GOVERNMENT OF NCT OF DELHI
PUBLIC WORKS DEPARTMENT
5th LEVEL “B” WING
DELHI SECRETARIAT: NEW DELHI

F.No.10(6)/PWD-I/Misc./2016/Vol-IV(a)/10896
(CD No. 057482636)

Dated: 06/08/18

To,

The Engineer-in-Chief,
Public Works Department
Govt. of NCT of Delhi
MSO Building, IP Estate
New Delhi-110002

Sub: Information regarding Payment due summary for transaction on GeM.

Sir,

I am to enclose herewith a copy of letter No. 1(2)/FD/Rev-II/ExchBankNote/Pt.file-III(Digital)/ds-V/1368 dated 18.07.2018 received from Dy. Secretary, Finance(Revenue-II) Department, GNCTD on the subject cited above enclosing therein letter No.15039/120/2017-UT(Coord.) dated 02.07.2018 issued by Under Secretary to GOI, Ministry of Home Affairs on the said subject with the request to furnish monthly data/information of payment due summary for transaction on GeM of Goods and Services by 5th of every month directly to Ministry of Home Affairs, GOI at soplg@nic.in alongwith intimation to Finance Dept., at manoj.kr68@nic.in without lapse, under intimation to this office.

Encl: As above.

Yours Sincerely

(L.R. MEENA)
Deputy Secretary (PWD/Admn)
GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
FINANCE (REVENUE-II) DEPARTMENT
4TH LEVEL, ‘A WING’ DELHI SECRETARIAT.
I.P. ESTATE, NEW DELHI 110002
CD: 012411335

F.No.1(2)/FD/Rev-II/ExchBankNote/Pt.file-IIi(Digital)/ds-V/1368 Dated: 18/7/18

CIRCULAR

Subject: Information regarding Payment due summary for transaction on GeM.

In continuation of this office circular dated: 27/06/2018, please find enclosed herewith letter dated: 02/07/2018 from Under Secretary, MHA, GOI requesting therein to furnish the data/information of payment due summary for transaction on GeM on monthly basis in the format given below:

<table>
<thead>
<tr>
<th>S.No.</th>
<th>Department/ Organization</th>
<th>Due&lt;10 days</th>
<th>Due 10-30 days</th>
<th>Due 30-60 days</th>
<th>Due&gt;60 days</th>
<th>Total Amount Due</th>
<th>Reason for delay in payment</th>
</tr>
</thead>
</table>

It is hereby once again requested to send the requisite information on monthly basis directly to the Ministry at sopig@nic.in under intimation to this office at manoj.kr68@nic.in.

(MANOJ KUMAR)
DY. SECRETARY, FINANCE

To:-

1. All Pr.Secretaries/Secretaries/Head of Department(s) of all the departments/Autonomous Bodies/Corporations under Govt. of NCT of Delhi.

2. Sr. Analyst with the direction to upload the same on Website of Finance Department.
The Chief Secretary, Govt. of NCT of Delhi, Delhi Sachivalaya, I.P Estate, New Delhi- 110002.

2. The Adviser to the Administrator, UT Chandigarh, Chandigarh.

3. The Chief Secretary, Government of Puducherry, Puducherry

4. The Chief Secretary, UT of A&N Islands, Port Blair.

5. The Adviser to the Administrator, UT of Dadra & Nagar Haveli, Secretariat, Silvassa.

6. The Adviser to the Administrator, UT of Daman & Diu Secretariat, Moti Daman.

7. The Adviser to the Administrator, UT of Lakshadweep, Kavaratti.

Sub: - Payment due summary for transaction on GeM-reg.

Sir,

I am directed to refer to the subject mentioned above and to request to furnish monthly report on dues payable on Goods and Services procured through GeM for the month of June, 2018 (i.e. upto 30.06.2018) as per the format given below:

<table>
<thead>
<tr>
<th>S.No.</th>
<th>Department/Organisation</th>
<th>Due&lt;10 days</th>
<th>Due 10-30 days</th>
<th>Due 30-60 days</th>
<th>Due&gt;60 days</th>
<th>Total amount due</th>
<th>Reason for delay in payment</th>
</tr>
</thead>
</table>

2. In this connection, vide this Ministry’s D.O letter of even number dated 06.06.2018 UTs were requested to furnish the data/information on monthly basis by 05th of every month. However, some of the UTs are not furnishing the monthly report.

3. In view of the above, it therefore, requested to furnish the requisite data as per the above format to this Ministry by 05.07.2018 positively, so that the same could be forwarded to O/o AS&FA within the stipulated time.

4. The may be treated as most immediate.

Yours faithfully,

(M.N. Khan)
Under Secretary to the Government of India
Tel.: 23093147