red Cross Society Act XV of 1920. As per the mandate, IRCS is an auxiliary to the State and to the Armed Forces Medical Services in their humanitarian pursuits.

2. The Indian Red Cross Society (IRCS) is the leading statutory humanitarian organization in the country having a network of 35 State/Union Territories Branches with their more than 700 district/sub-district/Tehsil branches across India.

3. IRCS is engaged in Disaster Relief, Response & preparedness, Community Services, Training, Blood services, Health sector and care of community.

4. The Hon’ble President of India is the President of the Society and the Hon’ble Union Minister for Health & Family Welfare is its Chairman. In the states, the Hon’ble Governor is the President and in the District, the Deputy Commissioner/District Magistrate is the President of the district branch of the Red Cross.

B. Regarding the Course:

The IRCS is conducting a One Year (Part Time) Post Graduate Diploma Course in Disaster Preparedness and Rehabilitation since 15th Sept 2006. This course is affiliated to the GGSIP University, Delhi.

2. The objective of the course is to develop a cadre of experts in the departments which they serve, who would in times of need, respond to disasters efficiently and effectively. This course further aimed to strengthen capacity of the officials working in the various departments. The IRCS gives preference to sponsored candidates from the Government, International Organizations, Partner National Societies (PNSs), Local bodies, etc. So far, IRCS 352 persons have been trained in the last 12 batches. The majority of them were nominated.
3. A copy of the application form for the 13th batch scheduled to commence from Monday, the 15th October 2018 is enclosed. The same is also available at the website www.indianredcross.org/education.htm. The last date for receipt of application along with processing fees of Rs. 500/- in IRC (NHQ) is 10th October, 2018. The course fee is Rs. 27,000/-.

4. You are requested to kindly consider sponsoring suitable candidates for the course.

(Dr. Veer Bhushan)
Joint Secretary

Email: jointsecretary@indianredcross.org,
Phone No.: 011-23710429

Encl. as above

To
Principal Secretary
DEPARTMENT OF PUBLIC WORKS
(Govt. of NCT of Delhi),
5th Level, B-Wing, Delhi Secretariat,
I.P. Estate, New Delhi-110002
Indian Red Cross Society

Application Form

1. a. Name in Full (in Block letters) : ________________________________
   (As in 10th exam certificate) (in English)
   b. Name in Full (in Hindi) : ________________________________

2. a. Father's Name (in English) : ________________________________
   b. Father's Name (in Hindi) : ________________________________

3. a. Mother's Name (in English) : ________________________________
   b. Mother's Name (in Hindi) : ________________________________

4. Nationality (Foreign Nationals should give their Passport Details)
   ________________________________

<table>
<thead>
<tr>
<th>Passport No.</th>
<th>Place/Date of Issue</th>
<th>Date of Expiry</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

5. Date & Place of Birth : ________________________________

6. Address for Correspondence : ________________________________

<table>
<thead>
<tr>
<th>House No. &amp; Name of the Institution</th>
<th>Official</th>
<th>Residential</th>
</tr>
</thead>
<tbody>
<tr>
<td>Street / Place</td>
<td>Ph.(O)</td>
<td>E-mail:</td>
</tr>
<tr>
<td>District</td>
<td>Ph.(R)</td>
<td></td>
</tr>
<tr>
<td>State</td>
<td>Mobile</td>
<td></td>
</tr>
<tr>
<td>Country</td>
<td></td>
<td></td>
</tr>
<tr>
<td>PIN</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

7. Sex :  

[ ] Male  
[ ] Female

8. Visible Mark of Identification : ________________________________
9. Educational Qualifications (Starting from 10th Class)

<table>
<thead>
<tr>
<th>Examination</th>
<th>Board/University</th>
<th>Roll No.</th>
<th>Year</th>
<th>Name of the Institution/University</th>
<th>% of Marks</th>
<th>Subject</th>
</tr>
</thead>
<tbody>
<tr>
<td>10th</td>
<td></td>
<td></td>
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<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>12th</td>
<td></td>
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<td></td>
</tr>
<tr>
<td>Certificate/Diploma Course</td>
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<tr>
<td>Graduation Course</td>
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<tr>
<td>Post Graduate Course</td>
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<tr>
<td>Specialized Course</td>
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<td></td>
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<tr>
<td>Others</td>
<td></td>
<td></td>
<td></td>
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<td></td>
<td></td>
</tr>
</tbody>
</table>

10. Total Work Experience (Specify work):

11. Details of Present Occupation/Job:

<table>
<thead>
<tr>
<th>Designation</th>
<th>Description of Work</th>
<th>Personal Responsibilities</th>
<th>Others</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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<td></td>
<td></td>
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<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
12. Sponsoring organization activities and relevance of your attending the course:

_____________________________________________________________________

13. Sponsoring status (Tick Mark in the appropriate Box)

☐ Self Sponsored

☐ Sponsored by Government/Private/Autonomous Organization

__________________________________________
Date:

__________________________________________
Place:

* The Candidates should send a Demand Draft of Rs. 500/- (Rupees Five Hundred Only) payable to The Secretary General, Indian Red Cross Society, National Headquarters, New Delhi-110001 as processing fee (non refundable), along with application form.

* The selected candidates should submit the course fee (non refundable) through a Demand Draft of Rs.27,000/- payable to The Secretary General, Indian Red Cross Society, National Headquarters, New Delhi-110001

* Selected candidates sponsored by Government / Autonomous / Private Organizations will be required to submit the enclosed certificate along with a Demand Draft of Rs. 27,500/- (Rs. 27,000/- as course fee & Rs. 500/- as processing fee) payable to The Secretary General, Indian Red Cross Society, National Headquarters, New Delhi-110001

N.B. Attach attested copies of certificates of all examinations and mark sheets.

Originals should be shown at the time of admission with 7 recent passport size photograph including 2 photographs of size 2” x 1½” in colour showing frontal view of full face with white background.

The application form can be downloaded from the internet (www.indianredcross.org)
Certified that Mr. / Ms. / Dr.__________________________
has been officially deputed for PG Diploma Course in Disaster
Preparedness and Rehabilitation in the Indian Red Cross Society, 1 Red
Cross Road, New Delhi - 110001 during the Year: 2018-2019.

which is a Central Government Organization/State Government Organization/University/
Private/Autonomous Body

Place : ____________________________________

Date : ________________________________

Name : ____________________________________

Designation : ______________________________

Address of the Organization:

__________________________________________________________________________
__________________________________________________________________________

Phone No. : ______________________________

Fax No. : ____________________________________

E-mail : ____________________________________
ENDORSEMENT

The copy of under mentioned paper is forwarded herewith for information and necessary action to the following:-

1. All Heads of Department, Govt. of NCT of Delhi.
3. All Heads of Autonomous Bodies, Govt of NCT of Delhi.
4. Commissioner M.C.D(North, East & South), Town Hall, Chandni Chowk, Delhi.
5. Chairperson, NDMC, Palika Kendra, New Delhi.
6. Chief Executive Officer, Delhi Cantonment Board, Delhi.
7. CEO, Delhi Urban Shelter Improvement Board, I.P. Estate, New Delhi.
8. Guard File.
9. Sr. Analyst with the request to upload the same on Website of Finance Department and all the Departments are requested to download the same from Website of Finance Department (No hardcopy of enclosures will be dispatched to any organisation/deptt.)

List of paper forwarded

<table>
<thead>
<tr>
<th>S.No.</th>
<th>Name of the Ministry/Deptt.</th>
<th>O.M. No. and Date</th>
<th>Subject</th>
</tr>
</thead>
</table>
Dear Chief Secretary,

As you are aware, Government e-Marketplace (GeM) is the National Public Procurement portal and is an end-to-end, one stop online Marketplace for Central and State Government Departments, PSUs, Autonomous Institutions and Local bodies, for procurement of common use Goods & Services

2. In less than two years of operation, GeM in collaboration with key Ministries, including yours, has achieved considerable acceptance among government buyers and vendors and have recorded more than 6.73 lakh transactions worth over Rs. 10500 Crs. GeM has established itself as an open, transparent, efficient and inclusive platform providing huge savings to the government.

3. Details of your current transactions on GeM are annexed.

4. In order to further accelerate the adoption and enhance use of GeM by all Government Ministries and their agencies, it is proposed to organise a six week Nation-wide Mission on GeM, w.e.f. 4th September to 15th October 2018, covering the various Central Ministries, States and UTs, PSUs, Local Bodies etc.

5. The overall aim of the drive would be to ensure that the GeM portal alone is used for procuring products/services which are available on it, as envisaged in the GFR and the MoU. This will focus on greater utilisation of budgetary expenditure through GeM, that has automated and embedded processes that are fully compliant with GFR requirements.

6. Your State and its institutions including PSUs, attached offices, companies etc., are major stakeholders of GeM and during this mission, together we propose to focus on organising awareness, training and capacity building programs for the buyers in your ministry/organisations. We shall also endeavour to focus on onboarding vendors (specially SMEs), in order to enable wider usage and more competitive supply.

7. A concept note along with the set objectives and anticipated outcome of the Mission is attached. The indicative schedule of events to be conducted as part of this Mission is also enclosed.

8. I seek your support and further guidance to your team of officers that can actively steer and coordinate the Mission during this period. A Mission team of the State may be activated to handhold and take up the mission across the stakeholders in the State.

9. A dedicated nodal officer (not below the level of Principal Secretary) may be assigned for GeM team to be in touch and coordinate the mission. Details of email and contact number may be shared with addlceo@gem.gov.in to initiate the Mission. You may kindly consider convening a meeting chaired by you for guiding the efforts in detail and charting out a field level plan for events across the State by various Departments and their agencies, in which DoC officers could participate.

I request your support and guidance for the successful conduct of the GeM Mission in your State/UT.

With kind regards,

Yours sincerely,

[ Anup Wadhawan ]

Encl.: As above

Chief Secretaries of all States / UTs
CIRCULAR

Attention is invited to the enclosed DO letter dated 20.08.2018 received from Commerce Secretary, Govt. of India regarding a six week Nation-wide Mission on GeM w.e.f. 4th September to 15th October, 2018.

A Video Conference Meeting was also convened on 28.08.2018 by the Commerce Secretary, Govt. of India and it has been desired that during the Nation-wide Mission, UTs/State Governments to take the following steps:

(a) To enhance the use of GeM in public procurements; and
(b) To remove the problems in procurement through GeM on feedback basis.

All departments are requested to provide the following information at manoj.kr68@gov.in:

1. Name of the Nodal Officer in the following format:

<table>
<thead>
<tr>
<th>Name</th>
<th>Designation</th>
<th>Mobile No.</th>
<th>E-mail id</th>
</tr>
</thead>
</table>

2. List of primary and secondary users on GeM in your department and other procurement entities may also be provided.

The above information must reach this office latest by 06.09.2018 positively.

(Dy. Secretary-V (Finance))

All Pr. Secretary/Secretary/HOD, GNCT of Delhi.
Ref No: CIDC/11th VKA/PS/PWD/CFN/2018

To,
The Principal Secretary
Public Work Department
Government of NCT of Delhi
PWD Secretariat, 5th Level, 'B' Wing, Delhi Secretariat,
I.P. Estate, New Delhi – 110 002
Tel: 011 – 2339 2065

Date: 1st September, 2018

Subject: CALL FOR NOMINATIONS – 11th CIDC VISHWAKARMA AWARDS 2019

Dear Sir/Madam,

It is a pleasure writing to you about the Annual CIDC Vishwakarma Awards, a truly premier award ceremony for the Indian Construction Industry. We are pleased to announce the opening of nominations for participation in 11th CIDC Vishwakarma Awards to be held on 7th March 2019.

Starting with the 11th CIDC Vishwakarma Awards 2019, we are pleased to introduce two Regional Rounds with separate Regional Jury for each. The Regional Award Ceremonies will be held one each at Bhubaneswar covering the North & East zones on 10th February 2019, and at Nagpur covering the South & West on 17th February 2019.

The winners for the National Ceremony will be chosen by the Jury from amongst the Regional Winners (Only those who receive the trophies at the Regional Level will be eligible for the National Level) and felicitated at New Delhi on 7th March 2019.

Please find enclosed the Brochure for 11th CIDC Vishwakarma Awards 2019. You may also visit our website www.cidc.in at URL http://www.cidc.in/new/vishwakarma2nd-1.html to download the same and catch a glimpse of the previous year’s awards ceremony and the list of awardees for the previous years.

We request you to carefully go through the section “Important instructions for submitting the nomination” before submitting your application.

Nominations in all categories are welcome and it may kindly be noted that entries close on 30th November 2018.

We request you to kindly facilitate the dissemination of this information in the construction fraternity and amongst your stakeholders to make this event broad based and all inclusive.

For any further clarifications, kindly send us your query on cidc@cidc.in / cidcvhs@gmail.com or you may speak to the any CIDC Team VKA members on 011 – 2648 9992, 2623 4770 & 4161 7971 or Fax: 011 - 2645 1604

Mr. Ashutosh Bhardwaj – Director (Corporate Affairs)
Mr. B. N. Rao – AGM (Projects, Training & Placement)

Looking forward to have your active participation in the awards.

Yours sincerely,

For Construction Industry Development Council

Dr. P. R. Swarup
(Director General)

Encl: As Above
11th CIDC VISHWAKARMA AWARDS 2019
7th MARCH 2019, STEIN AUDITORIUM, INDIA HABITAT CENTRE, NEW DELHI

2 REGIONAL ROUNDS & AWARDS CEREMONIES!
- KOLKATA (For North & East): 10th Feb 2019
- NAGPUR (For South & West): 17th Feb 2019
- NEW DELHI (Grand Finale): 7th Mar 2019

16 CATEGORIES
NO PARTICIPATION FEE
SITE VISITS PART OF DUE DILIGENCE PROCESS
WOMEN ARE ENCOURAGED TO APPLY!

CALL FOR NOMINATIONS
LAST DATE FOR ENTRIES 30TH NOVEMBER 2018
The CIDC Vishwakarma Awards

The CIDC Vishwakarma Awards are inspired by the spirit of construction and creativity, patronized by Lord Vishwakarma, the symbol of construction practices in India. Each year, this event is hosted by CIDC, an institution that's dedicated to promoting best practices within the Indian construction industry.

At the Annual CIDC Vishwakarma Awards, the work and achievements of individuals and organizations are recognized and applauded. These awards are emblematic of encouraging, successful efforts that have made a mark on the industry in terms of delivering better outputs and processes, creating new benchmarks for the industry in terms of innovation building.

The CIDC Vishwakarma Awards are fast becoming an exemplar for motivating individuals and organizations to raise their performance in their specific domains, leading to significant contributions towards the growth and development of the Indian Construction Industry.

Applications are shortlisted based on their conformity to the guidelines issued by CIDC, and information furnished by nominees for specific categories. The recipients are finalized based on the scrutiny of the applications by the jury, interviews, and site visits.

Objectives of the Awards

To recognize and honor invaluable contributions and work of the Indian Construction Fraternity that has significantly enriched the construction domain and has helped bring about a positive change in our construction practices.

Awards Categories:

1. Achievement Award for Industry Doyen (3 Awards) - Code A
2. Achievement Award for Creating Social Development and Impact (5 Awards) - Code B
3. Achievement Award for Public Officer (5 Awards) - Code C
4. Achievement Award for Scientist/Academician/Technologist/Innovator (4 Awards) - Code D
5. Best Professionally Managed Company from Construction, Materials Supply, Handling & Services (6 Awards)
   - Category - I (Turnover > Rs. 500 Cr)
   - Category - II (Turnover Rs. 250 to Rs. 500 Cr)
   - Category - III (Turnover Rs. 100 to Rs. 250 Cr)
   - Category - IV (Turnover Rs. 50 to Rs. 100 Cr)
   - Category - V Entrepreneur Start-ups and individual enterprises with turnover < Rs. 50 Cr)
   - Category - VI Start-ups - Code E
6. Achievement Award for Best Construction Projects (10 Awards)
   - Roads & Highways, Bridges, Dams, Railways, Power, Transmission, Oil & Gas, Mining, Shipping & Port, Airport, Urban Infrastructure, Social Infrastructure, Buildings (Residential/Commercial) & Health Infrastructure and any other construction activity - Code F
7. Achievement Award for Artisans & Supervisors (30 Awards)
   - Artisans (10 Awards) & Supervisors (20 Awards) - Code G & Code G2
8. Achievement Award for Best HR Practitioners (3 Awards) - Code H
9. Achievement Award for Construction Health, Safety & Environment (10 Awards) - Code I
10. Achievement Award for Construction Skill Development (3 Awards) - Code J
11. Achievement Award for Construction Education (3 Awards) - Code J2
12. Achievement Award for Best Maintained Structure (3 Awards) - Code K
13. Achievement Award for Best Pre-Engineered Building (Steel & Pre-Cast) (1 Award) - Code L
14. Achievement Award for Best Archived Project (5 Awards) - Code M
15. Achievement Award for Best News Coverage of Construction Industry (5 Awards)
   - Best Journalist, Best News Channel, Best News Magazine, Best Newspaper, & Best Online Publication - Code N
   - Code Ns to Code N5
16. Achievement Award for Best Venture Capitalist / Insurer / Risk Manager (4 Awards)
    - Best Venture Capitalist (2 Awards)
    - Best Insurer / Risk Manager (2 Awards) - Code O
    - Code O1
    - Code O2

WOMEN ARE ENCOURAGED TO APPLY!
LAST DATE FOR ENTRIES
30TH NOVEMBER 2018

For further details please visit www.cidc.in or speak to any member of CIDC Team VKA

Mr. Ashutosh Bhardwaj, Director - Corporate Affairs
+91 98685 66547

Mr. B N Rao, AGM (Projects, Training & Placement)
+91 98106 48451

Mr. Suresh Lala, Sr. Advisor
+91 98187 36455

This is a First Information Booklet. Guidelines are subject to change at the discretion of the Jury.
All nominations must be submitted to Construction Industry Development Council for consideration at the address given below:

Construction Industry Development Council (CIDC)
[Established by The Planning Commission (Govt. of India) & the Construction Industry]
801, 8th Floor, Hriamurt Chambers, 89, Nehru Place, New Delhi - 110 039
cidd.hos@gmail.com, ciddvsx@gmail.com | Phone: 011 - 26489992, 26234770, 41617971
Fax: 011 - 26451604 | Visit us at www.cidc.in
Who Can Apply

The awards cover the entire spectrum of Indian Construction Industry. All stakeholders from public and private sectors including NGOs are encouraged to participate in the process and send in their nominations in the categories mentioned.

For consideration of the application for scrutiny, all nominations must have the following information:

1. Nomination Proforma: duly signed and stamped with all relevant information.
2. Annexure: A tick marking (Yes, No, NA) with supporting data and the nomination proforma. The ancillary documents and the nominations are received with the nomination proforma. The ancillary documents should be provided with the nomination proforma.
3. Annexure: B: Declaration Form duly signed & sealed by competent authority.
4. Statement of Significance/Achievement by the organization in minimum 500 words.
5. Photos & Videos of Project/Work.
6. Previous recognition letters/Certificates/Citations received.
7. Newsletter / Videos / Paper cuttings in support of your nomination.
8. Complete document (Application) should be sent in a hardbound, neatly compiled with page numbers and include a proper index/table of contents.

Important information for submitting the nominations:

Regional & National Rounds:

1. Starting with the first CDC Vishwaswarma awards 2019, we are pleased to introduce two Regional Rounds with separate Regional Juries for each. The Regional Award Ceremonies will be held on 10th and 11th February 2019, covering the North & East regions, and at New Delhi on 17th February 2019.
2. The winners for the National Award will be chosen by the National Jury from amongst the Regional Winners only, those who receive the trophies at the Regional levels will be eligible for the National Level and will be selected at New Delhi on 17th March 2019.
3. It may be noted that the location of the application, for evaluation, shall be the sole criterion for deciding the region and not the applicant's registered office location.
4. Applicants are advised to clearly mention on top of the envelope, the name of the region pertaining to the category applied for.
5. Nominations should only be sent where the nominator is fully aware of the work and achievements of the nominee.
6. Award Applications/Nominations should be submitted in duplicate in hard copy, properly bound & indexed along with all supporting documents and soft copy in MS Word (.doc) format on a Pen Drive (Please write the name of the project/organization on the pen drive).
7. Please type or compose the nomination (all pages) on A4 size paper using black color ink, for easy scanning and photocopying.
8. In order to assist comparison of different nominees, achievements (basis of nomination) should be given under the following heads both in the nomination form and abstract sheet:

Index/Table of contents:
9. No photographs will be accepted.
10. No applications to be submitted on Email. The applications wherein hard copy is received will be selected.
11. All Soft Copy / Pictures / Videos to be submitted on a Flash Drive/Pen Drive.
12. Project Completion Certificate and No objection certificate, as the case may be.
13. "Project Completion in all respects and not just own Scope of Work will entitle the project for award".

Jury:

A Jury consisting of representatives of Planning Bodies, Policy Formulators and Nodal Organizations of the sector will be constituted by CDC to select the Award Winners and any recipient of a Citation. The Regional Jury for South (Comprising of South & West Regions) and North (Comprising of North & East regions) will be exclusive and different from National Jury.

Recognition:

Winners of Awards and recipients of Citations will be recognized across all CDC and Associate Organization Publications & Websites.

Regional Jury:

(i) Highest technical/professional/academic qualification;
(ii) Originality and creativity of the project;
(iii) Major achievements beyond project team capacity, impact of work or research.
(iv) Site visit shall be undertaken by jury members/CDC Evaluators to interact with management of individuals and other stakeholders to ascertain the levels of involvement, and the adoption of the following:

(i) Engagement of skilled workers.
(iii) CSR Activities
(iv) Social benefits impact created by the project.
(v) Contribution of individuals to the project/Construction Industry including leadership skills.
(vi) Research & Innovation
(vii) Regionally following company's SOP's and method of statement, etc.

Project Details:

10. The Declaration Form attached needs to be filled and submitted along with the Application. The declaration form needs to be signed and sealed by the head of the organization / Project Head or in case.
11. All expenses for arrangements towards travel, boarding & lodging for the site visit/interactions (if required) will be borne by the applicant/organization.
12. The site visit / management interaction will focus on project / organization and beyond based on the application submitted to the secretariat.