Minutes of First Monday Review Meeting.

The first Monday review meeting was held on 02.07.2018 under the Chairmanship of Engineer-in-Chief wherein following were present (Annexure-A):

S/Shri:
1. Umesh Mishra  Pr. Chief Engineer (M)
2. A.K. Pandit  Chief Engineer (North) and Chief Engineer (Health) M
3. Veer Sain  Chief Engineer (South)
4. Anil Kumar Ahuja  Chief Engineer (Edu.)
5. Manu Amitabh  Chief Project Manager (Housing)
6. Sanjeev Rastogi  Director (E&W)
7. G.P. Bansal  Project Manager, F-4 & F-5
8. V.K. Singh  Project Manager, F-1
9. R.R. Meena  Project Manager (CCTV)
10. Shallendra  Superintending Engineer (South-West)
11. Mukesh Kumar  Superintending Engineer (C&N)
12. Mathura Prasad  Superintending Engineer (North West) and (West)
13. Mukesh Meena  Superintending Engineer (South)
14. Vijay Kumar  Superintending Engineer (East)
15. Ravi Kant  Superintending Engineer (Projects)
16. Mohan Lal  Superintending Engineer (North)
17. Anil Rastogi  Sr. Architect (East)
18. Mrs. Bratati Ghosh  Sr. Architect (Projects)
19. M.K. Tyagi  Director of Horticulture
20. V.K. Sharma  Dy. Director (Hort.) East

The Engineer-in-Chief, PWD welcomed PWD Officers in this meeting and mentioned that following points need attention by the field officers:

1. Improvement in Maintenance of Roads:
   i) Filling of Potholes:
      It was intimated by the Chief Engineers (East) (North) & (South) that most of the works pertaining to filling of pot holes have been done in their respective jurisdictions. CE(North) intimated that the tender for mechanized filling of pot holes has already been awarded. E-in-C stressed that mechanical means for the process as suggested earlier also be used by other zones. For effective monitoring of filling of pot holes and other maintenance activities on PWD roads, E-in-C also desired that some small stretch of a road should be selected for monitoring through video capturing and data analysis on experimental basis.

      Action: All concerned.
ii) Cleaning of roads:
Vacuum cleaning machines should be deployed in consultation with MCD to avoid duplication of efforts. If machines are deployed for vacuum cleaning of PWD roads by PWD, it should be ensured that weekly/fortnightly schedule be made in advance and circulated for monitoring of the vehicles. These vehicles should be GPS enabled to detect their location at any given time.

Action: Pr. CE(M)

iii) Repair of Central Verge, Footpath, Railing, etc.:
These works need to be expedited and completed in a time bound manner as already directed during the previous meetings.

Action: All concerned.

iv) Upkeep of plants in the median and in the Right of Way:
Director of Horticulture intimated that some of the tenders for comprehensive maintenance for each sub-Division to upkeep all plants in the medians and the Right of Way have already been awarded and for the remaining area the same shall be awarded within a week. On enquiry by Engineer-in-Chief regarding details of plants under these works, it was informed by Director (Hort) that 12000 trees and 2.75 lac plants are also being planted. E-in-C directed that these details including the location and species of trees should be put on PWD website for information. The Pr. Chief Engineer, Maintenance desired that the pruning schedule for the plants also be made and circulated for effective monitoring for implementation of such contracts. Besides this, E-in-C directed that all activities including grills and greening should be taken up under comprehensive maintenance.

Action: Director (Hort).

v) Removal of encroachment:
SE (South-West) intimated that during the last fortnightly meeting held with VC, DDA in regard to removal of encroachment on roads, it has been directed that PWD needs to identify and take action about all encroachments on roads including roads under other civic agencies. E-in-C categorically stated that this is the work of Task Force and PWD only needs to intimate Task Force about the same and provide logistic support for PWD roads only. He further directed SE (S-W) to prepare a note in the matter for onward submission to the Chief Secretary, Delhi.

Action: All concerned.

vi) Desilting:
CE(North) intimated that except for some areas in Najafgarh, most of the work in other places have been done. The area in Najafgarh could not be done due to non-clearing of heaps of garbage lying on footpath and yet to be cleared by concerned Municipal Corporation. SE (South) intimated that there are 2/3 places where this work is yet to be completed and also informed that about 68% of the work was completed by 21.6.2018. E-in-C expressed his displeasure on the pendency and directed that unless any major issue is there, all the remaining work should be completed within a day or two. SE(North) intimated that Bhalwa dumping yard of MCD allowed dumping of silt only from 27.06.2018 after the earlier permission for the same expired on 19.05.2018. CE(North) pointed out that due to non-cleaning of smaller drains under jurisdiction of Municipal Corporations, during rains the silt from these drains reach already cleaned PWD drains due to which PWD needs to do desilting repeatedly. E-in-C directed that in cases where the work is held up due to issues of other civic agencies, the matter should be taken up with them in writing with proper details including photographs. It was further directed that in additional to subordinate field staff, SEs should also visit their respective sites during rains and take stock of the position by themselves and mobilize teams for dealing with water logging problems. The respective MCDs should also be kept in loop while dealing with water logging problems. Pr. CE(M) also directed that the field units need to intimate about water logging at a particular location in Centralized Control Room irrespective of the jurisdiction. E-in-C directed SE (C&ND) to prepare
a note regarding latest status of desilting of drains for onward submission to Chief Secretary, Delhi.

Action: All concerned.

viii) **Accessibility to Differently Ablled Persons:**
SE (North) intimated that the audit has been completed in all the buildings under his jurisdiction and in 50% of the cases, the report has also been received and action for preparing of estimates and calling of tenders is being taken. Other SEs intimated that due to poor response to tenders for carrying out audit, the work in their jurisdiction could not be completed. E-in-C expressed his dissatisfaction on the progress and directed that audit for all the buildings should be completed by 15.07.2018, which has already been badly delayed. In the meanwhile, Sr. Architect should prepare the standard drawing regarding items to be done for making the publing buildings differently abled persons friendly for use by the field units. E-in-C further asked that the work of providing ramps and differently abled friendly fittings in toilets should be taken up immediately without any further delay. PM, F-5 intimated that for taking up the work pertaining to retro-fitting for Differently Ablled Persons on a 3 km. stretch of road under his jurisdiction, consultant needs to be appointed. E-in-C, directed that the same should be done through open quotations and needs to be expedited. For other roads, necessary modifications can be done as per detailing given by the consultant for these roads. Pr. CE/M with the help of Sr. Architect may finalize standard designs for use in PWD. CE(North) informed that items in DSR 2016 are not sufficient for preparing the estimates for these works. It was suggested by E-in-C that these can be modified as per the requirement at site, but the process needs to be expeditiously done. Chief Engineers were again advised to monitor the progress as this has not only been mandated by Govt. of Delhi, but also by Govt. of India and the same cannot be delayed any further.

Action: All CES/SEs/SAs.

2. **Landscaping, Greening of bald patches:**
It was intimated that directions in the matter issued in the earlier meeting have already been complied.

Action: All concerned.

3. ** Beautification below Flyovers and upkeep of plants and greenery:**
On enquiry by E-in-C regarding the progress in the matter, SE(East) intimated that the same is being done. SE (C&ND) informed that the same could not be materialized. E-n-C expressed his anguish on the slow progress and directed that no further delay could be tolerated and timelines given earlier need to be adhered to. CES were advised to expedite the matter and the conditions in NIT should be modified as required.

Action: CES/Director(Hort)/Sr. Architects.

4. **Monitoring of Court Cases/Arbitration Cases:**
It was intimated by DD(M) that as per the inputs from field units, the updation is being done in the status of court/arbitration cases.

Action: All concerned.

5. **Review of Expenditure on monthly basis:**
It was informed by DD(W) that close monitoring of committed expenditure on monthly basis is being done. E-in-C directed that funds should be made available to field units as per the requirement projected and expenditure incurred under various schemes

Action: Director (W&E) and all concerned.

6. **PGMS/CPGRAM/LG Listening Post:**
E-in-C observed that there is still lot of cases/grievances pending in PGMS/CPGRAM/LG Listening Post/VIP References. All the three Maintenance Zones have large pendency in this regard. The Chief Engineers should review these cases at personal level and the grievances which are overdue should be redressed immediately. Pr. CE(M) informed that some of the
complaints in PGMS Portal which have been disposed are again being received back due to non-satisfaction of the complainant, which is resulting in the same being reflected as overdue in the portal. E-in-C asked that the data on such type of complaints need to be compiled and the matter should be taken up with concerned authorities in PGMS Cell of Delhi Govt. through its Nodal Officer.

7. Online Submission of Architectural Plans for Local Body Approvals:
The Sr. Architect (East) informed that plans need to be submitted online for approval by local bodies. SE (East) informed that one of his works of construction of SPS rooms for college building could not materialize due to non-clarity regarding approval of local bodies in such cases. The Sr. Architect (East) informed that even for temporary structures like porta cabins having area more than 4.5 sqm. require local body approval as per the Building Bye Laws. E-in-C asked all the concerned to find a solution of the same to expedite such type of works.

Action: All Concerned.

8. Pr. CE (M) pointed out that the meetings/gathering presided over by E-in-C are not being attended by some of the officers in spite of intimation in advance. It was directed that the presence should be ensured in future, except in unavoidable circumstances.

Action: All Concerned.

9. Aam Aadmi Mohalla Clinics:

On enquiry by E-in-C regarding compliance status on the directions issued regarding maintenance of the Aam Aadmi Mohalla Clinics already constructed by Zonal Maintenance Units, SE (Health) Project intimated that out of 103 Mohalla Clinics, 95 have been handed over to Health Department and out of these 95, 31 have been handed over to Maintenance Units. It was further intimated that electrical inventory of only eight of these Mohalla Clinics have been handed over due to issues regarding shortfall in inventories as compared with original inventories. CE (South) pointed out that check list is not being received along with the inventory and it needs to be ensured that the check list is also made available. After deliberations E-in-C, directed that handing over to Maintenance Units need to be expedited and various issues need to be resolved mutually. SEs of Maintenance Units informed that funds are not available for carrying out maintenance works in the Mohalla Clinics being handed over. The funds under MH-2059 Maintenance and Repairs allotted to all CEs may be utilized for these works.

Regarding 58 new Mohalla Clinics proposed, it was intimated by Pr. CE (M) that 52 are at DJB site and 6 at DUSIB site. On enquiry by him regarding feasibility conveyed, SE (North) informed that feasibility of 30 nos. has been conveyed by his office after checking the various aspects. E-in-C asked to ensure that at all the proposed sites, electricity & water supply is available. Issues regarding security of Mohalla Clinics also came into discussion. It was pointed out that many thefts have taken place in absence of watch & ward to be provided by Health Department. This is an important matter. Engineer-in-Chief desired that issue be flagged before Hon’ble Minister during meeting proposed on 6th July, 2018.

Action: CE (Health) Maintenance/CPM (Health) Project.

10. Review of Project Works:

1) Chief Project Manager, F-5:
   a) Construction of Skywalk:
   E-in-C intimated that he shall be visiting the site at 4.00 pm on 3.07.2018 to review the progress.
   b) C/o Flyover at RTR Marg:
   E-in-C directed Sh. G.P. Bansal, PM F-5 to convene a meeting at 3.00 p.m. on 3.07.2018 to discuss and review progress and other issues pertaining to the work.

2) Chief Project Manager (Education Project):
On enquiry by E-in-C regarding the progress of the work of I.P. University, Sh. A.K. Ahuja, CE (Higher Education) Maintenance intimated that there has not been much improvement in the progress and still there is a shortfall as regards to deployment of manpower at site by the agency. Engineer-in-Chief advised CPM to monitor the progress of the work closely and ensure timely completion of work.

11. Engineer-in-Chief stressed the need for auditing the requirement of staff employed on contractual basis and their performance and use. Unnecessary staff should be discontinued. Executive Engineers were again directed that no staff should be employed on contract without express approval in writing from concerned CE/CPM.

12. It is being reported by public that there are many dark spots as many street-lights are not functioning. Field staff was advised that these should be promptly corrected and Executive Engineers (Elect) should visit roads under their jurisdiction at-least once in a month to identify non functioning lights so that corrective action is taken promptly. Alternatively, SCADA system be provided wherever it is not available.

This issues with the approval of the Engineer-in-Chief, PWD.

संस्करक— उपरीलागुसार

निदेशक(कार्य एवं स्थापना)

सैकड़ में
1. प्रणाली मुख्य अधिमित्व (अनुसूचि), लो.नि.वि. 12वा तल, बधु—मंजिला भवन, इंद्रधनुष संयुक्त, नई दिल्ली—02।
2. मुख्य अधिमित्व (शासन), लो.नि.वि. श्रीमति, 8वा तल, बधु—मंजिला भवन, इंद्रधनुष संयुक्त, नई दिल्ली—02।
3. मुख्य अधिमित्व (उपरांत), लो.नि.वि. 5वा तल, बधु—मंजिला भवन, इंद्रधनुष संयुक्त, नई दिल्ली—02।
4. मुख्य अधिमित्व (सैनिक), लो.नि.वि. 7वा तल, बधु—मंजिला भवन, इंद्रधनुष संयुक्त, नई दिल्ली—02।
5. मुख्य अधिमित्व (पुरुष), लो.नि.वि. श्रीमति, 9वा तल, बधु—मंजिला भवन, इंद्रधनुष संयुक्त, नई दिल्ली—02।
6. मुख्य अधिमित्व (स्त्रियां), लो.नि.वि. श्रीमति, 11वा तल, बधु—मंजिला भवन, इंद्रधनुष संयुक्त, नई दिल्ली—02।
7. मुख्य अधिमित्व (शिक्षा), लो.नि.वि. श्रीमति, 13वा तल, बधु—मंजिला भवन, इंद्रधनुष संयुक्त, नई दिल्ली—02।
8. मुख्य परिसरोज्ज्ञा प्रबंधक (शिक्षा), लो.नि.वि. श्रीमति, 15वा तल, बधु—मंजिला भवन, इंद्रधनुष संयुक्त, नई दिल्ली—02।
9. मुख्य परिसरोज्ज्ञा प्रबंधक (पुरुष), लो.नि.वि. 17वा तल, बधु—मंजिला भवन, इंद्रधनुष संयुक्त, नई दिल्ली—02।
10. मुख्य परिसरोज्ज्ञा प्रबंधक (फुड), लो.नि.वि. 19वा तल, बधु—मंजिला भवन, इंद्रधनुष संयुक्त, नई दिल्ली—02।
11. मुख्य परिसरोज्ज्ञा प्रबंधक (एक्सॉ), लो.नि.वि. श्रीमति, जी.डी.कराइल रोड, दिल्ली—33।
12. मुख्य परिसरोज्ज्ञा प्रबंधक (एक्स०—2), लो.नि.वि. संस्थाप कार्यालय खान, जी.डी.कराइल रोड, दिल्ली—13।
13. मुख्य परिसरोज्ज्ञा प्रबंधक (एक्स०—5), लो.नि.वि. श्रीमति, दी जयशंकर, प्रगति पार्क सेतुन, नई दिल्ली—02।
14. मुख्य परिसरोज्ज्ञा प्रबंधक (गता), लो.नि.वि. श्रीमति, 13वा तल, बधु—मंजिला भवन, इंद्रधनुष संयुक्त, नई दिल्ली—02।
15. मुख्य परिसरोज्ज्ञा प्रबंधक (स्त्री), लो.नि.वि. , नई दिल्ली।
16. मुख्य परिसरोज्ज्ञा प्रबंधक (स्त्री एक्स० एक्स०), लो.नि.वि. , नई दिल्ली।
17. मुख्य परिसरोज्ज्ञा प्रबंधक (वहच्छ), लो.नि.वि. , नई दिल्ली।
18. मुख्य परिसरोज्ज्ञा प्रबंधक (पुडूडी), लो.नि.वि. , नई दिल्ली।
19. मुख्य परिसरोज्ज्ञा प्रबंधक (उत्तर), लो.नि.वि. , नई दिल्ली।
20. मुख्य परिसरोज्ज्ञा प्रबंधक (मध्य), लो.नि.वि. , नई दिल्ली।
21. मुख्य परिसरोज्ज्ञा प्रबंधक (बाह), लो.नि.वि. , नई दिल्ली।
22. मुख्य परिसरोज्ज्ञा प्रबंधक (पश्चिम), लो.नि.वि. , नई दिल्ली।
23. वरिष्ठ वासुक (उत्तर), लो.नि.वि. , नई दिल्ली।
24. वरिष्ठ वासुक (पुडूडी), लो.नि.वि. , नई दिल्ली।
25. वरिष्ठ वासुक (शहर), लो.नि.वि. , नई दिल्ली।
26. वासुक (उत्तर), लो.नि.वि. , नई दिल्ली।
27. वासुक (पुडूडी), लो.नि.वि. , नई दिल्ली।
28. वासुक (दक्षिण), लो.नि.वि. , नई दिल्ली।
29. निदेशक (शहर), लो.नि.वि. , नई दिल्ली।
30. उपनिदेशक (उत्तर), दक्षिण) एवं (पुडूडी) लो.नि.वि. , नई दिल्ली।